

PARISH LIAISON MEETING

Held at Medstead Village Hall on Friday 15th December 2017 at 11.45am

AGENDA

Present:

CLlr Deborah Jackson (EHDC Ward Councillor & Chair of Medstead Parish Council)
Tracy Vear (EHDC Community Development Officer – New Housing)
Ashton Carruthers (EHDC Enforcement)
Glen Harris (Cala Homes)
CLlr Roy Pullen (Medstead Parish Council)
CLlr Peter Fenwick (Medstead Parish Council)
Peter Baston (Medstead Parish Clerk)

Absent

Miller Homes
Beechcroft Developments

Purpose of Meeting

The purpose of the meeting is to measure compliance with the Construction Environment Management Plan (**Cala Homes**) & the Construction Method Statement(s) (**Miller Homes Ltd & Beechcroft Development Ltd**) and to discuss various issues which are causing concern to the residents in the surrounding area.

1) MINUTES.

- a. To confirm the minutes of the Parish Liaison Meeting Held on Friday 27th October 2017.
- b. Matters Arising.
 - a. Miller Homes & Beechcroft Homes – Christmas closures. Due to lack of attendance by both Miller Homes & Beechcroft Homes, this is not known. **Action the Clerk will contact both companies to get the dates.**
 - b. Overlooking from Cala Homes – Height of boundary fence. Glen Harris confirmed that the height of this fence would remain at 1.8m and would not be higher.
 - c. Attendance at meetings – Ashton Carruthers confirmed that only Cala Homes were obliged to attend the liaison meetings as stipulated in the Construction Environment Management Plan. The Construction Method Statement for Miller & Beechcroft does not require attendance.

2) Construction Vehicle Movements. This is being provided on most week by Cala Homes. **Action Glen Harris will remind the site manager that this needs to be undertake each week.**

3) Mixed Trade Parking. This is not an issue at present although vehicles have been sited parking in Station approach. If this occurs photos and other evidence (e.g. registration plates) are required before any action can be taken.

- 4) **Mud.** It had been reported at the recent Parish Council meeting that mud was present on the pavement along Lymington Bottom Road towards the A31 from the Cala site. **Action Glen Harris will ask CALA site manager to arrange weekly sweep. The Clerk was asked to also contact Miller & Beechcroft on this issue.**
- 5) **Site progress update to include:**
- a. Cala confirmed that 27 houses were completed and occupation will be by Christmas.
- 6) **Other Issues**
- a. Community development officer Update –
 - i. Tracy Vear reported that there was some confusion over the allocation of affordable houses but this had now been addressed.
 - b. Cala development Allotments / Play Area – Revised drawings are being updated and will be available shortly. It was agreed that after Christmas, a meeting will be held with Rob Westwood from Cala and EHDC (Tracy Vear). **Action Tracy Vear to arrange.**
- 7) **Next meeting** – To be held on 2nd March 2018 at Medstead Village Hall at 11.45am.