

**Minutes of a meeting of  
Llanfair Waterdine Parish Council  
on Thursday 16<sup>th</sup> November 2017, Everest Hall**

**Present**

Cllr Barry Swancott (Chair), Cllr Andrew Beavan (Vice Chair), Cllr Mark Hughes, Cllr Roy Lloyd, Cllr Richard Lewis, Cllr Abbie Price, Cllr Zoe Court, Sarah Jameson (Clerk) and Cllr Nigel Hartin, plus 3 members of the public

1. The Chair opened the meeting at 7.30pm.
2. **Apologies for absence:** None
3. **Declarations of interest:** Cllr Beavan (Item 15) and Cllr Swancott (Item 15).
4. **Approval of the draft Minutes:** The minutes of of the Parish Council meeting on Thursday 10<sup>th</sup> August 2017 (deferred) and Thursday 21<sup>st</sup> September 2017 were both approved and signed as a true record.
5. **Public speaking:** There were no public speakers
6. **Planning:**
  - a) **17/04146/FUL - Community Building, Llanfair Waterdine.** This application had been submitted by the Parish Council on behalf of the Community Trust and had now been approved with no onerous conditions attached, other than the main entrance and car park must be complete before the building comes into service. The Community Trust will now progress the matter.
  - b) **17/04708/FUL - Lower Duffryn Cottage Duffryn, Craven Arms.** Erection of first floor extension. Cllr Lewis and Cllr Lloyd had visited the site and produced a short report recommending approval. All agreed for the Parish Council to ratify the approval.
  - c) **17/04167/FUL - Garn Farm:** Erection of an agricultural shed for storage. This is officially in Newcastle parish but we had been notified due to proximity as the adjoining parish. Proposal to recommend approval was made by Cllr Beavan, seconded by Cllr Lloyd; all agreed.
7. **Affordable Housing:**

Since the last meeting, the Parish Council had submitted two preferred sites to Shropshire council for formal approval for affordable housing. The sites are: (1) a single plot between The Waterdine Lodge and the new house build, opposite St. Mary's Church and (2) A multiple plot site, part of 'Llanavidy', lying between Everest Hall and Rose Villa.

Both have now been approved in principle. These are not for free market housing, but exception sites for local needs affordable housing only. Any applicants for housing on these sites will need to seek support of the Parish Council with regard to their local connections.
8. **Highways**
  - a) Our letter to parishioners about keeping the highways clear and looking out for damage had gone out

after the last meeting. There had been 2 replies and these had been passed to Cllr Beavan. Cllr Hartin pointed out that Shropshire Council have now put a stop to any highways work that is not either an emergency or already in the planned programme of work.

b) Report of a potentially dangerous Ash tree bough (Cwm Collo). Chair will contact the landowner and if there is no progress the Clerk will write. (BS/SJ)

**9. Finance:**

a) See attached finance report from Cllr Hughes.

b) The meeting dates listed on a (paid) invoice from Everest Hall were queried. Clerk will follow up with Andrew Gibb. (SJ)

c) Three invoices were presented for payment:

- i) **SALC** – Affiliation fees for 2017: £131.62
- ii) **SALC** – Clerk training and 4 copies of the Good Councillor Guide: £77.80
- iii) **Clerk's expenses (Sept & Oct):** £70.27

**10. Communications:** See attached communications report from Cllr Lewis.

**11. Broadband update:** There had been a good public meeting about broadband in October with 31 parishioners present. Approximately half of those expressed an interest in actively further exploring the ideas put forward by Darren Knipe. However Cllr Hughes had so far been unable to find a date that was convenient for all. A group of at least 10 people is needed to progress. Cllr Hughes to progress. The Clerk's notes from the broadband meeting will be circulated on to the website, noticeboards and will be emailed to those parishioners on the Directory and to all those present at the broadband meeting itself. The Parish Council agreed to continue to assist the broadband 'group'. Cllrs Hughes and Court to report on progress to the PC. It was agreed that Cllr Hartin would keep Chris Taylor (Connecting Shropshire) updated and report back. (MH/ZC)

**12. Parish Council Website:** The Clerk had circulated a short review and report on the current website (hosted free by Hugo Fox, but limited in its design and potential) and exploring the possibilities of using another host. A short questionnaire circulated to councillors had received 4 replies. See attached report. Whereas there are pages we must have on our PC website, it was felt that the site could usefully be broadened out to become a wider parish website. Cllr Swancott to explore the possibility of someone from the Llanfair Times editorial team being a contributor to the website for wider parish matters (eg events, meetings, and parish information) with Clerk continuing to update it with Council items. (SJ/BS/AB)

**13. Shropshire Council report:** (Cllr Hartin)

- i) The highways contract is being taken over by a new company and this is going well
- ii) There is a £5M overspend in the Council's budget due to the adult social care costs
- iii) Budget setting will begin soon with a final budget decided in February 2018

**14. Local Joint Committee report:** there was no report (no meetings)

**15. Llanfair Waterdine Community Trust report:**

Cllr Beavan's term of office comes to an end in January. We need to advertise for a new Trustee using the usual channels. (SJ)

**16. Noticeboards:**

- a) The damaged glass on the Triangle noticeboard had been repaired (and part paid for) by Iorwerth Waters (£15). Councillors agreed to reimburse him for this.
- b) Rota for servicing noticeboards for 2018: Cllr Beavan (Everest Hall); Cllr Hughes (Skyborry); Cllr Lloyd (Triangle); Cllr Price (Dutlas). (AB/MH/RL/ZC)

**17. Correspondence:**

- a) **Place Plan and Shropshire Council's Local Plan Review** – These are hefty documents and responses are needed by 22<sup>nd</sup> December. Cllrs Swancott and Beavan to review. (BS/AB)
- b) **Environmental Maintenance Grant** – Mathew Mead had circulated information. This parish has never applied for this grant. We have missed the deadline for 17/18 but could look into applying for the following year (up to £3000/year for minor drainage work and other environmental maintenance). Clerk to follow up with Mathew Mead, who will be invited to the next meeting. (SJ)
- c) **Councillor responses to emails:** Cllr Lewis requested that all councillors respond to all emails. A simple 'received' response would be useful. (ALL)
- d) **Small Councils Committee:** Agreed that although these meetings would be interesting, they take place in London so are not really viable.
- e) **Town & Parish Council Forum Meeting (23/11):** Clerk to find out more about this. (SJ)

**18. Confidential business:** None

**19. Next meeting:** Thurs 18<sup>th</sup> January 2018

20. The Meeting ended at 9.30pm

Signed ..... Date .....

**Meeting dates for 2018:**

**Thurs 18<sup>th</sup> January / 15<sup>th</sup> March / Thurs 17<sup>th</sup> May / Thurs 19<sup>th</sup> July / Thurs 20<sup>th</sup> September / Thurs 15<sup>th</sup> November**