

EDMONDSLEY PARISH COUNCIL

Angela Foster - Parish Clerk / RFO

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27 April 2016

To: The Chairman and members of the **EDMONDSLEY PARISH COUNCIL**
(Councillors M Grimes, D McAllister, R McAllister, J Curry, Jon Dickinson and J Dickinson)

Dear Sir / Madam

You are hereby summoned to attend a meeting of the **EDMONDSLEY PARISH COUNCIL** which will be held at Edmondsley Parish Hall on **Wednesday 4th May 2016 at 6.30pm**

BUSINESS

1. To receive and accept apologies for absence
2. To receive and accept Disclosable Pecuniary Interests from members in any item to be discussed
3. Questions and comments from members of the public – maximum 3 minutes per item / per individual (10 minutes in total)
4. To receive Police report (for information only)
5. To receive and approve the minutes of the meeting held on 3 March 2016 (copy attached)
6. Clerks report – Clerk to update the Parish Council on progress from previous meeting on any subject not separately agenda'd (attached)
7. Parish matters and on-going items (attached)
8. To accept financial matters (attached)
9. To note date of next meeting

Yours faithfully



**Angela Foster
Parish Clerk**

8. PARISH MATTERS AND ON-GOING ITEMS:

- a) To consider planning applications received
 - No applications received
- b) To consider any planning applications received after the agenda was published, this information is available on Durham County Council website– to give Clerk delegated powers to proceed, unless it is a major / controversial application, whereby a special meeting will be called:
- c) Future events to be held – to note dates of next event(s) and discuss who is available to help out
 - No events planned
- d) County Councillors update - to receive any update
- e) Annual return - To note internal auditors comments - to consider and approve the Annual Accounts and to sign the Statement of Accounts / Governance Statement.
- f) Newsletter - to receive any suggestions for summer newsletter
- g) Letter to HSBC re Clerks salary - to sign letter to approve annual increment increase. To commence from April 2016 (this to be backdated)
- h) Correspondence – (for discussion / decision / action)
 - Nothing received
- i) To consider any correspondence received after agenda was published (information only)
- j) Urgent issues for noting (Clerk to use delegated powers) and any items Councillors wish to agenda for next meeting

9.FINANCIAL MATTERS

To approve and sign the list of cheques drawn below:

(a) Payments

Recommended – that the following payments be agreed:

- (1) That the sum of £124.00 be paid direct from clerk to HMRC (March/April) - this to include the one increment as per contract of employment
- (2) That the sum of £108.00 be paid via S/O to E-on - electricity
- (3) That the sum of £100.00 be paid to young allotment association as bi monthly grant
- (4) That the sum of £9.80 be paid to Mrs A Foster - additional April salary
- (5) That the sum of £560.32 be paid to Came and Company

(b) Receipts

Recommended – that the following amounts be noted:

- (1) That the sum of £80.00 was received from Judo
- (2) That the sum of £150.00 was received from Dogs
- (3) That the sum of £30.83 was received for VAT reclaim
- (4) That the sum of £180.00 was received from allotments - rent
- (5) That the sum of £6,125.00 was received from DCC - precept

10. DATE AND TIME OF NEXT MEETING

Thursday 7 July 2016 to commence at 6.00pm