

**LEIGHTON & EATON CONSTANTINE
PARISH COUNCIL**

Minutes of the Full Parish Council meeting at Leighton Village Hall on Tuesday 1st November 2022

Present: Cllrs Alan Bain, Mark Budgen, Malcolm Corrie, Sue Dawes, Sue Jones (Chairman), Elaine Parton, Mark Thorn

In attendance: Ian Cruise-Taylor, Locum Clerk

1. **Chairman's Welcome** – the Chairman welcomed everyone to the meeting
2. **Apologies** – Cllr Claire Wild, Shropshire Council
3. **Declaration of Pecuniary Interests** - none
4. **Council to agree the minutes from the September Council Meeting** – unanimously agreed
5. **Chairs report** – Cllr Jones discussed the recent meeting of the Ironbridge Power Station Liaison Group and the good news that Harworth plc will be funding Leighton's Traffic Calming Measures. Details of the Liaison meeting are to be placed on the Parish Council website once approved.
6. **Report from Shropshire Councillor-** Cllr Jones reported on behalf of Cllr Wild to inform the Council that the number of affordable homes on the Ironbridge Power station Site will be a minimum of 15%. Details of the Liaison group meeting will be available on the Parish council's website once approved in December.
7. **Public Session** – there were no members of the public present
8. **Police Report – if available** – none. Council discussed recent incidents of anti-social behaviour which had been reported to the police
9. **PLANNING MATTERS**

(a) Previous Applications/decisions:

- i. 22/03773/FUL: No. 1, 2, 3 And 6 Rural Cottages, Eaton Constantine, SY5 6RH
Proposal: Addition of external cladding to front side and rear elevations and roof to be extended 180 mm complete with new bargeboards
Decision: Grant Permission

(b) Council to consider any new applications:

- i. 22/04567/FUL & 04568/LBC: Eye Manor, Eaton Constantine, SY5 6SQ.
Proposal: Erection of 3 bay detached garage
Decision: Council unanimously agreed to leave the matter to the Planning Officer, with the representation that the council recognises the proposals as an improvement over previous applications, but its decision making would

be better supported by an overall plan for the site, given other applications in process, and in respect of the particular application, invites the applicant to consider a brick built or faced structure so that it would be in-keeping with surrounding buildings.

10. Highways Matters –

- **Members to raise any highways issues** – the Chairman reported on a meeting with the highways maintenance contractor regarding the overgrowth on the footpath from Kynnersley lane to Home Farm, and it was agreed to approach Shropshire Council because of its road safety implications.

It was also agreed that Shropshire Council be contacted about ensuring that road restrictions and closures are notified in advance to the Parish Council whenever possible and that consultation takes place.

11. Financial Matters

- i. Council unanimously agreed the Invoices and other payments for payment and bank reconciliation – see appendix A to be updated at the meeting
- ii. Council unanimously approved continuation of agreement with payroll provider at £120 per annum
- iii. Council noted the draft budget for 2023-24.

12. PARISH MATTERS

- a) Councillors to report any parish matters
- b) Council to consider Parish Noticeboard replacement or repair – update – residents to determine, with the Council, whether repairs can be carried out
- c) Council to consider and approve Standing Orders, Financial Regulations and Risk assessment - Council unanimously approved the Standing Orders and Financial Regulations and deferred the Risk Management/assessment to the January meeting
- d) Council unanimously agreed an additional meeting to look at the revised Code of Conduct, to take place on 12th December at Leighton Village Hall, starting at 18.45 hrs
- e) Council to consider installing an additional dog-poo bin and adding to Shropshire Council emptying arrangements – Council unanimously agreed to install two new bins; in Garmston and Eaton Constantine at a cost of £370 per bin, and further unanimously agreed to request that these be emptied by Shropshire Council, at a cost of £145 per annum per bin. Councillors will advise on specific locations
- f) Council considered and unanimously agreed to the locum clerk, in liaison with the Parish Clerk obtaining quotes for new Council laptop, estimated at £450, to be considered at the January meeting

13. Date & Time of the next meeting Tuesday 10th January 2023 starting at 7.30pm at Leighton Village Hall.

Appendix A invoices/payments:

October

L Pardoe	£244.12
HMRC	£175.00
IFCT Sal	£175.92
EA VH room hire	£72.00
ICO	£35.00
subtotal	£702.04

November

L Pardoe	£244.12
HMRC	£175.00
IFCT Sal	£175.92
Sub-total	£595.04
Total	£1297.08

Bank accounts at 1st April

Treasurers Account	00393451	£1,360.27
Instant Account	07257480	£7,286.63
Total		£8,646.90

receipts to 31st October	£10,079.11
payments to 31st October	£4,999.20

Bank accounts at 31st October

Treasurers Account	00393451	£6,789.07
Instant Account	07257480	£7,287.74
unbanked cheques/uncleared payments		£350.00 HMRC

Total	£13,726.81
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Reconciliation	£13,726.81
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