

Culmington Parish Council

Minutes of the Meeting on Tuesday 5th September 2023 at Culmington Village Hall.

Members Present: Councillors Mr Ian Alderson (Temporary Chair), Mr A Pike (Vice Chair), Mrs C Byng, Mrs M Holland, Mr M Seabrook and Mr I Steele. **In Attendance:** Cllr Cecilia Motley (Shropshire Council) and H Coonick (Clerk/RFO)

1. **Receive and Accept Apologies for Absence:** Cllrs Mrs J Mear, Mr J Turley and Ms J Watts.
2. **Declarations of Interest relating to this meeting:** None
3. **Public Involvement Session:** None in attendance
4. **Minutes:**
Resolved: Approved as a correct record of the Parish Council meeting held on Tuesday 4th July 2023. Cllr Alderson signed the minutes.
5. **Community Governance and Boundary Review:**
Potential Changes to Parish Boundaries at Sparchford, Elsie, Vernold's Common, The Pheasantry and Seifton. Once the Local Boundary Review is complete then the Community Governance Review can be actioned. Neither Stanton Lacy Parish nor Culmington Parish Council have had a response to the letter sent to the residents of Vernolds Common.
Resolved: The Clerk to suggest a meeting with Diddlebury Parish Council chairperson to discuss Seifton. The proposals for changes to boundary which will be put forward as part of the boundary review will be: Vernolds Common - to receive properties presently in Stanton lacy Parish. Sparchford - to suggest a transfer of properties presently in Diddlebury Parish to Culmington Parish Council area.
6. **Highways**
 - 6.1. Position of the post for the Vehicle Activated Sign at the Eastern Entrance to Culmington Village: It will be sited between the 40mph roundel and the pedestrian roundel. This is acceptable to councillors and the Shropshire Council traffic engineer.
 - 6.2. Purchase of a Speed Indicator Device: a new quote has been requested but not yet received. The sign will not be purchased until the post is in situ. Deferred to the next meeting.
 - 6.3. Request for a Warning Sign near Burley Farm: as this was not a 'new' corner the Shropshire Council traffic engineer will not authorise its installation.
7. **Reports from Members**
 - 7.1. Shropshire Council – Cllr Motley reported that the council are making good progress in reducing the £51 million deficit and they have already made savings of £6 million in her area of responsibility Adult Social Care, Public Health and Communities. Adult Social Care are invested in trying to keep people at home or return home more quickly from hospital. There is now a deal with Telford and Wrekin Council for independent living aids and they are now trying to recycle aids wherever possible. She recognises that the last two quarters of the year will be difficult regarding the budget. She is pleased to report that there is no reinforced autoclaved aerated concrete (RAAC) in Shropshire's schools but they will now be assessing other public buildings. More locally the Property Bond at Norton are converting the next set of barns and are putting in place mitigations for flooding from the surrounding fields.
 - 7.2. Village Hall Committee– Cllr Mear had sent a report that there were lots of planned activities for the coming months.
 - 7.3. Flood Action Group (FAG) – Cllr Byng reported that both she, Cllr Turley and Jayne Disley from the Flood Action Group did not think it was necessary to desilt Seifton Brook this year. John Bellis (Shropshire Council) confirmed that

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Shropshire Wildlife Trust will be running the Slow the Flow Project. Shropshire Council reported that they are continuing work along the B4365 and they will further investigate the drains found in the field next to Culmington House. They have also looked at the bridge near Culmington Farm. There is another meeting on the 7th September. They are waiting for a date to close the road to Westhope to carry out resurfacing. Members of the FAG attended a meeting of the Shropshire Flood Forum and are working on an Emergency Plan

8. **Duty to Conserve and Enhance Biodiversity and the Environment Act 2021:** The Clerk will liaise with Shropshire Wildlife Trust and bring proposal to the next meeting.
9. **Footpath and Bridleway Report from Cllr Pike:** Cllr Pike reported that the footpath from Sparchford Lane to the B4365 (bridleway 0524/53/1 and footpath 0524/56/1) is not blocked and well waymarked. There has been a slight diversion of the field at the back of gardens but no more than a few metres. The footpath that should go through the back of the Laundry and emerge onto the B4365 just south of the laundry (0524/61/1) is blocked and needs to have an official diversion. Cllr Pike will investigate this further. A footpath at Seifton Bache is blocked by vegetation and Cllr Pike and Mr Jeff Williams will work on clearing it.
10. **Renewing the Parish Plan:** The Clerk will provide the next meeting with the survey used for the previous parish plan.
11. **Management of the Defibrillator at Culmington Village Hall:** Deferred to the next meeting.
12. **Preparing an Emergency Plan:** the Flood Action Group Emergency Plan will feed into the Parish Council plan. A joint plan with Stanton Lacy and Diddlebury Parish Councils would be helpful. Cllr Motley will raise this with Diddlebury Parish Council at their next meeting.
13. **Room Used for Future Meetings.** A request had been made to hold the meetings in the smaller meeting room. There was concern that this was not sufficient space for members of the public to attend which is a legal requirement of all parish councils.
RESOLVED: To continue to hold meetings in the main hall.
14. **Finance:**
 - 14.1. Charges for Website Hosting: The Clerk reported that Hugo Fox who host the present website are starting to charge a fee of £9.99 from 4th October 2023.
RESOLVED: The fee will be paid for up to 3 months whilst alternatives are investigated.
 - 14.2. Authorise Payments to: D Lewis (Environmental Maintenance)£153.00, H Coonick, salary (July-Sept) £755.95 and travel expenses £13.50, TWM Traffic (speed indicator devise) deferred to the next meeting
RESOLVED: To authorise the above payments.
15. **Elect a Chairperson for the Next Meeting:** Cllr Ian Alderson will remain as chairperson for the next meeting.
16. **Items for the Parish Council Meeting at 7.00 pm on Tuesday 3rd October 2023:**
 - a. Community governance boundary review. b. purchase of the speed indicator devise for the eastern entrance to Culmington village. c. Duty to Conserve and Enhance Biodiversity and the Environment Act 2021 d. Renewing the Parish Plan e. Management of the Defibrillator at Culmington Village Hall f. Preparing an Emergency Plan g. Parish Council website h. Election of Chairperson

Signed by the chair:

Date: