



Marsham Parish Council

email: marsham_pc@outlook.com

MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL HELD ON 09th JULY 2018 7:30PM IN MARSHAM VILLAGE HALL

PRESENT

Mr C Hensby – Chairman

Mrs V Allen

Dr J Bailey

Mrs N Carver – Clerk to Marsham Parish

Councillor David Harrison – County Councillor

Mr B Parke

Mr D Grape

Mrs L Willcocks

2 Members of the Public

1. APOLOGIES FOR ABSENCE

Brenda Warman sent her apologies.

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

No Declarations of interest were made.

3. MINUTES

Minutes of the meeting held on the 11th June 2018 had previously been circulated and **agreed** by the council and signed by the Chairman.

4. INFORMATION ON MATTERS ARISING

None noted

5. REPORTS FROM POLICE

There were no police present at the meeting. A Parish Report had been emailed to all the councillors prior to the meeting.

6. REPORTS COUNTY AND DISTRICT COUNCILLORS

Councillor Harrison gave a verbal update. He reported on the new district and county councillors. A meeting on the union between South Norfolk and Broadland will be over the next week. One of the councillors spoke to Councillor Harrison with regards to the White H Lines from the parish partnership scheme 17/18. Councillor Harrison asked for an email to be sent to him regarding the issue for him to chase.

7. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

A resident of Marsham reported that Cranes lane had a few overgrown brambles, the council will take a look at this and cut back. It was also reported that there has been a number of children in the old chicken farm, the police were informed and attended the site.

A second resident spoke with regards to the fly tipping in Broadland and possible removal of charges at the recycling sites.

8. TO CONSIDER PLANNING ISSUES

a) The following Plans were received.

20181101 20 Allison Street, Marsham NR10 5PJ

Garage to Front

The council had no objections.

b) PLANNING ENFORCEMENT UPDATE

No planning Enforcement Updates

Councillors raised concerns for Hill House, Norwich Road. There has now been new large fencing, with a rolled top placed around the rear garden. The clerk will contact the planning enforcement.

9. TO ADOPT POLICIES

a) The Council **agreed** for new polices to be added to the September meeting.

10. FINANCE

a) The balance of the community account as of 30th June 2018 £9580.18

One payment of £12.00 outstanding actual balance £9562.18

The balance of the business account as of the 30th June 2018 £2008.69

b) The following payments were **approved**

No. 1250	Aylsham Computers Invoice 22908	Ink for Printer	£50.20	Approved
No. 1251	HMRC	PAYE TAX 6 th July 18 to 5 th August 2018	£12.00	Approved
No. 1252	Norfolk Parish Training Invoice 17639	GDPR Training L Willcocks	£35.00	Approved
No. 1253/54	Administration	April Pay and Expenses incurred 15/6/18 to 09/07/18	£195.35	Approved
No. 1255	TT Jones Electrical Ltd Invoice 11109	Street Light Maintenance	£542.03	Approved
No. 1256	Actagen Accountants Invoice 1883	Payroll Administration	£18.00	Approved
No 1257	Aylsham Town Council Invoice 2	Photocopying Charge	£5.88	Approved
No 1258	TT Jones Electrical	Additional work following annual clean and visual inspection	£46.74	Not Approved
No 1259	SLCC	Membership Renewal	£72.00	Approved
No. 1260	David Grapes	Expenses for Fuel for cutter	£7.00	Approved

- c) A quotation for works has been received by the Clerk from the lighting contractors following annual clean and inspection programme. Additional work totalling £38.95 ex VAT. The council **did not agree** for the work to be carried out. Cheque 1258 was cancelled as not approved.

11. PARISH CLERK'S REPORT

- a) Correspondence:
No correspondence was received

- b) Clerks Report

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>COMMENTS</u>
Parish Land		Broadland have confirmed the waste on Sandy Lane will be removed by Veolia
Play Area		AGENDA ITEM
Allotments		AGENDA ITEM
Compost Site		AGENDA ITEM
Thatched Shelter		Nothing to report
Village Sign		WI Sign is now complete and back on the village sign
The Heath		Verbal update to be given
Street Lighting		Nothing to report
Litter & Dog Waste Bins		Nothing to Report
Marsham Information Board		Nothing to report
Bus Shelters		Nothing to report
War memorial		Nothing to report
Highway Rangers		Nothing to report
Parking High Street		Nothing to report
Marsham Parish Council Website		End of year accounts have been uploaded
Parish Partnership Scheme 2018/2019		Nothing to report
Parish Partnership Scheme 2019/2020		To look at in September meeting
Grass Cutting		Waiting on payment from Norfolk County Council
SAM 2 Sign		AGENDA ITEM
White 'H' Lines		These are being chased by Parish Partnership team
GDPR		Nothing to report

12. TO ANSWER QUESTIONS FROM COUNCILLORS

No questions were received by the councillors

13. COMPOST SITE – WOODFARM & ENVIRONMENT AGENCY

- a) 3 complaints about Marsham Composting Facility during the month of June, on the 11th, 14th and 20th of the month.

The first two both related to odour. On the 11th the operator noted some odour at the boundary of the site, but this was not detected further away. The second report on the 14th was made anonymously, so no additional info could be sought. The operator did not detect any odour offsite, but they did note muck being carted along the roads locally. We understand the site was operating normally.

The third complaint on the 20th was relating to flies. The operator confirmed flies were evident at the site and that they had had 3 fly treatments carried out by external contractor (on 8th, 15th and 22nd June) to minimise flies. A report produced by the contractor showed fly activity was low, we are awaiting a report which should detail whether or not maggots were present, but we understand they were not. There has been no meeting, the last meeting was postponed, waiting on a new date to be confirmed.

14. MARSHAM VILLAGE HALL

Lesley gave a verbal report to the council.

15. AMENITIES MATTERS (Peewit Fields / Allotments / Playground)

- a) Colin gave a verbal Update on the 3 areas. Nothing to report on the Peewit Field/Allotments.
- b) We have received the quotations for the cost of a replacement slide. For a like for like moulded plastic replacement the cost would be £4394.00. For a Stainless-Steel replacement Slide £2200. These prices include installation. The clerk will look at funding for this. The clerk will add this information to the next Parish newsletter.
- c) There was a report of ivy through the fence on the play area, council will remove.

16. PUBLIC RIGHTS OF WAY

Nothing to report

17. PARISH COUNCIL NOTICE BOARDS

The clerk is awaiting a 3rd quotation for this.

18. MARSHAM SPEED WATCH AND SAM 2 UNIT

- a) Nothing to report on the speed watch.
- b) 1. The highest speed reached in location 2 was 70MPH with an average of 29.7mph. The sign is due to be moved Week Commencing 6th August.

19. ANY OTHER BUSINESS

No further business.

20. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

Nothing noted

21. DATE OF NEXT MEETING

To confirm the date of the next Meeting as **Monday 13th August 2018 at 7:30. p.m.**

The chairman closed the meeting at 8:35pm

DRAFT