

FRINDSBURY EXTRA PARISH COUNCIL**MINUTES OF THE VIRTUAL MEETING HELD ON THURSDAY 23 JULY 2020**

PRESENT:	Cllr Chris Sparks	Chairman
	Cllr Gary Etheridge	
	Cllr Peter Martin	
	Cllr Andrew Millsom	
	Cllr Geoff Moore	
	Cllr Ope Onimole	
	Cllr John Williams	
	Mrs Roxana Brammer	Clerk
	Miss Emma Flewin	Assistant Clerk

In Attendance Mrs Anne Roscow Footpaths Officer
2 members of the public

Item

Minute 2020/21/

*Action point***1 APOLOGIES**

61 Apologies for absence were received from

Cllr David Coomber	Lack of suitable IT facilities – with dispensation
Cllr Mrs Sheila Noise	Lack of IT facilities – with dispensation
Cllr Mrs Elizabeth Turpin	At a meeting of Medway Council

It was proposed by Cllr Sparks, seconded by Cllr Moore and agreed these apologies be accepted.

2 CASUAL VACANCY

62 The Clerk reported there was a casual vacancy due to non-attendance for over 6 months of Imran Rahim. A bye election had not been called, therefore co-option notices would be put up on the website and noticeboards calling for applicants to submit CVs with covering letters by 31st August.

3 DECLARATIONS OF INTERESTS

63 Cllr Etheridge declared a possible conflict of interest in item 9a, planning applications, as a member of Medway Council's planning committee and said he would neither take part in any discussions nor vote.

4 ANY OTHER BUSINESS OF AN URGENT NATURE

64 None.

5 EMAIL MEETING 26 MARCH 2020

65 The Clerk reported that the Monitoring Officer had declared the email meeting held on 26th March 2020 invalid due to the fact that the alteration of regulations to permit virtual meetings had not been made until April. It was necessary to ratify the decisions taken at that meeting. It was proposed By Cllr Moore, seconded by Cllr Etheridge and agreed that the emergency protocol and salary review decisions be ratified.

6 MINUTES OF THE VIRTUAL MEETING HELD ON 17 JUNE 2020

66 It was proposed by Cllr Moore, seconded by Cllr Etheridge and agreed the minutes of the meeting held on 17th June 2020 be signed as a true record

7 MATTERS ARISING

67 No matters were raised.

8 FOOTPATHS**68 a Representative's Report**

The Chairman suspended the meeting to allow Mrs Roscow to speak.

Mrs Roscow gave her report:

I have been keeping RS120 clear. This goes between Cooling Road and Cliffe Road. I spoke to a resident, who backs on to this right of way, who said the residents should be keeping their section clear. Also, the allotment holders should be keeping their side of the footpath clear. I asked Adam Taylor if there was any way that this could be gently reinforced.

RS131, which goes between Brompton Farm Road and Dillywood Lane, has been blocked in two places by fallen trees. One can be stepped over, but the other is a bit of a clamber. There is also a rather deep hole in the middle of the footpath, near the fallen trees, which appears to have been made by an animal. part of this footpath alongside a hedge is difficult to walk along, as the cereal crop is very close to the hedge, leaving a track for only one person at a time. In another place it is difficult to see where the path goes, and an unofficial route has been formed.

While I was widening the section in the tunnel of trees, I noticed that some people were walking in the orchard parallel to the footpath, as the gate at the entrance to the orchard is always left open, now.

RS 119 is very overgrown along a large section, beside the wheat field. The stile to access that field from the field that often contains sheep or cattle, is extremely wobbly, and impassible on the wheat field side. I went through the adjacent farmer's gate. The footpath goes between the Royal engineers base to Four Elms Hill. The Four Elms Hill end is almost impassable, and impossible to see the official footpath. I walked alongside the field looking for a way out! I crossed Four Elms Hill and cleared the beginning of RS128. This wheat field has not had the footpath reinstated, so I waded across the field to Upchat road. This would be difficult for anyone who didn't know the route the footpath takes. I have, again, cut back the foliage growing close to and across into RS 125. Paying particular attention to maintaining the width of the bridge, between Wainscott and Upnor.

Yesterday, I bought a Bosch cordless strimmer for £115. I tried it out today on RS129, which runs behind Hollywood Lane. It worked well.
I have reported the problems to Adam Taylor. Some are problems that I have reported previously, but hopefully with the allocation of Government money, it may be possible to resolve some of these.

The Chairman thanked Mrs Roscow and reconvened the meeting.

69 **b Footpaths in Upnor**

Cllr Sparks said that a footpath in Upnor had been cut back and weed killer had been used. This had been reported to Adam Taylor. Cllr Millsom also reported a lot of brambles on some steps on another footpath in Upnor, Mrs Roscow indicated she would investigate.

9 **PLANNING**

a Applications

70 **i MC/20/1464** 39 Hollywood Lane Wainscott: Installation of a new driveway and vehicle crossover to front

No objection

71 **ii MC/20/1702** Alpha House Laser Quay Culpeper Close Medway City Estate: Construction of additional third and fourth floors to create additional office space

No objection

72 **b Decisions**

The decisions as listed on Appendix A were noted.

c Appeals and Other Matters

73 **i Manor Farm Barn**

Cllr Etheridge raised the matter of the many applications for Manor Farm Barn and constant alteration of conditions which was a concern.

74 **ii Greenfield Bootfairs**

It was reported that an advertisement had been seen, promoting the bootfairs as weekly. The Clerk would check with planning with regards to permission being required.

10 **FINANCE**

75 **a Bank Balances**

The bank balances as listed on Appendix B were noted.

76 **b Payments Made Since Last Meeting**

The payments made since the last meeting as listed on Appendix B were ratified.

77 **c Accounts for Payment**

It was proposed by Cllr Etheridge, seconded by Cllr Millsom and agreed the accounts for payment as listed on Appendix B be approved (cheques 102188 - 102192), with the addition of £25 Medway Council (cheque 102193), £1,256.70, R Brammer (102194 replacement cheque 102164), £92.16, R B Consultants (102195 replacement cancelled cheque 102165), £2,178, Kent Association of local Councils (102196, part replacement cancelled cheque 102167+ training courses from 2019-20).

The Assistant Clerk reported the Zoom Communications licence had been acquired with monthly payments by debit card.

11 **GRANT APPLICATIONS**

78 None.

12 **MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY**

a Recreation Ground/Hall Garden

79 **i General Matters**

The Clerk reported that Nurture Landscapes had appointed another new manager and she was concerned about the frequency of the changes and the impact this could have on the service.

80 **ii Urban Tree Project**

The bid had been submitted by Medway Council.

81 **b Wainscott Fields General Matters**

The Clerk reported that a resident of Spire Way had reported dead trees on Wainscott Fields. Nurture Landscapes had been notified and the trees were due to be replaced in the planting season.

82 **c Wainscott Fields Working Group**

Cllr Sparks reported that the project was still on hold due to Covid 19 restrictions.

83 **d Coomber Green**

Nothing further to report.

e Playparks

84 **i Reopening of Playparks**

All the Council's playparks remained closed. It was now permitted to reopen them.

The Government had issued lengthy advice, most of which would be impractical for the Council to adopt. The Clerk had consulted Medway Council who had advised that notices should be placed in the playparks. It was agreed to reopen the playparks following this advice and using the same wording as Medway Council.

85 **ii Recreation Ground.**

The Clerk reported that the safety surface had been replaced and the repairs noted in the engineering report had been completed. The large climbing frame was safe for another year but would need replacing together with the item of equipment that had had to be removed. The Clerk suggested that quotations be obtained at budget making time for implementation in 2021/22. These items could be funded from both Rural liaison and playpark replacement reserves.

86 **iii Wainscott Fields.**

The Clerk reported that the repairs had been completed and the bollard installed. She had received thanks from a resident.

87 **iv Coomber Green.**

Nothing to report

88 **f Allotments**

The Clerk reported a new footpath had been laid but there was concern part of it was not on the correct line. This had been reported to Nurture Landscapes. The plots would be marked out in the autumn.

89 **g Lower Upnor Village Green**

Nothing to report.

h Woodland

90 **i General Matters**

Nothing to report.

91 **ii Retaining Wall**

CLlr Millsom reported that he had taken the drawings to the resident and discussed working zones and demolition etc and the residents seemed very happy. The next step was to send out for quotations by sealed tender.

*Am
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92 **I Notice Boards**

Nothing to report

13 UPNOR**93 a General Matters**

The Chairman suspended the meeting to allow an Upnor resident to speak.

The resident brought up the use of the temporary emergency access to Galleon Way which was becoming extremely dangerous due to the height of the hedging's which was obscuring the sight lines.

The Chairman thanked the resident and reconvened the meeting.

After discussion it was agreed to approach Taylor Wimpey and Green Belt.

94 b Parking and Signage

Nothing to report.

14 HIGHWAYS AND TRANSPORT**95 a Four Elms Hill**

Cllr Etheridge reported that road works were due to start and this would have a major impact on the roads in the parish.

96 b Speeding in residential roads

Cllrs Williams and Etheridge raised the issue of vehicles going too fast in the residential roads. After discussion, it was proposed by Cllr Etheridge, seconded by Cllr Williams that the Council install warning signs in these roads especially near the schools. It was agreed that further investigations take place and proceed if found to be viable. Cllrs Etheridge and Williams were asked to provide maps of exact locations so that quotations could be obtained. Permission would also be necessary from Medway Council.

Ge,
jw

15 LIGHTING

97 Cllr Williams reported Highways had been checking lights.

16 RURAL LIAISON COMMITTEE**98 a Representative's Report**

No meeting had been held.

17 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE

99 Cllr Moore said that no meetings had been held.

18 HALL MANAGEMENT COMMITTEE**100 a Representative's Report**

Cllr Mrs Noise had contacted the Clerk who reported on her behalf in her absence. The hall had been shut since March and there were no plans to open until at least September. A Government grant had been used to repair a leak at the back of the hall and the Committee was investigating updating the flooring.

19 POLICE MATTERS**101 a Police Liaison Committee Representative's Report**

Cllr Williams said that no meeting had been held. However he attended the Chief Inspector's drop in sessions.

102 b Neighbourhood Watch

Cllr Onimole reported that phishing emails were a big concern and he asked that information be put on the website and in the magazine.

20 COMMUNICATIONS**103 a Website**

The Assistant Clerk would add a phishing email alert on the website. She would also create links to the Facebook page and the police. *ef*

104 b Magazine

Cllr Etheridge said he would put information about phishing into the magazine. *GE*

105 c Social Media

The Assistant Clerk would set up a Facebook page. *EF*

21 CONSULTATION**106 a Code of conduct Review**

The Clerk reported that a review of the Code of Conduct would shortly be going out to consultation.

22 CORRESPONDENCE

107 None.

23 REPORTS AND CIRCULARS

108 The reports and circulars as listed on the agenda were received.

The Chairman suspended the meeting for the Medway Councillor's report and public session.

MEDWAY COUNCILLORS' REPORT

Cllr Etheridge referred to the "HIF" bid and said that the bid was now frozen and there was a time limit for allocation of contracts.

PUBLIC SESSION

No issues were raised by the members of the public.

CONFIDENTIAL SECTION

23 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

109 It was proposed by Cllr Sparks, seconded by Cllr Moore and agreed the press and public be excluded from the following item on the grounds it was a legal matter.

24 LAND ACQUISITION

110 Cllr Sparks reported that he had written to Taylor Wimpey but thought he was being ignored. He had received complaints about the lack of maintenance of the area which the Council was seeking to acquire.

The Chairman thanked everyone for attending and closed the meeting at 9.12 pm

Signed *Cllr Chris Sparks* Chairman

On the 24 day of September 2020