



BEKESBOURNE-WITH-PATRIXBOURNE PARISH COUNCIL

Minutes of the meeting held on Monday 14th September 2026 at 7:30pm
Bekesbourne Village Hall.

Minutes to be formally agreed at the next meeting.

In the absence of the Chair, Cllr C. Sladden took the Chair and presided over the meeting.

1. Those Present

Parish Cllr Christine Sladden (Vice Chair)
Parish Cllr Andrea Nicholson
Parish Cllr Colin Spooner
Parish Cllr Joanne Watt

Mrs V. S. Illsley (Clerk/ Proper officer to Council)

City Cllr L. Castle

There was 1 member of the public present.

2. Apologies for Absence

Parish Cllr David Sladden (Chair)
Parish Cllr Mary Evans
Parish Cllr Mark Rhodes
Parish Cllr Christine Ash

3. Declaration of councillor interests relevant to this agenda

None.

4. Public Representations

There were 1 member of the public present.

The meeting is suspended for up to 15 minutes to allow discussion with members of the electorate of the parish of Bekesbourne with Patrice Bourne present at the meeting.

The meeting was suspended at 7:33pm

5. External Reports

5.1 County Councillor Report

Cllr Sole's monthly report was received and presented at the meeting within the agenda pack.

5.2 City Councillor Report

Cllr Castle's summer report was received and presented at the meeting within the agenda pack. Cllr Castle gave a verbal update the Local Government reorganisation and Planning Policy updates.

Meeting resumed at 7:46pm

6. To confirm the minutes from the previous meeting.

The minutes were then approved as a true and accurate record and signed by the Chair.

Resolved: It was proposed by Cllr C. Sladden and seconded by Cllr A. Nicholson that minutes of the meeting held on Monday 10th August 2026 are a TRUE and ACCURATE record.

Outcome: All in favour, motion carried.

7. To report any matters arising (from the previous meeting not covered elsewhere on the agenda)

None

8. Any s101 Delegated Authority items to be noted by council.-

None.

9. Any updates from representatives from external groups (if any)

9.1 Recreation Ground Management Committee

No report was received from the Recreation Ground Management Committee.

Councillors discussed the completed works at the Recreation Ground and concerns regarding parking during football match days. Concern was raised about inconsiderate parking by some visitors attending matches and the impact this was having on neighbouring residents.

Resolved: It proposed by Cllr Spooner and seconded by Cllr Nicholson, that the Clerk contact Canterbury Youth FC requesting that all parents and visitors be reminded to park considerately when attending matches at the Recreation Ground and to have due regard for neighbouring properties and residents.

Outcome: All in favour, motion carried.

9.2 Village Hall Management Committee

No update.

9.3 The River Group

No update.

9.4 KALC

Cllr Spooner was unable to attend the KALC Canterbury Area Committee, and his apologies were submitted to the Committee on his behalf.

9.5 A257 Traffic Management Group

An update was provided within the Agenda Pack.

10. To receive and consider written applications for the office of Parish Councillor and to Coopt a candidate to fill the vacancies on Bekesbourne with Patrixbourne Parish Council

One application for co-option to the Parish Council had been received and circulated to all Councillors prior to the meeting. Councillors considered and discussed the application. A vote was then taken on the co-option of the applicant to the Parish Council.

RESOLVED: That the applicant, Jackie Hinchliffe, was duly co-opted as a Parish Councillor for Bekesbourne with Patrixbourne Parish Council.

Vote: 4 in favour, 0 against.

Outcome: All those in favour, motion carried

As the applicant was not present at the meeting, all necessary documentation will be completed and signed following the meeting in accordance with the statutory requirements for co-option.

11. Highways Matters

11.1 Highways Improvement Plan

Councillors noted the amendments made to the Highways Improvement Plan (HIP) by the Clerk following the resolutions agreed at the previous meeting. The updated plan reflects the revised priorities and amendments approved by the Council and has also been published on the Parish Council website.

Resolved: It was proposed by Cllr J. Watt and seconded by Cllr A. Nicholson, to submit the revised Highways Improvement Plan it to Kent County Council (KCC).

Outcome: All in favour, motion carried.

11.2 Any new matters to raise

None.

12. Finance Matters

12.1 To note the August 2026 payment schedule & approve any new payments.

Date	Type	Recipient	Amount
03/08/26	FPO	Kent Pension Fund	
13/08/26	FPO	HMRC – Payroll	
17/08/26	FPO	Safeplay – Seat repair	£229.20
17/08/26	DD	HugoFox – Emails	£20.99
17/08/26	DD	HugoFox – Website	£23.99
18/08/26	BP	Lloyds Service charge	£4.25
20/08/26	FPO	Safeplay – Quarterly inspection	£96.00
20/08/26	FPO	Bridge Group Parish – Church Grant	£800.00
26/08/26	FPO	MTF Diamond Contractor – Recreation Ground Pavillion	£7,648.20

Resolved: It was proposed by Cllr. C Spooner and seconded by Cllr. A Nicholson to approve the August 2026 payment schedule.

Outcome: All in favour, motion carried.

Payments Due for Approval:

There were no new payments due for approval.

12.2 To approve the Q1 26/27 accounts.

Bekesbourne with Patrixbourne Parish Council
Quarter 1 Accounts 2026/27 (1st April-30th June)

Quarter 1 Accounts 2026/27 (1st April-30th June)	
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Total Receipts	£	32,533.55
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Resolved: It was proposed by Cllr. J Watt and seconded by Cllr. A. Nicholson to approve the Q1 26/27 Accounts.

Outcome: All in favour, motion carried.

12.3 S106 Funding

Councillors noted that the Parish Council's remaining Section 106 funding balance of £3,267.68 had now been received from Canterbury City Council and credited to the Parish Council's bank account.

13. Planning

13.1 To Receive Updates on previous consultee responses

Planning Application No. CA/26/01018,

Cllr L. Castle advised the Council that an update in relation to planning application CA/26/01018 had been submitted via the planning portal on Canterbury City Council's website.

Action: Clerk to circulate the planning update to all Councillors following the meeting.

13.2 To discuss any new applications

None received.

14. Allotments

14.1 Allotment Map & Tenancy Agreements 26/27

Councillors reviewed the allotment map provided by the Clerk and discussed the arrangements for grass cutting and general maintenance for the 2026/27 allotment year.

Following discussion, the Council agreed that individual plot holders should be responsible for maintaining the walkways and grassed areas immediately bordering their respective allotment plots. It was agreed that this responsibility should be clearly set out within the allotment tenancy agreement for 2026/27.

The Council also considered the proposed 10% increase in allotment rents, with the rental rate increasing from £0.28 per m² to £0.31 per m² for the 2026/27 tenancy year.

Resolved: It was proposed by Cllr C Spooner and seconded by Cllr A Nicholson that the 2026/27 allotment tenancy agreement reflects the revised rental rate increase of 10% and the agreed responsibilities for the maintenance of bordering walkways and grassed areas.

Outcome: All those in favour, motion carried.

14.2 Any updates

None received.

14.3 Any new matters to report

None.

15. Grant Applications

None received.

16. Correspondence

Councillors noted the correspondence received from a resident regarding the removal of the two rubbish bins at Bekesbourne Station and the concerns raised that their removal may lead to an increase in litter at and around the station.

The Council also noted the response received from Southeastern regarding the reasons for the removal of the bins and that the matter would be passed to the relevant team for monitoring.

17. Future projects

17.1 Defibrillator

Councillors considered the response received from Woolton Farm regarding the proposed location of a community defibrillator. Following discussion, the Council remained of the view that Woolton Farm was not a suitable location for a community defibrillator funded by the Parish Council, particularly in relation to ensuring appropriate public accessibility.

Resolved: It was proposed by Cllr J Watt and seconded by Cllr C Spooner that the proposal to locate a Parish Council-funded defibrillator at Woolton Farm would not be progressed and that the item be removed from future agendas.

Outcome: All those in favour, motion carried.

17.2 Council Owned Phone Box

It was agreed that, before any further consideration is given to landscaping or tidying the area, the residents of the land on which the telephone box is situated should first be contacted to open discussions regarding the possibility of improving and tidying the surrounding area.

Action: Initial discussions to be held with the residents regarding potential improvements to the area before any further proposals are considered by the Council.

17.2 Recreation Ground Enhancement

The Clerk updated the Council that the Section 106 funding had now been received. Councillors noted that the Council is awaiting recommendations from the Recreation Committee regarding proposed improvements to the Recreation Ground, including options for new bench seating, wildflower seeding/biodiversity planting and any other suitable enhancements.

18. Kent Devolution and Local Government Reorganisation (any updates)

Discussed under Agenda Item 5.2.

18. Next Meeting Date

Monday 9th November 2026
(Bekesbourne Village Hall)

Meeting closed at 20:43

It was agreed that these minutes are a TRUE and ACCURATE record:

Signed.....(Chairperson)

Date.....

August 2026 Appendices

Appendix A

Pavilion Coffee Shop

C. Peck

- The coffee shop operating from the Pavilion is functioning well with very positive feedback has been received from residents.
- The lack of reliable internet connectivity within the Pavilion was raised as an issue.
- Poor internet connectivity has caused difficulties when processing card payments.