



## Dalwood Parish Council

### Minutes of the Meeting held on Monday, 3 November 2025 at 19:30 hrs Dalwood Village Hall (Ref: 25/26.5)

**Councillors:** Kathy Laing (Chair), Tim Hodges, Tony Benger, Peter Lawrence, Graham Perry, Ben Trott, Christine Wyatt

**In attendance:** Ian Walker (Clerk & RFO), C/Cllr Cathy Connor (part)

**Members of the public:** Five members of the public were present.

	Item	Action
1	<b>Public Forum</b> Members of the public raised the following issues: <ul style="list-style-type: none"><li>a. C/Cllr Connor provided a brief outline on matters that had been discussed recently at Devon C C. She also indicated that she still had funds to make small Community Grants available.</li><li>b. A question was raised about the state of repair of 2 Danes Hill and whether enquiries could be made of the Council as to its status. [A subsequent discussion with EDDC has confirmed that the property is void and that it is being dealt with appropriately.]</li><li>c. Questions were again raised about the speed at which Parish Council minutes appeared on the web site. Reassurance was given that they are published as soon as they are available.</li></ul>	
2	<b>Apologies for absence</b> None	
3	<b>Declarations of interest in agenda items</b> <ul style="list-style-type: none"><li>a. Tony Benger in respect of item 8 in the agenda (planning applications).</li></ul>	
4	<b>Minutes of last meeting</b> The minutes of the Parish Council meeting held on 8 September 2025 were approved and signed by the Chair as a true record.	
5	<b>Matters arising</b> <ul style="list-style-type: none"><li>a. It was noted that the position of Clerk at Stockland Parish Council appears to be vacant as they are currently seeking a new appointee.</li><li>b. Permission had been given to Mrs Sharland to undertake trimming work on the oak tree opposite her house (Tree ref: T025). She has now done so.</li><li>c. It was noted that the CPR/defibrillator training session from South Western Ambulance Service would have to be deferred until the New Year due to maternity leave and the recruitment of a suitable replacement.</li><li>d. A bill from Cllr Perry for the removal of stones from the river had now been received (and paid).</li></ul>	

	<p>e. It was noted that a flower trough and contents for the base of the War Memorial had recently been sourced by Mr &amp; Mrs Herbert. They had since been reimbursed for the cost and the PC expressed their gratitude.</p> <p>f. It was noted that TCVCLT were about to obtain the loan of a thermal imaging camera to assist parishioners in attempting to optimise the heating of their properties. It was agreed that the Parish Council would try to get the camera insured on the PC insurance for the loan period, provided it could be done at minimal cost.</p>	Clerk
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6	<p><b>Finance and administration</b></p> <p>a. The attached schedule of four payments totalling £330.50 and made since the last meeting (either being pre-authorised as regular payments or authorised by way of the WhatsApp group) was noted and approved (25.48). It was noted that several further, more recent, payments would be formally reported to the next meeting.</p> <p>b. The attached summary of receipts and payments to 13 October 2025 showing a balance in hand at Lloyds Bank community account at that date of £2,234 and at Redwood Bank deposit account of £15,620 was noted and approved (25.49).</p> <p>c. It was noted that £3,000 had recently been transferred to the Redwood Bank deposit account.</p> <p>d. The attached Lloyds Bank statement and reconciliation and the Redwood Bank statement, both as at 13 October 2025 were noted and approved (25.50/51).</p> <p>e. The setting up of a new <i>gov.uk</i> web site was still being reviewed and it was agreed that further advice should be sought from HugoFox about the setting up of a new compliant web site.</p> <p>f. It was noted that the confirmation from Devon CC on the stop notice for the right of way over the Corry Brook ford was still outstanding.</p> <p>g. No further advice had been received from Devon CC concerning the proposed Village Green and it was agreed that this would be followed up.</p> <p>h. A letter had been sent to Richard Foord MP concerning the provision of a village-wide broadband service. A response was still awaited.</p> <p>i. A discussion took place about the benefit of raising an interest in the Tuckers Arms as a Community Interest Property with EDDC, possibly in order to achieve a six-month moratorium on any future sale. Bearing in mind the importance of the property, as outlined in the Dalwood Neighbourhood Plan, it was agreed that this should be done.</p> <p>j. It was agreed that a draft of the budget for 2025/26, and the associated precept, should be prepared for the next PC meeting.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
7	<p><b>Maintenance</b></p> <p>a. <b>Register of Council Owned Trees</b> – it was noted that the full register of such trees had now been prepared by G Trott and that a small number of trees would require routine maintenance over the next two-year period. It was also noted that there were no matters that required urgent attention. Cllr Bengier agreed to update the register with historical acquisition data.</p> <p>b. <b>Bus shelter project</b> – no further correspondence had been received from Taylor Wilkinson and a letter had now been written to Richard Foord MP for assistance (with a copy to Cllr C Connor).</p>	<p>TB</p> <p>Clerk</p>

8	<p><b>Planning matters</b></p> <p>a. It was noted that one planning matters had very recently been received and distributed to councillors. The matter was 25/2121/FUL concerning a change of use at Dalwood Hill Nursery from agricultural to commercial use of part of the property and the provision of additional, covered storage bays. Cllr Bengler declared an interest in the application which the remaining councillors approved unanimously.</p>	
9	<p><b>Highway matters</b></p> <p>a. A further communication had been received from EDDC concerning various long-standing issues concerning them removal of hedges and trees. It was noted that EDDC was in the process of taking enforcement action.</p> <p>b. A suitable supplier had now been found to replace missing finger-board signs at various locations around the village. It was noted that further signs would also be required and would also be obtained (at PC expense).</p>	<p>Clerk</p> <p>GP</p>
10	<p><b>Parish Paths Partnership (P3)</b></p> <p>a. It was noted that Owain Morgan was attending to the gatepost missing from the footpath at Baggeton Farm.</p> <p>b. It was also noted that repairs to the village footpath system appear to have fallen behind in recent months. It was agreed that possible solutions would be discussed in due course.</p>	<p>All</p>
11	<p><b>Water quality monitoring survey</b></p> <p>a. Cllr Wyatt reported that water quality measurements for phosphates around the village were still satisfactory. It was noted that training of other people could be obtained via Devon CC which may enable the quantity of measurements to be increased.</p>	<p>CW</p>
12	<p><b>Any other business</b></p> <p>a. It was agreed that the PC should purchase a memorial wreath for the forthcoming Memorial Day service.</p> <p>b. It was agreed that the PC should prepare an entry for the annual church Christmas Tree display.</p> <p>c. Following a spate of nuisance bonfires in recent months, it was agreed that a suitable information bulletin would be place on the PC web site (and also on Dalwood Daily) and that parishioners would be asked to note (and photographically record, if possible) any future incidents and to inform the Clerk for a possible report to EDDC.</p>	<p>Clerk</p> <p>KL</p> <p>Clerk</p>
13	<p><b>Meetings for the year</b></p> <p>a. It was noted that Parish Council meetings for the remainder of 2025/26 would be:</p> <p style="margin-left: 40px;">i. 5 January 2026 (2025/26 budget consideration)</p> <p style="margin-left: 40px;">ii. 2 March 2026</p>	
14	<p>The meeting closed at 20.55 hrs.</p>	

Approved

K. G. Lawrence  
Chair

Date: 4-1-26

Ref	Date	Payee	Description	£	VAT (Memo)
26/32	10-Sep-25	Dalwood Village Hall	Meeting room hire	14.00	
26/33	22-Sep-25	Lloyds Bank	Bank charges	4.25	
26/34	23-Sep-25	Ian Walker	Salary	249.85	
26/34	23-Sep-25	HMRC	Tax on above	62.40	
				330.50	

Dalwood Village Hall 14.00  
 Lloyds Bank 4.25  
 Ian Walker 249.85  
 HMRC 62.40  
 Total 330.50

K G Lewis

Dalwood Parish Council

As at 13 October 2025

Year ended 31 March 2026

Actual 24/25 £		Budget 25/26 £	Actual to date 25/26 £	Forecast £	Anticipated out turn 25/26 £	Budget 26/27 £
<b>RECEIPTS</b>						
7,476	Precept	7,700	7,700.00		7,700.00	
1,050	Parish Paths				0.00	
362	Interest received	250	258.79	252.00	510.79	
457	VAT refunds			155.00	155.00	
<b>9,345</b>		<b>7,950</b>	<b>7,958.79</b>	<b>407.00</b>	<b>8,365.79</b>	<b>0</b>
<b>PAYMENTS</b>						
3,638	Staff costs	3,747	1,873.70	1,873.50	3,747.20	
200	WFH allowance	200		200.00	200.00	
110	Clerk SLCC membership	140		140.00	140.00	
228	Subscriptions	230	163.00		163.00	
20	Payroll service	125	60.00		60.00	
0	Clerk training				0.00	
0	Training (delegates expenses)	100			0.00	
215	Admin & stationery	200	124.95	80.00	204.95	
623	Equipment				0.00	
91	Hall hire	98	77.00	42.00	119.00	
264	Insurance	280	304.85		304.85	
0	Audit & election fees	50	50.00		50.00	
600	Parish Paths (agency services)	1,000	420.00	600.00	1,020.00	
2,773	Routine maintenance	1,500	757.22	800.00	1,557.22	
650	Donations	150	342.43		342.43	
4	Bank charges		25.50	25.50	51.00	
15	Sundries	100		50.00	50.00	
0	Replacement bus shelter				0.00	
416	VAT paid in year		155.02		155.02	
<b>9,947</b>		<b>7,920</b>	<b>4,353.67</b>	<b>3,811.00</b>	<b>8,164.67</b>	<b>0</b>
<b>502</b>	<b>NET RECEIPTS/(PAYMENTS) IN YEAR</b>	<b>30</b>	<b>3,605.12</b>	<b>(3,404.00)</b>	<b>201.12</b>	<b>0</b>
	Transfers to deposit account		(3,258.79)	(252.00)	(3,510.79)	
	Transfers from deposit account		1,000.00	2,000.00	3,000.00	
14,851	Opening balance		887.33		887.33	
<b>14,249</b>	<b>CLOSING BALANCE AT LLOYDS BANK</b>		<b>2,233.66</b>	<b>(1,656.00)</b>	<b>577.66</b>	
	<b>REDWOOD BANK DEPOSIT ACCOUNT</b>		<b>15,620.27</b>	<b>(1,748.00)</b>	<b>13,872.27</b>	
	<b>TOTAL FUNDS HELD</b>		<b>17,853.93</b>	<b>(3,404.00)</b>	<b>14,449.93</b>	
<b>Allocation of funds:</b>						
11,010	General fund				12,326.08	
560	Election fund (designated)				560.00	
278	Defibrillator fund (designated)				182.85	
2,401	Parish Paths fund (restricted)				1,381.00	
<b>14,249</b>					<b>14,449.93</b>	

COMMUNITY ACCOUNT Statement

Free Community 2025

**Dalwood Parish Council** Sort code 30-90-37 Account number 00044857  
 STONEHAYES BIC: LOYDGB21275 IBAN: GB13 LOYD 3090 3700 0448 57  
 DALWOOD  
 AXMINSTER  
 DEVON  
 EX13 7EG

The data shown on your statement was correct at the time of printing. Please remember, this isn't an official bank copy. *K G Lewis*

Please check your statement. If you think that something looks incorrect, please call us on 0345 072 5555 Monday to Friday, 7:00am - 8:00pm; Saturday, 9:00am - 2:00pm (+44 (0) 1733 347 338, from outside the UK). Or Textphone 0345 601 6909.

Date	Description	Type	In (£)	Out (£)	Balance (£)
23 Sep 25	HMRC - ACCOUNTS OF 100000001625014391 120PL03053136 083210 10 23SEP25 16:40	FPO		62.40	2233.66
23 Sep 25	IAN WALKER 200000001630135714 DALWOOD PC 404780FPO 10 23SEP25 16:37			249.85	2296.06
22 Sep 25	SERVICE CHARGES REF : 463989627	PAY		4.25	2545.91
15 Sep 25	DALWOOD PARISH COU 500000001629669242 REDWOOD 608383 10 15SEP25 10:03	FPO		3000.00	2550.16
10 Sep 25	DALWOOD VILLAGE HA 500000001626965595 DPC 2584 089299 10 10SEP25 09:14	FPO		14.00	5550.16
08 Sep 25	REDWOOD BANK LIMIT 60838380176370 47041131872321000N 608383 10 08SEP25 04:11	FPI	1000.00		5564.16
01 Sep 25	EAST DEVON DC	BGC	3850.00		4564.16
22 Aug 25	SERVICE CHARGES REF : 461554747	PAY		4.25	714.16
21 Aug 25	HMRC - ACCOUNTS OF 300000001618724131 120PL03053136 083210 10 21AUG25 08:40	FPO		62.60	718.41
21 Aug 25	IAN WALKER 300000001618723637 DALWOOD PC 404780FPO 10 21AUG25 08:38			249.85	781.01
04 Aug 25	GRASSBY AND SONS L 200000001601899678 NOM- 472869 405162 10 03AUG25 13:53	FPO		298.75	1030.86
28 Jul 25	HMRC - ACCOUNTS OF 400000001605979907 120PL03053136 083210 10 26JUL25 18:03	FPO		62.60	1329.61
28 Jul 25	IAN WALKER 600000001600957781 DALWOOD PC 404780FPO 10 26JUL25 18:02			249.65	1392.21
22 Jul 25	SERVICE CHARGES REF : 459224319	PAY		4.25	1641.86
22 Jul 25	COMMUNITY FIRST 300000001601947643 DALWOOD PC FPO 401916 10 22JUL25 10:56			304.85	1646.11
22 Jul 25	DM PAYROLL SERVICE 400000001603283004 4487 402608 10 22JUL25 08:46	FPO		72.00	1950.96

# Account Details

## Manage your account

- 35 Day Notice Account (Issue 11)-Monthly Interest
- 80176370 35 Day Notice Account (Issue 11)-Monthly Interest
- Dalwood Parish Council, Mr Ian Walker, Mrs Katherine Laing, Dr Timothy Hodges, Mr Benjamin Trott
- Tax status: Gross
- Nominated account: 309037 00044857
- [Edit account details](#)
- **Balance: £15,620.27** ?
- Available: £15,620.27 ?
- Accrued interest (not paid): £17.69 ?
- Interest rate: 3.45%
- [Make a payment](#)
- [Transfer money](#)

*Ka Laing*

Transactions ▾ Future Payments

### Transactions

Period from  to  [Filter](#)

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Date	Description	In (£)	Out (£)	Balance (£)
30/09/2025	Gross Interest	42.23		15,620.27
15/09/2025	Receipt by Bank Transfer	3,000.00		15,578.04
08/09/2025	Withdrawal by Bank Transfer		1,000.00	12,578.04
31/08/2025	Gross Interest	42.39		13,578.04

*51*

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