

# Clun Town Council with Chapel Lawn

## MINUTES OF CLUN TOWN COUNCIL EXTRAORDINARY MEETING

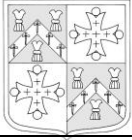
**HELD AT THE MEMORIAL HALL ON WEDNESDAY 2<sup>nd</sup> APRIL 2026 AT 7.30PM**

PRESENT	APOLOGIES
Cllr. M. Jones Cllr. J. Limond Cllr. R. Bowles Cllr. J. McVicar Cllr. A. Martin	Cllr. D. Morris

<b>ALSO IN ATTENDANCE</b>	
Ms Sue Roberts (Assistant Clerk)	

There were no members of the public present

	Agenda item	
47-2026	1.	<b>TO RECORD PERSONS PRESENT</b>
		Please see above.
48-2026	2.	<b>APOLOGIES</b>
		Please see above.
49-2026	3.	<b>DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING</b>
		All members have an interest in the Clun Memorial Hall. No others.
50-2026	4.	<b>TO RECEIVE THE RESIGNATION OF THE CLERK</b>
		Following the reading out of the Clerk's resignation letter, it was proposed and approved to accept the Clerk's resignation. Proposed by Cllr. Bowles, seconded by Cllr. Jones, approved unanimously. Following the reading out of the Chair's letter to the Clerk accepting his resignation, agreeing of the text was proposed and approved. Proposed by Cllr. McVicar seconded by Cllr. Limond, approved unanimously.
51-2026	5.	<b>TO APPOINT AN INTERIM CLERK/PROPER OFFICER</b>
		Motion: To appoint Cllr. McVicar with immediate effect as Clerk and Proper Officer until such time as either a Locum Clerk or is appointed or a new Clerk recruited. Proposed by Cllr. Jones, seconded by Cllr. Bowles, approved unanimously. Note: the current Clerk shall share the responsibilities and powers of Clerk and Proper Officer with Cllr. McVicar until the Clerk leaves the Council's employment on 26 <sup>th</sup> April 2026.



## Clun Town Council with Chapel Lawn

<b>52-2026</b>	<b>6.</b>	<b>TO APPOINT AN INTERIM RESPONSIBLE FINANCIAL OFFICER</b>
		Motion: To appoint Cllr. Limond with immediate effect as Responsible Financial Officer until such time as either a Locum Clerk is appointed or a new Clerk recruited. Proposed by Cllr. Jones, seconded by Cllr. Bowles, approved unanimously. Note: the current Clerk shall share the responsibilities and powers of Responsible Financial Officer with Cllr. Limond until the Clerk leaves the Council employment on 26 <sup>th</sup> April 2026.
<b>53-2026</b>	<b>7.</b>	<b>TO DELEGATE AUTHORITY TO THE PERSONNEL COMMITTEE</b>
		(a) Motion: To delegate full authority, including financial authority, to the Personnel Committee to seek and appoint a Locum Clerk. Proposed by Cllr. McVicar, seconded by Cllr. Martin, approved unanimously. (b) Motion: To delegate full authority to the Personnel Committee to seek a suitable candidate for appointment as Clerk/Proper Officer and Responsible Financial Officer. The committee shall make recommendations to the Council on the appointment of a suitable candidate, including conditions of service and salary. Proposed by Cllr. McVicar, seconded by Cllr. Martin, approved unanimously.
<b>54-2026</b>	<b>8.</b>	<b>VOTE OF THANKS</b>
		The Council expressed their gratitude to Cllrs McVicar and Limond for accepting these voluntary interim roles.
		Meeting closed at 8.01pm