

STOKE PARISH COUNCIL



50 Pepys Way, Strood, Rochester, Kent, ME2 3LL

Clerk: Mrs J Allen
Telephone: 01634 710086

Email: stokeparishcouncilkent@gmail.com
Website: www.stokeparishcouncil.org.uk

NOTICE is hereby given that a Meeting of the Parish Council will be held at the Village Hall, Mallard Way, Stoke, on Wednesday 4th December 2019 at 7.00 pm, which meeting Members are hereby summoned to attend.

Jenny Allen ~ Clerk
29/11/2019

Part A	Public discussion (not part of the meeting) where any member of the public may discuss any item. No motions may be proposed nor decisions taken, but matters raised by the public may be placed on the agenda for the next meeting.
Part B	Public discussion on any agenda items. In line with standing order (3) e members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. This shall take place at this part of the meeting for a maximum of 30 minutes. Following this member of the public are not permitted to speak or to take part in the business of the Parish Council.

Agenda

1.	Apologies for absence Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
2.	To receive Declarations of Interest and Dispensations To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.
3.	Minutes from the previous Parish Council Meeting a). To receive and approve the minutes from the Parish Council meeting held on Wednesday 6 th November 2019.
4.	Matters arising from the Minutes not otherwise on the Agenda
5.	Disclosure of any other business Additional items to be discussed that have risen since the publishing of the agenda. No votes on these issues to take place.
6.	Planning Applications – Appendix A a). Applications. b). Decisions. c). Appeals and Other Matters.

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7.	Finance – Appendix B a). To agree financial performance against the budget for November 2019. b). Update of account(s) for 2019/20 including payments received. c). Accounts paid since the last meeting to be ratified. d). Accounts for payment. e). Payment requests to be discussed for approval and payment. f). To set a date for an extraordinary meeting to discuss the 2020/2021 Precept.
8.	Grant Applications To discuss any grant applications received since the last Parish Council meeting.
9.	Management of the Council’s land and property – Appendix C a). Playparks i Allhallows Road Playpark. ii Heron Way Playpark. iii Upper Stoke Playpark.
10.	Highways & Transportation To receive and discuss any reports relating a). Footpaths. b). Lighting. c). Highways and verges. d). Pot holes. e). Fly tipping. f). Litter Signs.
11.	Representative Reports To receive any outside body reports from representatives of the follow committees: a). KALC b). Police Liaison c). Rural Liaison d). Village Hall Committee
12.	Communications – Appendix D a). Update on the operation and usage of the Parish Council’s existing website. b). Update on the construction of the Parish Council’s new webpage c). Update on the creation of new Clerk and Parish Councillor email addresses. d). To review items that could be used in the next edition of the Village Voices publication.
13.	External Contractors To discuss and approve any new work requests or discuss any existing orders for either: a). J R Brickwork. b). Eastborough Landscapes.
14.	Standing Orders a). To receive and approve the Parish Council’s Standing Orders for the year commencing 2019 / 2020.

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15.	Disabled Parking Report by Cllr J. Cole in relation to disabled parking around the village of Stoke.
16.	Pension Scheme Report by the Clerk regarding the formation of a company Pension Scheme.
17.	Correspondence
18.	Reports and Circulars
19.	Date of next meeting

Dates of forthcoming meetings of the Parish Council

Wednesday 8 th January 2020	7.00 pm	Stoke Village Hall
Wednesday 5 th February 2020	7.00 pm	Stoke Village Hall
Wednesday 4 th March 2020	7.00 pm	Stoke Village Hall