

COLLINGHAM *Parish Council*

MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7.15 pm on 22 SEPTEMBER 2016 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, J Barrie, M Davies, J Guest (Part), R Hatton, L Marshall,
T Musson (Chair), R Scott, V Wright
County & District Cllr Mrs M Dobson

Clerk: Caron Ballantyne

In Attendance: 1 member of the public

Action by

- 159 Public forum**
No one wished to speak
- 160 To receive apologies for absence**
Apologies received from Cllrs Parkin & Guest accepted
Apologies from District Councillor Clarke, noted
- 161 To receive any declarations of interest**
Cllr Hatton declared an interest in Agenda Item 168 as his wife is involved with the Tennis Club
Cllr Marshall declared an interest in Agenda Item 166 with regard to the Braemar Farm planning item as he works with Gusto
Cllr Scott declared an interest in Agenda Item 165 with regard to payments to the Y&CC
Cllr Allen declared an interest in Agenda Item 165 with regard to expenditure as this includes his travel expenses
Clerk declared an interest in Agenda Item 171a with regard to the new laptop
- 162 To receive and approve the Minutes:** of the Parish Council Meeting of 25 August 2016, circulated to members prior to this meeting. These were agreed as a true record and signed by the chair.
- 163 To receive reports from County and District Councillors**
Cllr Mrs Dobson
- 2 quarry liaison meetings which were very informative
 - Network Rail meeting cancelled at the last minute. For future meetings Network Rail need to give assurances that there will be no repeat
- Query raised for Cllr Mrs Dobson to speak to NCC with regard to the new on-line reporting system which is not as good as the previous system and appears to have lost all the historic information
Cllr Dobson to speak to planning with regard to the items discussed below with regard to planning application

164 To Formally Note Items of Income for the Month:

			VAT	Total
NCC - Service Charge 2016/17	71 High Street Service Charge (Ringfenced for general Maintenance Reserves)	£1,000.00	Nil	£1,000.00

Noted

165 To Approve Items of Expenditure for the Month to be paid by BACS:

			VAT	Total
LDC Heritage Restoration (Capital Expenditure)	Y&CC repointing	£2,125.00	£425.00	£2,550.00
	Y&CC repointing	£4,560.00	£912.00	£5,472.00
	Y&CC repointing	£2,925.00	£585.00	£3,510.00
Y&CC	Meeting Room hire	£112.50	Nil	£112.50
Chris Allen	Councillors mileage	£22.50	Nil	£22.50
NALC	Training - Course	£50.00	Nil	£50.00
Warren Shaw (Capital Expenditure)	Notice Boards	£1,193.00	£238.60	£1,431.60
	Benches	£1,797.42	£359.48	£2,156.90

All items of expenditure agreed, with the exception of a payment of £2,250 to LDC restoration for the completion of the work to the back wall. This will be paid upon satisfactory completion of the outstanding works.

- a) **Bank Reconciliation for the year to date** – signed by Cllrs Davies and Guest and circulated prior to the meeting, noted
- b) **Budget Monitoring** – All budget changes agreed. Noted that the year end is already starting to look tight
- c) **Insurance renewal** – Cllr Allen has checked the details and this appears to be adequate cover. Resolved to renew policy with the existing provider Clerk
- d) **Interest Rate on Reserve Accounts** – all banks appear to be reducing interest rates and therefore noted
- e) **Business Rates update on Council land/properties** – This now appears to be resolved with the Valuation Office, but the revised documentation has not been received and therefore neither has the bill, although they should now be forthcoming
- f) **Internal cleaning of Y&CC following external works** – The external works to the building has generated a large amount of dust within the building due to the age of the building and the construction. Therefore it was resolved that the cost of the internal cleaning would be split 50/50 with the Y&CC Clerk
- g) **Council Tax Referendum Principles - Important Consultation** – This was noted. If additional information is received, which requires an urgent response an additional meeting will be called, otherwise this will be placed on the agenda for next month Clerk

166 Planning

Applications for Consideration

16/01319/FUL	Field Reference Number 9161 Junction Cross Lane And Swinderby Road	Change of Use from Agricultural Building to Class B1 Business Use as a Garage – NOT SUPPORTED unanimously. Traffic on Swinderby Road, highway safety Previous planning decisions Inappropriate location for type of proposed business
16/01476/RMAM	Land Adjoining Braemar Farm, Station Road	Reserved matters for Phase 1 comprising the new accesses to the highway, spine road, footpath, foul & surface water drainage and associated landscaping – NOT SUPPORTED unanimously Through road, Drainage - drainage ditch not suitable attenuation & SUDS. The previous objections still stand with regard to sewerage, school & medical centre. Through access/ more houses Braemar Road? The Parish would like an opportunity to meet the developers to discuss the issues before this is progressed further
16/01512/LBC	High Street (119), The Old White Hart	Formation of shower room within the attic space, Replacement of glazed pantiles with roof windows – SUPPORTED unanimously

Applications Determined

16/01085/FUL	Queen Street (13), Redlands	Permitted
16/01432/TWCA	South End (25), South End Cottage	No objections

- Decisions noted. Although there would appear to be an application of which the Parish has not been advised. Clerk to follow this up. *Post meeting note: Application located on NSDC Planning Portal - 16/01285/TWCA, Low Street (131), Rutland House, No Objections* Clerk
- a) **NSDC Plan Review – Preferred Approach Parish Council Briefing**, noted
- b) **NSDC Plan Review – Proposed Comments**, the proposed comment paper was agreed. It was also resolved unanimously to add the paper produced by Cllr Scott and copy both to Cllr Dobson for information Clerk
- c) **Collingham future available housing land for small developments and review of existing infrastructure** – Cllrs Scott, Allen and Davies to form a group to do this and report back to the next Parish Council Meeting Cllrs Allen, Davies & Scott

167 End of World War 1 commemoration (November 2018)

Resolved that an advisory group be set up to engage with the History Society and the British Legion. Cllr Scott and Cllr Musson will represent the Parish and will start to make the connections with the relevant group to get this started

Cllr
Scott

168 Community Facilities Grant Application for further consideration

Resolved that this grant is awarded

Clerk

- 169 Community Park**
- a) Future Development – 2 consultations in the last month. One with the Cubs and pages of notes from the Collingham Agricultural Show. The existing skate park was cutting edge when it was installed and was therefore not intended for small children and novices. The suggestions are therefore around more ramps suitable for younger children and scooters. There was also a suggestion that a club be formed.
Next step would be to arrange an initial committee meeting
- Cllr
Guest
- 170 Revenue Expenditure**
- a) Report on tender for external building maintenance – following the list of contractors identified last month, 1 was unable to tender, 1 was unable to contact as no longer trading, which left 1 contractor. Subsequently 2 other local contractors have been contacted and wish to tender for the work.
- b) Grass Cutting / Hedge Maintenance Contract.
Expressions of interest have been sought from the list of contractors identified. 2 local contractors and 1 Lincoln contractor have responded and wish to tender. No response from 2 contractors and 1 contractor no longer doing maintenance work
Wildflower meadows to be considered for some areas – meeting to be arranged with expert to discuss
- Cllr
Scott
- 171 Capital Expenditure**
- a) New laptop for Clerk, resolved to purchase Option 1 with Microsoft Office 365
- Clerk
- 172 Correspondence**
- a) NSDC – Fly Grazing - A Community Problem, this was well received. When this is published a copy to be placed in the library as well as on the website.
- Clerk
- b) Shale Wealth Fund - Government Consultation, this is aimed at individual householders, resolved that individual Councillors respond if interested in this
- All
- c) Business Rates Retention – Government Consultation, it wasn't clear if this would be passed down to Parish Councils
- d) SLCC AGM 14th October, noted
- e) NSDC – Annual Parish Conference 3rd October, Cllrs Marshall, Scott, Allen and Barrie and Clerk to attend
- Clerk
- f) Best Kept Village – Judges comments. There was nothing much for the Parish to work on to improve chances for next year, but Cllr Marshall will take this on board
- Cllr
Marshall
- g) Improving the use of planning conditions - Government Consultation, noted
- h) Implementation of neighbourhood planning provisions in the Neighbourhood Planning Bill - Government Consultation, noted
- i) New Models for Community Energy – Nottingham, 29 September 2016, noted
- j) Winter Service offer from Via (NCC) – Accept the offer of free salt, if the fire station can store this
- Clerk
- 173 Fleet Article for November** – Resolved that Cllr Davis would do this edition, several topics were suggested
- Cllr
Davies
- 174 Clerks Report**

Agenda Item

- Newark & Sherwood District Council Plan Review – Draft **150**
response prepared and circulated to all Councillors for comment. To be submitted on the 23rd as this is the deadline

- Tender awarded and contract documents issued to Warren Shaw for the new notice board at Station Road/Thornton Road junction. These have been signed and returned **151a**
- Colour Canon printer removed from asset register **151c**
- Expressions of interest sought from 6 contractors, see agenda item **152 a**
- Tenders issued for external maintenance of Council owned buildings – to be returned in time for consideration at the October meeting **152 b**
- Signs for “no cycling on mounds” have been ordered along with all other signs. Some technical difficulties with quality of art work which has been worked through with Cllr Davies and now back with the manufacturer **154 b**
- NALC AGM 16th November – 5 places booked (1 car full) for Councillors to attend, Clerk to act as reserve **156 e**
- NALC chairmanship training – places booked (payment to be agreed, see agenda item) **156 f**

Other items

- Planning application consultation responded to
- All other actions (not reported above) are included in the Agenda for the September meeting
- Update on documentary filming in the cemetery - Filming is pretty much complete, apart from some interviews / narration etc. No filming in Collingham cemetery as there hasn't been any burials there. May be an option in case any extra footage is needed.
- Compliment received from ladies at the Methodist Church coffee mornings about the visibility of the Parish Clerk around the village

Note from Doug Lyne with regard to the condition of the grass in the Community Park close to the school fence which is badly damaged at the moment.

The problem is caused by the grubs that live just under the turf. The Football Club has had the same problem this year as well, as have other properties in Collingham. The problem will last for a couple of months or so.

Reports to NCC

Ponding	Low Street - following heavy rain	Ponding
PRoW	Finger post rotted - Larksfield/Newark Road	PRoW
Sign	Newark Road/Whitemoor Lane	Sign damaged/off post
Street lighting	Swinderby Road Column Number 6	Intermittent switch on/off

Reports to NSDC

Fly tipping	Northcroft Lane
Litterbin	Y&CC bin - inner needs to be replaced

Cllr Allen

- Report on Meeting with Paddy Tipping - 1st September 2016 Gedling Civic Centre

Amongst others representing their Parish Councils (5), plus The Commissioner and two of his staff there was Supt Richard Fretwell who

heads up Neighbourhood Watch Partnership and their media expert, Katie Ethelstone. In addition there were three representatives from Nottswatch and Hilary Gibbins from NALC.

The reason for the meeting was to establish why there was a lack of interaction between Neighbourhood Watch schemes and Parish Councils. I raised the issue of the use of 101, when they refuse to record an incident, thus giving false stats on crime. I stated that I had to report some directly to the PCSO who was unaware of some of the incidents. They said they would take this comment away and look into it.

We were informed that 'on-line' crime reporting will soon be with us by completing a form which will go into a national system. Due to delays this is expected to go live in the New Year.

We were also informed that by going to Police.uk and clicking on your town/village one can explore the number and event of crimes down to street level. I tried this only to find that one is transferred to Notts Police site but you can go to Collingham and see what crimes were reported in June, some of which we were not aware of.

Notts Police are also keen to expand digital engagement by using Facebook. My thoughts are if you have the time to look into all events!

It was agreed that Neighbourhood Alerts were useful albeit not overly active although we seem to get a number each week.

Notts Watch will find funding for any village wishing to start a Neighbourhood Watch scheme.

I asked about SNG's as there was a mention in past months that it was to be disbanded. I was assured from Supt Fretwell that it wasn't and he knew of a few areas where this operated. If it works then let it continue. This might be the link we need to pass on any issues that are raised at our SNG.

Not a very positive meeting. Notts Watch obviously called the meeting and were after more towns/villages to sign up. Bearing in mind the number of attendees the message hasn't really got out to the Parishes and those who attended were not very responsive.

I will report on this at the next SNG meeting.

Cllr Musson

- Meeting at Langford on Wednesday 14th September. Works have started on the next phase. Expected to come in slightly under production this year at 406,000 tons. Expected reserves for the next 10 years. Will be working to the west and south near Holme village. In five years will open up a path round a small lake to allow public access. And in 10 years a path around a much bigger lake. Partial access to the big lake maybe given sooner. The capital project for the sluice to control water levels is in place for 2017.

Cllr Scott

- Besthorpe & Girton quarries liaison meeting 14.09.16.
Chaired by Notts CC Maureen Dobson, with representatives of Tarmac, Notts Wildlife Trust, Notts CC Planning, and Girton Parish.
Attended with Michael Davies on behalf of CPC:
Output remains as earlier this year 100,000 - 120,000 tons per annum.
A downturn in construction is being forecast for 2016, so this figure may be reduced in 2017.
Further restoration work is starting at Besthorpe in 2017.
Fly grazing has been an issue but appears to be resolved.
All vehicles leaving Besthorpe have trackers to enforce S106 agreement with Collingham. Transgressors are given a warning on

first offence, ban from site on second. Only routed through Collingham in exceptional circumstances concerning A46 blockage.

There have been problems with unlicensed shooting at Trent Vale Wildlife Reserve (Notts Wildlife Trust). Trust working with Notts Police Rural Crime section.

Next meeting in March 2017.

- **Skateboard park consultation 14.09.16.** I visited 1st Collingham Cubs, at their invitation, to explain about refurbishment and get their comments. Groups of Cubs produced sketches and ideas for future use.
- **Nottingham to Lincoln stakeholder board meeting 16.09.16.** Discussion whether Stakeholder Board needs to meet in future but as work still to be done from Newark Castle to Lincoln it was considered that it should still meet.
Possibility of Sunday service from 9.00 am, both from Lincoln and Nottingham in 2017. As there is no bus service in Collingham on Sundays this was warmly welcomed.
Request for 11.40 am weekday service from Lincoln to stop at Collingham to maintain hourly service will be considered at timetable review.
Overcrowding on weekday 17.21, 17.50 and sometimes 18.17 trains from Nottingham brought to attention of meeting. This will be considered at timetable review.
16.09.16 there were 21 cars in car park, 4 on roadside. Representative from Hykeham noted that there had been problems with damage to wing mirrors on cars parked on roadside in Collingham in the last few months.
Date of next meeting: 20.01.17.

The meeting closed at 9.01pm

Abbreviations

NCC – Nottinghamshire County Council/Councillor

NSDC – Newark and Sherwood District Council/Councillor

LCS - Lincolnshire Cooperative Society

PRoW - Public Right of Way

Y&CC – Youth & Community Centre