



Cantley, Limpenhoe and Southwood Parish Council

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Clerk to the Council: Mrs Melanie Eversfield

Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected. A copy of the Council's Filming at Meetings Guidance is available on request.

To members of the Council,

You are hereby summoned to attend a meeting of Cantley, Limpenhoe and Southwood Parish Council on **Thursday 16th June 2022 at 7pm, at Cantley Village Hall** for the purpose of transacting the following business:

M Eversfield

Parish Clerk
9th June 2022

- 1) **Public Forum and County and District Councillor Reports**
- 2) **To consider apologies for absence**
- 3) **Declaration of interest for items on the agenda and applications for dispensation**
- 4) **To confirm the minutes of the meeting held on Thursday 19th May 2022 (attached)**
- 5) **Urgent items to be raised through the Chair, if any**
- 6) **Update on matters arising from minutes, if any**
 - a) Network Rail (JD)
 - b) Noticeboard in Langley Road
- 7) **Highways and Transport**
 - a) To receive an update on meeting with NCC Highways
 - b) To receive an update on Parish Partnership Bids
 - c) To receive an update on meetings with Anglian Water and RSPB (JD)
- 8) **Finance**
 - a) To receive and note accounts, budget comparison and bank reconciliation to 31st May 2022 (attached)
 - b) To receive and consider Internal Auditor's Report for 2021/2022 (attached)
 - c) To confirm that Cantley, Limpenhoe and Southwood Parish Council can exempt itself from External Audit for 2021/22
 - d) To consider and approve the Annual Governance Statement for 2021/22 (attached)
 - e) To consider and approve the Annual Accounting Statement for 2021/22 (attached)
 - f) To consider payment of the following:

i) Mrs M Eversfield	Salary June 2022	£237.53 (SO)
ii) HMRC	PAYE Quarter 1	£2.40 (DD)
iii) Cantley Village Hall	Hall Hire	£32.50 (SO)
iv) Mrs S McNeil	Village Sign Restoration	£550.00 (SO)
v) Notice Board Company UK Ltd	Noticeboard	£661.30 (SO)
- 9) **Policies, Procedures and Planning**
 - a) To review and approve Equality Policy, Press and Media Policy and General Data Protection Regulations (emailed 6th June)
 - b) To consider planning application 20220675 – Demolish existing outbuilding and erection of replacement building for use as garage and office – 10 Windsor Road, Cantley, NR13 3SP
- 10) **Ongoing Matters**
 - a) To receive an update on Limpenhoe Village Green
 - b) To receive an update on Cantley Pond
 - c) To receive an update on Cantley Sugar & Tree & Shrub Planting Scheme (emailed 6th June)
 - d) To receive an update on the Platinum Jubilee Celebrations
- 11) **Correspondence**
 - a) Broads Authority re. Draft Broads Plan (emailed 6th June)
 - b) Norfolk Constabulary re. Changes to crime reporting (emailed 6th June)
 - c) Broadland District Council re. Public Spaces Protection Order (emailed 6th June)
 - d) Local Authority Cluster re. Meeting notes from 19th April (emailed 6th June)
- 12) **Items for Next Meeting's Agenda**
- 13) **To confirm date of next meeting: Thursday 21st July 2022 at 7.00pm at Cantley Village Hall**