

LITTLE MARLOW PARISH COUNCIL

Minutes of the Budget / Finance Committee held on 23rd July 2020 held remotely via Microsoft Teams starting at 1.30pm.

UNCONFIRMED

Present: Cllr K Acres – Chairman, Cllr V Brownridge, Cllr V Morton, Cllr G Fitchew		
Mrs J Murray, Parish Clerk	No Members of the public present	
Minute Ref:	Agenda Item	Action
F132/20	1. Apologies for absence Cllr J Downes was unable to dial into the meeting. Cllr P Emmett sent his apologies.	
F133/20	2. Declarations of interest – personal or prejudicial None	
F134/20	3. To take reports from the Minutes of the Budget Committee Meeting on 12th May 2020, approved by the Parish Council at its meeting on 26th May 2020 F129/20 Quotes to be established for new safes ARD to inspect playground in August 2020. Clerk to investigate rospa training for weekly playground inspections. Cllr J Downes to review Techniclean invoices sent by Clerk	Clerk JD
F135/20	4. To review expenditure: 1st Qtr 2020/2021 Clerk to raise journals: to split cleaning materials 2/3 to 1/3 across Abbotsbrook Hall & Pavilion. To amend 3170 expenses to sexton fees Clerk to review CNG charges for Abbotsbrook Hall & Pavilion	
F136/20	5. To consider request from Little Marlow Preschool to extend sessions on Tuesday & Thursday and leave equipment set up on a Monday & Wednesday evenings It was RESOLVED that Little Marlow Preschool would be given first refusal for Tuesday & Thursday afternoon sessions. Currently WI were hoping to return on Tuesday afternoons in September and Pilates on Thursday. The committee also decided that equipment should be packed away after each preschool session. Clerk to communicate decisions.	Clerk
F137/20	6. To consider hall hire rates and invoicing It was RESOLVED that PPL/PRS music licencing costs are to be considered an LMPC overhead. Hall hire rates were reviewed and it was RESOLVED recommend to Full Council that: <ul style="list-style-type: none"> - We do not increase the standard hire charges for Abbotsbrook Hall and the Pavilion for one off/occasional users; - We rationalise the hire charges for our regular users by giving them a 30% discount on the standard hourly hire charges. The discounted hourly rate would vary depending on whether the hirers were parishioners or non-parishioners and would mean some hirers paying more, some about the same and one slightly less. - We rationalise the way we calculate the AH pre-school fees so that there is not a term rate for the morning sessions and an hourly rate for the afternoon sessions but instead a full day and a half day rate based on what the current full day and half day rate and that we increase the current rate for both AH pre-school and LM preschool as they are both paying considerably less than the proposed discounted rate. Clerk to approach preschools to discuss proposals and report back before the PC meeting on 18 August - The Clerk should invoice all hirers in advance Include conditions of hire from community centre.	Clerk Clerk
F138/20	7. To consider Little Marlow Cricket Club fees for 2020 It was RESOLVED to recommend the proposed LMCC invoice to full council on 18 th August 2020.	

F139/20	8. Items of NOTE None	
F140/20	9. Notice of next meeting: 22nd October 2020	
There being no further business to be transacted the meeting was closed at 2.36pm		

Abbreviations:

LMPC Little Marlow Parish Council

BCC Bucks County Council

RBS Rialtus Business Software
(LMPC Accounts Software)

TfB

Transport for Bucks

RTR

RESOLVED to RECOMMEND

Signed:
Chairman

Date: