

To the Members of **MICHAELSTOW PARISH COUNCIL**. You are this day, Friday 03.05.24, summoned to attend the Parish Council Meeting below at 8 pm on Thursday, 9th May, 2024 at the conference facilities at Tregawn Farm, Michaelstow.

Should any members of the public wish to speak during the public session of this meeting please let the clerk know in advance via email: michaelstowparish@gmail.com . 1 of 1



Michaelstow Parish AGM Council Meeting Agenda

1. **Resignation of Chair and voting for office. Public Session.**
2. **Parish Council Members declaration of interest**
3. **Apologies for non-attendance:**
4. **Minutes:** to approve and sign the Minutes of the previous

Council Meeting held 4th April 2024.

5. **Matters Arising** from the above minutes:

- breach of planning issue [ongoing]
- Plaque in old chapel to church
- Issues around speeding on B3266
- Facebook site

6. **Applications / Planning Matters:** PA24/01812. Single story field shed. Hillows. St. Teath

6a. **Planning applications received after publication of agenda.**

7. **Financial matters**

a. **Audit.** *Chair to sign:* Annual Governance and Accountability form [AGAR] including:

Certificate of Exemption, Annual Governance Statement, Accounting statements for year. Internal auditors report & resignation.

b. **Bank Balance:** statement to 26th April: **£5259.56** [precept payment received £3750]

c. **Invoices:**

clerks monthly salary paid in arrears by standing order	£ 436.63
annual payroll admin.	£ 120
data protection to ICO	£ 40
membership of CALC	£ 182.73
renewal of website	£ 39.95

8. **LMP & parish maintenance:**

9. **Community:** *Network / Correspondence:* Next network meeting scheduled for Monday 22nd April

10. **Parish Matters & AOB:** clerk – cycle to work scheme

11. **Date of next Meeting:** June 6th, 2024.

12. **To Close the meeting:**

June 06

July 04 Audit ends

Aug. 01

Sept. 05 , Oct. 03, Nov. 07 , Dec. 05