

Minutes of Woore Annual Parish Council Meeting

Monday 14th November 2022, 7.00pm, The Victory Hall, Woore



PRESENT:

Cllr. M. Cowey (Chairman), Cllr J. Higgin, Cllr Hamilton, Cllr G. Daville, Cllr D. Beeston (joined at 7.10pm) and Cllr. M. Blake.

IN ATTENDANCE:

Mrs H. Jackson (Clerk to the Council), Cllr Roy Aldcroft (Ward Councillor Shropshire Council), Richard Marshall (Portfolio Holder Highways and Regulatory Services, Shropshire Council), Ffion Horton (Service Development Programme Manager, Shropshire Council).

PUBLIC:

There were 2 members of the public present.

22101 Guest Speakers: Richard Marshall, Shropshire Council Cabinet Member for Highways and Regulatory Services and Ffion Horton, Shropshire Council Service Development Programme Manager: to provide an update on Shropshire Council's position in relation to the HS2 construction route through the Parish of Woore and related mitigations / road modifications.

The Chairman welcomed guest speakers to the meeting.

Richard Marshall (RM) opened by enforcing his backing of Woore Parish Council's position regarding HS2 and the mitigations Woore Parish Council (WPC) is seeking. Ffion Horton (FH) proceeded to provide an update on Shropshire Council's position regarding outstanding mitigations and related works. A great deal of discussion took place, a summary is provided below.

- FH is the lead for HS2 mitigations on behalf of Shropshire Council.
- Introduction to other members of the team (Alex) who is responsible for big projects such as HS2.
- FH stated the parish would not be where it is today without the support of WPC and that relationship is integral moving forward.
- Shropshire Council is a consulting body to Staffordshire County Council for HS2 works.
- Shropshire is the highways authority and responsible for implementing the 30+ mitigations relating to the HS2 construction traffic, e.g., signage, speed limits, crossings, patrol person etc.
- Productive meeting with HS2, WPC, SC and Kier in early November and progress is being made on the finer details of the mitigations.
- Now at detailed design stage (surveys) with the next meeting having a focus on resident/local business communications. WPC is pushing for improved communications in the parish.
- Dates for delivery of the works is still TBC. SC is pushing for the A525/A51 junction works to be conducted during the summer holidays 2023 to minimise disruption.
- SC are working hard to force HS2 mindset to work around the concerns of WPC and the residents of the parish.
- The list of mitigations agreed is substantial, thanks to the hard work of WPC.
- HS2 have a lot of money but are also under increased pressure to cut costs due to significant overspend. FH's role is governance to ensure there is no 'back peddling'.
- Air Monitoring was rejected by HS2. SC is therefore installing a 'Zephyr Unit' at its expense to record data, specifically patterns of increased air pollution. HS2 are responsible for increased levels over what is safe. 3 locations to be monitored every 5 minutes. RM role within regulatory services will also ensure that HS2 is held to account regarding air monitoring data.
- All HGVs should be Euro 6 engines, and this should be incorporated into national statistics.
- There needs to be a balance between the wellbeing of residents and air quality/safety. For example, if levels are high, there may be a move to limited hours of movements and the impact of this needs to be considered carefully.
- School travel planning Officer engaged with WPC and the primary school. Desire to limit movement of HS2 traffic during peak times and to impose safety requirements. Discussions ongoing. Concern over

impact on timescale for project if limiting daytime hours. Must be no impact on other mitigations, e.g. crossing patrol officer.

- The Chairman reminded the meeting that planning consent is required for above 24 vehicle movements daily. Shropshire Council must make a strong representation on behalf of the residents of Woore Parish. FH reiterated that SC does not meet monthly with any other parish in the County other than WPC and that it is committed to ensuring the Parish is protected. Shropshire has none of the benefits of HS2 but all the pain. SC will govern the construction and hold HS2 to account. At close of construction, HS2 will return all modifications to their original state unless it is deemed an improvement. The first trains are not set to start until 2034. The Chairman reiterated that Schedule 17 does mean that planning requirements are less strict.
- RM stated a 'cast iron guarantee' that SC would lobby on behalf of Woore Parish and take all necessary actions to ensure the safety of parishioners.
- The Chairman queried the £114,500 fund paid by HS2 to SC for use in the Parish, WPC is still awaiting confirmation of where this is to be spent.
- Discussion regarding a continuous speed limit in the parish is ongoing. West Mercia Police won't enforce a change in speed limit without road engineering works as speed are currently too high and the nature of the roads are not conducive to lowering speeds. Various measures for engineering works were discussed (e.g., road humps). All SC Officers are in agreement that a change in speed is not appropriate and Mark Barrow is yet to overrule any officer on this.
- The Chairman reiterated the need for SC to look outside of the box for how this could be achieved. RM agreed to take this away and to investigate. Is it not possible to use the £114,500 fund to address these works?
- 20mph speed limit outside the school was a motion supported for schools within the county. There are 4 categories. 1 – do nothing, 2 – advisory 3 – 20mph without modifications, 4 – 20mph with physical interventions. WPC is yet to be informed of the status of Woore Primary School. There is an understanding that it is advantageous for these works to be conducted at the same time as other modifications. FH has instructed SC officers to work this into HS2 discussions.

The Chairman thanked Richard and Ffion for their time and support. He repeated the need for WPC to have the full support of SC on outstanding issues such as speed limits and the safety of school children.

22102 Welcome / Present, Apologies and/or absent

Apologies were received from Cllr M. Carter, Cllr Goodman and Cllr. K. Davies due to work commitments. It was unanimously **resolved** to accept apologies.

22103 Declarations of Disclosable Pecuniary or any other Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer. Members are reminded to declare any gifts and/or hospitality. (LGA 1972 s94).

No disclosable pecuniary interests were declared.

22104 Open Forum: to last no longer than 15 minutes

The Chairman congratulated Friends of Woore School on the £400 raised from the Halloween disco for children in the parish and Woore Cricket Club for the success of the Bonfire Night celebrations. Both bringing together the local community.

The Chairman thanked all those involved in the Remembrance Day Service at St. Leonards Church, Woore. He noted the attendance of Her Majesty's Lord Lieutenant, Anna Turner, and thanked Kier for their kind donation of traffic cones - which will be stored at the Village Hall for use at all future community events.

22105 Approval of the Minutes: of the Meeting held on 10th October 2022.

It was **resolved** by majority to approve the minutes of the meeting, 10th October 2022, with no amendments.

22106 Matters arising: to cover any matters arising from Minutes referred to in 22105.

No matters were raised.

22107 HS2: to receive an update from the HS2 working party on mitigation/road modification discussions and related matters.

The working party noted that all actions since the previous council meeting had been circulated to Councillors. A summary was provided as below;

- HS2 webinar 24th October (Property & Land), recordings of meetings can be made available by the Clerk.
- HS2 webinar 9th November (Design Process), recordings of meetings can be made available by the Clerk.
- Monthly meeting with HS2/Kier/WPC/SC held 7th November at Woore Village Hall. Minutes awaited. Some positive progress on the list of mitigations. Drop-in sessions for residents confirmed for early 2023, details TBC. Purpose to ensure improved communication of concept designs.
- HS2 1-2-1 sessions at the Village Hall 24th November
- Clerk received correspondence from HS2 regarding Parish Council owned land on Newcastle Road and informing WPC of environmental surveys to be conducted. The Chair will confirm if there is any action to take. The Chairman explained that signs on the land are usually in cases when owner information is not available from the land registry.

22108 Shropshire Council Representative Report: for Cllr R. Aldcroft to provide report/update on any relevant matters.

Cllr Aldcroft referred to a report circulated prior to the meeting.

- Shropshire Council's Cabinet has approved an 18-month 'School Streets' scheme trial – and agreed that ANPR (automatic number plate recognition) cameras be used to enforce restrictions.
- School Streets are streets outside of school gates that are pedestrianised (except for permit holders) during school drop off and pick up times.
- Under the new 'moving traffic offences' legislation Shropshire Council can apply for powers to enforce school streets using ANPR cameras. Six schools will take part in the trial, namely:
 - o Gobowen Primary School
 - o Market Drayton Junior School
 - o Woodside Primary School, Oswestry
 - o Mereside Primary School, Shrewsbury
 - o Whitchurch Junior School
 - o Castlefields Primary School, Bridgnorth
- A six-week consultation will be carried out with residents living near each of the six schools, as part of the approval process for obtaining 'moving traffic offences' powers.
- Swimming Pools:
 - o A £400,000 programme of works to allow the main pool at The Quarry Swimming and Fitness Centre in Shrewsbury to reopen has been agreed by Shropshire Council.
 - o The main pool was closed in July this year after routine inspections identified that corrosion had caused ceiling panels and ventilation units to become unsafe.
 - o The £400,000 project will see damaged and eroded pipes and ducting from the airflow management system removed from the roof space over the pool, and new ducting installed outside of the building and over the spectator area, where it is more easily accessible.
- Modern Slavery:
 - o At last month's Council meeting you unanimously approved the publication of the Council's "Modern Slavery statement". As a reminder modern slavery is the illegal exploitation of people for personal or commercial gain. It covers a wide range of abuse and exploitation including sexual exploitation, domestic servitude, forced labour, criminal exploitation and organ harvesting. Victims of modern slavery can be any age, gender, nationality and ethnicity. They are tricked or threatened into work and may feel unable to leave or report the crime through fear or intimidation. They may not recognise themselves as a victim.
 - o Reporting modern slavery matters.

- If you suspect modern slavery, report it to the Modern Slavery Helpline on 08000 121 700 or report it online, or the police on 101. In an emergency always call 999. Don't leave it to someone else. Your information could save a life.
- Public Charging EVA's:
 - Most of our chargers charge a flat fee of £0.35 / KW and charge at a maximum rate of 7.4KW (just like a home charger). This means that an average 60KW electric vehicle would cost around £21 to charge fully, but this would take around 8 hours (often overnight).
 - Our charges are broadly consistent with many supermarkets, but considerably cheaper than motorway services etc...
 - A few of our chargers also offer a cheaper £0.19 / KW rate for charging at off- peak times when the power is cheaper.
- Appointment of Chief Fire Officer: following the announcement of the current Chief Officers retirement, I can inform you that Simon Hardiman currently Assistant Chief with Shropshire will take up his new role in January 2023.
- Budget Challenges: we now face a very different financial picture with an in-year overspend and a funding gap next year of £36 million. Given energy and Cost of living some hard decisions will have to be made.
- Divisional Issues: MD Town Market, meetings have and are taking place to try and encourage more traders for both inside and outside markets. Will also be looking at better advertising.
- Towers Lawn Car Park: I have now received an apology from the Director of Place Mark Barrow to apologise for the poor communication and assure me that this will go ahead with the year.
- Infrastructure:
 - Both Woore and Market Drayton drainage and sewer systems are creaking under the pressure from new developments, corresponding with Severn Trent to try to establish a maintenance programme.
 - Possible 35 million overspend forecast for next year, some serious decisions will have to be made to rein in spending during the next year. HMG are contemplating reducing the 'pothole fund' as part of the cuts programme.
- Waste Collection Days are changing leaflets being issued. Purple bins still accepting orders.
- Meetings as Shropshire Councillor:
 - 4th October - Remembrance Day Meeting @ MD
 - 5th October - Chaired Strategic Licencing @ Shirehall
 - 10th October - Foodbank Meeting M/D 7 – 9pm
 - 11th October - Climate Change Meeting M/D 7-9pm
 - 17th October - A41 Action GP 7 – 9pm
 - 2nd November - On Interview Panel for new Chief Fire Officer 1230 -5.30
 - 7th November - KIER/WPC re.HS2

The Chairman noted that the Village Hall committee is actively seeking Public Charging EVAs as part of its potential HS2 bid and requested that Cllr Aldcroft engage with the hall to discuss this initiative in more detail.

The Clerk raised the growing number of enquiries regarding residents with limited support – many of which are entirely dependant on neighbours for shopping and transport to the doctors/dentists/hospital appointments. With no public bus service in the parish this issue is affecting growing numbers and the gap between Woore Parish and neighbouring Parishes in terms of the services provided for this demographic is significant. Cllr Aldcroft responded that SC is currently looking at an on-demand service. The Chairman queried if HS2 Community Fund could potentially be used by SC for something of this nature.

Cllr Aldcroft provided an update on 3 issues he is tracking within the Parish.

- Flooding Flash Farm – visit to site, gully still open.
- Flooding Audlem Road – formal complaint made to SC.
- Ancient tree Audlem Road – visit to site and met with developer, SC and tree officer. Noted work without applied conditions. Cllr Aldcroft to attend enforcement working party meeting 29th November formed to look at compliance of developers. Discussion took place, noting the lack of officers in SC

and the issuing of completion certificates to developers before signing off conditions. Cllr Aldcroft agreed to provide an update in due course. The Clerk noted the developer on Audlem Road had provided inaccurate photos of groundworks to the enforcement team and should be held accountable for this behaviour.

22109 Planning:

- a) **Applications:** to adopt comments submitted via delegated powers in response to the following applications and as approved by Councillors prior to the meeting;
- i. Reference: **22/04269/FUL** (validated: 04/10/2022)
Address: Proposed Holiday Let Barn at Onneley Hall Farm, Newcastle Road, Woore, Shropshire
Proposal: Erection of a building to house swimming pool and games room

It was unanimously **resolved** that Councillors supported the submitting of the following comments by delegated powers in advance of the meeting.

Woore Parish Council supports this application, subject to consultee comments.

**Woore Parish Council request that it is notified of all changes to planning conditions relating to this planning application and subsequent applications relating to it.*

- ii. Reference: **22/03559/FUL** (validated: 09/08/2022) (**Amendment to Application**)
Address: Proposed Residential Development Land West Of, London Road, Woore, Shropshire
Proposal: Mixed residential development of ten dwelling (to include one self build), creation of four vehicular accesses (onto London Road), all ancillary works.

It was unanimously **resolved** that Councillors objected to the application, submitting the following comments by delegated powers in advance of the meeting.

Woore Parish Council objects to this Planning Application.

In addition to the comment submitted on Tue 13 Sep 2022, Woore Parish Council wishes to make additional comments based on amended information uploaded to the planning portal (dated 20th October 2022).

To reiterate, this Planning Application now comes under the hierarchy of the Woore Neighbourhood Plan 2016/2036 (WNP) as the most recent Adopted Plan (May 2019), although the Applicant refers to in the Planning Statement to the SAM/DEV Plan on housing numbers. The SAM/Dev Plan is superseded by the Woore Neighbourhood Plan.

Specifically, for the revisions made on 20th October 2022, we note that the layout has been revised from 9th August (5266-050 Rev A) to 18th October 2022 (5266-050 Rev B), however the application has been amended not withdrawn and resubmitted. The revision represents a fundamental change in the spread of property sizing across the development and properties served by each of the four proposed entrances (to 4, 1, 1, 4 from 2, 2, 1, 5).

The newly added ecology report is dated 26th July 2022, so why was it omitted from the 9th August submission? Furthermore, the 22nd July 2022 ecology report contains the revised property layout (submitted on 20th October 2022), dated 18th October 2022? We would politely request clarification on dates and timing, no evidence of discussions between SCC and the developer have been recorded in the portal aside from the email covering the plan revisions in October 2022.

We also note that no ecology surveys have been carried out since at least 2018 (according to the Ecology report) and that the TAF has recently been significantly repaired and replaced because the original TAF was in a state of disrepair.

To reiterate, Woore Parish Council support the numerous comments submitted from the residents in the objections to this Planning Application and would draw attention to the common themes in the applications. The wishes of the parishioners of Woore are addressed in the WNP and this does not include this proposed development.

**All comments are subject to consultee comments.*

**Woore Parish Council request that it is notified of all changes to planning conditions relating to this planning application and subsequent applications relating to it.*

- b) **Decisions:** to acknowledge all planning decisions made between 10th October 2022 and 14th November 2022.

There were no decisions to report.

- c) **Northern Planning Committee Meeting 21st June 2022:** to receive an update if available, on action in response to the granting of permission for the following application, including resolution 8th August 2022, to engage Ashtons Legal to act on behalf of the Parish Council in respect of this matter. (Station Yard, Pipe Gate, Market Drayton, Shropshire (22/01789/OUT))

The Clerk referred to correspondence from Shropshire Council to Ashtons solicitors 31st October noting that details of the matter are being challenged and that no decision has yet been made. Correspondence states the intent to refer the application to the planning committee on a date yet to be confirmed.

The Chairman noted the request to the lead Councillor for application 22/08531/FUL, for comment on the compliance with conditions regarding the existing enforcement case. An update to follow in due course.

22095 Committee and Representatives Reports: for Councillors/representatives to provide reports/updates on any relevant matters as required.

Shropshire Council Remote Meetings – the meeting 14th November was cancelled with a new date TBC.

Village Hall – Cllr Beeston referred to a report circulated in advance of the meeting and noted the following;

- The hall has the most bookings for November than any previous months, which is excellent news.
- The bid for HS2 money is gaining momentum, currently acquiring quotes for solar power, changing the light fittings to led, new industrial kitchen, resurface the tarmac
- Broadband - having agreed with Airband to host the roadshow they have now reneged on the agreement to supply FOC. I've shared with the Clerk to alert other village halls. The hall will now pay for broadband - perhaps the parish would make a contribution? (Noted that the Clerk has provided the hall with grant/fund request information).
- Questions raised re. the king's coronation and if the parish council are considering putting on an event? The Saturday, Sunday and Monday have been blocked pending discussion.
- Film nights:
 - o 12th Nov - Operation Mincemeat
 - o 10th Dec - The Railway Children
 - o 14th Jan - Death on the Nile
- Cafe dates:
 - o 25th Nov
 - o None in Dec
 - o 27th Jan

Councillors discussed their disappointment over the false promises of Airband to provide broadband to the hall. It was unanimously **resolved** that the Clerk would write to Shropshire Association of Local Clerks and request that the detail of this be shared with all Shropshire Clerks, subject to the Village Hall's agreement.

Community Speed Watch / MVAS – Cllr Blake shared a report in advance of the meeting, noting that data from the MVAS located at Woore School on the A51 (30mph) was circulated to the Crime Commissioner, West Mercia Safer Roads, Shropshire Council and interested parties. Further analysis of the MVAS Data shows 3,549 prosecutable incidents (vehicles travelling at 35mph or more) at this location during the period, giving a running total of 94,412 prosecutable incidents YTD. It was also noted that this location (the school entrance) has had the MVAS located there for 166 days YTD in Jan, Feb, Mar, July, August, September, October and November, showing a total of 47,126 prosecutable incidents YTD.

Cllr Hamilton noted that applications for new volunteers for the CSW were still in progress.

Newcastle Road Project – The working party provided an update on the proposed outline timeline for this project.

- November 2022: Seek approval for this timeline and set of activities by Parish Councillors on 14th November 2022 meeting.
- Assumption – no specific budget required for this project in 2023/24 FY. 2023 will be spent “fact finding”, seeking opinion, reaffirming stated needs in 2015 and then detailed plan / budget / risks from the outcome of these discussions.

- Jan – Mar 2023: Fact finding, confirm details of the land / facilities already in place / prepare details for step below.
- Mar – July 2023: Confirm with Neighbourhood plan group / members of the community / community groups etc that needs identified are still correct and what the broad areas may mean in detail (allotments is clear but some of the others not so much), have the needs changed over the last 7 years since the 2015 plan?
- July – Oct 2023: Prepare detailed scoping / pricing (one off and ongoing if relevant), based on outcome of the previous step including risks / impacts etc. Proposal to the Oct PC meeting.
- Nov 2023: Budget based on the outcome of the above for 2024 FY.

It was agreed that a decision over approval of the timeline would be deferred for the December meeting in the absence of Cllr Goodman.

Trees & Pathways – The Chairman noted the issue with the public footpath on Cherry Tree Lane and that this was currently being handled by Shropshire Council.

Woore United Charities – Representatives explained that an advert would be published in the Church magazine encouraging anyone wishing to make an application for a grant to contact the charity secretary. Small grants are available for those struggling in the current climate.

Fix My Street – Cllr Daville referred to numerous issues where scheduled attendance is not happening. This is on the agenda for the monthly remote meeting with SC now deferred to 6th December.

NALC Annual Meeting – no representative from WPC was able to attend. Minutes will be circulated in due course.

22111 Budget 2022-2023: to discuss and approve;

- a) the budget for financial year 2023-2024

The Clerk presented the proposed budget noting that the information had been circulated prior to the meeting with comments from Councillors. Adjustments had been made accordingly and sessions held by the Clerk for Councillors to discuss the budget in more detail. The Clerk noted adjustments for Clerk salary projections and forecast based on the finalised National salary review 2022 and for the Kings Coronation 2023. Discussion took place. Councillors unanimously **resolved** to adopt the proposed budget subject to the addition of £2000 for a Remembrance Day tribute / statue (details tbc). Full proposed budget available in Appendix 1.0 and 2.0.

- b) the precept request figure for financial year 2023-2024

With reference to the proposed budget, discussion took place with Councillors noting that in the current climate an increase in the precept is undesirable. It was acknowledged that WPC should look for funding from alternative means for projects where possible. It was unanimously **resolved** to levy the amount of £31,249, noting that the Council Tax taxbase will be presented to Full Council in January 2023 and therefore may be subject to change. It was acknowledged that Parish Council monies would be used to cover forecast expenditure over and above this amount. The Clerk agreed to respond to Shropshire Council with confirmation of the precept figure and to confirm CIL figures in due course.

22112 Streetlights: to receive an update on the response from Shropshire Council to correspondence relating to the adoption of streetlighting in Woore Parish and correspondence from SSE (existing electricity provider) dated 6th November 2022.

The Clerk referred to correspondence from SSE regarding electricity supply arrears and it was agreed that the Clerk would chase Shropshire Council for a response to the urgent issue.

22113 Winter Planting: to approve a proposal from Cllr Higgin for winter planting arrangements.

It was unanimously **resolved** to approve spend of £350 for Westhome winter planting of 12 tubs (£23 per tub), which honours the pricing of the previous year and £100 plus VAT on spring bulbs, to be planted by the Lengthsman at the cost of £30 per hour. Planting of bulbs to include the manor bed area.

22114 Christmas Tree: to discuss and approve the purchase and erection of a Christmas tree for the Parish, including related expenditure.

It was unanimously **resolved** to approve spend of £120 plus VAT for the purchase of the Christmas tree from Hales Sawmills, £150 plus VAT for Sibaxo Ltd to erect the Christmas tree and a donation of £50 to Woore Methodist Church for the supply of electricity, which honours the pricing of the previous year. The tree is to be erected the first week of December.

22115 Meeting Dates 2023: to agree meeting dates for the year 2023 as circulated prior to the meeting.

The following dates were provisionally agreed:

DATE	TIME	MEETING
9th January 2023	7.30pm	Parish Meeting
13th February 2023	7.30pm	Parish Meeting
13th March 2023	7.30pm	Parish Meeting
17th April 2023	7.30pm	Annual Parish Meeting
		* to be held between March and June
		*PC meeting urgent business only. To follow the APM.
15th May 2023	7.30pm	Annual General Meeting
12th June 2023	7.30pm	Parish Meeting
10th July 2023	7.30pm	Parish Meeting
21st August 2023	7.30pm	Parish Meeting * Provisional only, for urgent business.
11th September 2023	7.30pm	Parish Meeting
9th October 2023	7.30pm	Parish Meeting *Current Chairman on holiday
13th November 2023	7.30pm	Parish Meeting
11th December 2023	7.30pm	Parish Meeting

The Clerk agreed to add these to the website calendar.

22116 Local Police Charter: to appoint a Council representative for Local Police Charter meetings and related matters.

This item was deferred to the December meeting due to Councillor absence.

22117 Finance

a) Invoices/payments & receipts: to resolve to approve the below detailed expenditure:

It was unanimously **resolved** to approve the following payments as presented, including those already paid.

Date	Recipient	Reason for Payment	Cheque Number	Net Amount	VAT Amount	Power of Expenditure
14.11.22	Helen Jackson	Clerk Salary (Oct): Gross Pay Bank Holiday Pay (nil) NI deduction Income Tax deduction (repay) Mileage Expenses Sundry *stamps, printer ink, ICO certificate renewal	1878	£739.15 £0.00 -£0.00 £8.60 £0.00 £45.42 £38.97	£0.00	LGA 1972 s.112 (2) LGA 1972 s.112 (2) LGA 1972 s.112 (2) LGA 1972 s.112 (2) LG (FP)A 1963 s.5 LG (FP)A 1973 s.5 LG A 1972 s.111

				<u>£832.14</u>		
24.10.22	SALC	Bio-diversity training Managing Projects training (Clerk and Cllr)	1879	£100.00	£0.00	LG A 1972 s 111

b) Bank reconciliation: for the Council to receive and accept the October month end bank reconciliation.

The Clerk circulated a full report prior to the meeting and presented the months bank reconciliation figures as follows;

Current Account	£100.00
Reserve Account	£125,745.80
Total Balance	£125,845.80
Unpresented Cheques	£1,862.14
Closing Balance	£123,983.66
Split as follows;	
Recreational Fund	£10,346.00
CIL Fund	£52,063.24
General Fund	£61574.42

c) ICO Registration: to acknowledge the payment of £35 made in advance of the meeting, for ICO registration fees in line with GDPR requirements.

Councillors acknowledged the registration with unanimous support.

d) Removal of Natwest safe custody items: to appoint Cllr Cowey as the approved contact to arrange collection of items and action cancellation of the service.

It was unanimously **resolved** to appoint Cllr M. Cowey as the WPC representative to collect the storage box form the Natwest branch, a signed letter to be provided by signatories. Arrangements for future storage facilities would be presented at the December meeting by the Clerk.

22118 Clerk's Report and Correspondence

To receive a summary of Reports and Correspondence for the period from 10th October 2022 to 9th November 2022.

The clerk noted the following:

- National pay scale rewards to be implemented from April 1st 2022. Clerk to provide figures for salary backdate to the Chair for approval at December meeting. 1st April 2023, an additional one day to all employee holiday entitlement.
- Friday 25th November, Smartwater marking at the Village Hall, 1-4pm. Please attend and encourage others to bring along valuable to be marked.
- Defibrillator software updates recalls have been completed successfully and all defibs are now fully operational and back online with the emergency services. The Clerk suggested approaching the village hall to utilise the WPC spare defib, which Councillors supported. Clerk to provide an update at the December meeting.
- Volunteer litter picking group scheduled to meet 25th November at the village hall, 2.25pm. Please come along. Clerk to Chair.

All other correspondence for the period stated above was circulated to Councillors prior to the meeting.

The meeting closed at 10.15pm.

DATE OF NEXT PARISH COUNCIL MEETING

Parish Council Meeting Monday 12th December 2022, 7.30pm and Monday 9th January 2023, 7.30pm.

Signed.....(Chair)

Dated 12th December 2022

Agenda Item	Motion	Cllr	For	Against	Abstain
22105	Approval of the Minutes: of the Meeting held on 10 th October 2022.	Hamilton, C	X		
Prop: Hamilton, C Second: Daville, G		Daville, G	X		
		Higgin, J	X		
		Cowey, M	X		
		Blake, M			X
		Beeston, D	X		