

ULLESTHORPE PARISH COUNCIL

Minutes of the Meeting of Ullesthorpe Parish Council held virtually via Zoom on Monday 12th April 2021 at 7.30pm.

Present Councillors: Simon Smith, Hugh Robertson Smith, Lesley Chamberlain, Geoff Turley, Marian Combes and Nick Mooney.

In attendance: Katherine Clarke (Parish Clerk), District and County Councillor Rosita Page and two members of the public.

21-048 To receive apologies for absence

No apologies for absence received.

21-049 To receive Declarations of Members' Interests on items on the agenda

Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial, they should withdraw from the room and not seek improperly to influence a decision about that matter.

No declarations of members' interests on items on the agenda.

21-050 To note any questions or comments from the public (15 minutes)

- A representative from Ullesthorpe WI advised that the WI would like to adopt the rectangular planter near the bus shelter for a five-year period. A small gardening committee would be responsible for planting and maintaining the planter. UPC will consider the proposal later in the meeting under agenda item 21-059.
- The Chair of the Village Hall Committee asked if anyone from UPC would be prepared to be a representative on the Village Hall Committee. UPC will consider the request later in the meeting under agenda item 21-060.

Both parishioners left at this point in the meeting.

21-051 To approve and sign the minutes of the meeting held on 1st March 2021

Cllr Robertson Smith referred to agenda item 21-026 regarding the meeting held to discuss the railway cutting. He noted that the main purpose of the meeting was to decide if UPC wants to further develop the cutting, which they agreed they do, and acknowledge the responsibilities and financial obligations of the UPC going forward. Cllr Smith proposed signing the minutes of the meeting held on 1st March 2021 as accurate, Cllr Turley seconded. The minutes are to be signed electronically.

21-052 To approve and sign the minutes of the extraordinary meeting held on 15th March 2021

Cllr Smith proposed signing the minutes of the extraordinary meeting held on 15th March 2021 as accurate, Cllr Robertson Smith seconded. The minutes are to be signed electronically.

21-053 To approve and sign the minutes of the extraordinary meeting held on 22nd March 2021

Cllr Smith proposed signing the minutes of the extraordinary meeting held on 22nd March 2021 as accurate, Cllr Mooney seconded. The minutes are to be signed electronically.

21-054 To review any actions arising from the meeting above

- Masters & Sons have advised that they are now able to honour the original quote to erect a palisade fence at the railway cutting. The Clerk will instruct them to proceed.

21-055 Matters arising from District and County Councillor Rosita Page

Cllr Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

21-056 Financial Matters**a) To note the Bank Reconciliation to 12.04.21**

The last bank statement received, dated 01.04.21, has been reconciled to the cash book. The reconciled balance on the account is £25,758.76.

b) Accounts for payment

Cllr Robertson Smith proposed and Cllr Chamberlain seconded payment of the following accounts:

CHQ NO	PAYEE	DETAIL	AMOUNT
001441	Harborough District Council	Emptying of waste bins	£160.09
001442	LRALC	Annual subscription	£299.08
001443	K Clarke	Parish Clerk salary and expenses	£333.98

c) Staffing matters

The Clerk has received a contract of employment which she will sign and return.

d) Other financial matters

UPC have received an official request for financial assistance from the Claybrooke & Ullesthorpe Scout Group with running costs. As the request is for a contribution towards running costs and not a specific project UPC are unable to assist.

21-057 Planning Matters**a. To consider planning application 21/00443/REM:**

Application for approval of Reserved Matters pursuant to outline application ref. 15/01531/OUT (APP/F2415/W/18/3206289), primary infrastructure, including estate road and associated landscaping, drainage, utilities, and open space

Land at Mere Lane, Bittesby

Resolved: The Parish Council has comments to submit on the application.

b. To consider planning application 21/00458/TCA:

Works to trees

Mulberry House, Manor Road, Ullesthorpe

Resolved: The Parish Council has no objections to the application.

c. Other planning matters

Cllr Page updated UPC regarding complaints received about brambles on Manor Road.

21-058 Railway Cutting**a. To adopt the Vision Statement prepared by Cllr Turley**

Cllr Turley proposed adopting the Vision Statement, Cllr Mooney seconded, all agreed.

b. Other matters arising at the railway cutting

- A youth has been riding a motorcycle along the footpath which has been reported to the police.
- Cllr Smith arranged for a second tree surgeon to quote for tree works to that need undertaking for health and safety reasons.
- Cllr Smith also asked the tree surgeon to quote for works to the UPC trees on Green Gardens.
- Cllr Smith advised that access arrangements need to be considered for a tree surgeon to get equipment on to the site.
- UPC agreed unanimously to install a litter bin at the railway cutting entrance on Green Gardens. It was decided to order the Topsy Jubilee model. Cllr Robertson Smith and Cllr Turley will install the bin once delivered.

- Cllr Combes suggested a resident's group could be a good idea to help with the railway cutting.

21-059 To discuss a proposal from Ullesthorpe WI

- UPC agreed unanimously that Ullesthorpe WI can adopt the planter for five years and anchor a plaque into the soil but would not like a plaque to be attached to the outside of the planter.
- Cllr Robertson Smith raised the issue of who is going to maintain the other three planters. Cllr Chamberlain and Cllr Combes agreed to maintain the other planters, Cllr Chamberlain will speak to the parishioner who has been maintaining one of the planters.

21-060 To appoint a UPC representative to the Village Hall Committee

- Cllr Smith proposed Cllr Mooney to become UPC representative, Cllr Chamberlain seconded.
- It was noted that Cllr Combes will take over from Cllr Turley as the Marc Smith Educational Charity.

21-061 To receive an update on matters arising from the Joint Burial Board

UPC had a lengthy discussion as to what funding is required by the Burial Board and what the basis of the funding will be. From the information provided it is not clear. UPC accept that they will pay their percentage share of the shortfall but are not clear on the amount and whether this is an advance. Cllr Chamberlain will speak to the Burial Board Clerk and ask him to send the UPC Clerk the information.

21-062 To note and discuss any matters and concerns relating to environmental matters and village maintenance

Cllr Smith will return the windlass to the volunteer responsible for the flagpole. Cllr Smith, Cllr Robertson Smith and the volunteer will meet up so Cllr Smith can demonstrate what the problem is.

Cllr Turley left the meeting at this point.

21-063 To receive an update on paperwork relating to organisations and committees

Item deferred.

21-064 To discuss and agree grass cutting provision at Ullesthorpe Playing Fields

- The football club are cutting the main pitch.
- Cllr Robertson Smith has volunteered to mow the outfield this season.

21-065 To note and discuss any matters relating to s106 contributions

No matters raised.

21-066 A.O.B. - FOR NOTIFICATION ONLY

No matters raised.

Cllr Smith and Cllr Chamberlain left the meeting at this point. Cllr Robertson Smith chaired the remainder of the meeting.

21-067 Clerk's Report and Correspondence

No matters raised.

21-068 Date of next meeting

The date of the next ordinary meeting is to be confirmed. The Parish Council will no longer be able to hold Parish Council meetings via Zoom after the coronavirus legislation ends on 07.05.21. A short extraordinary meeting will be held on Zoon no 29.04.21 at 7.30pm to discuss how UPC can operate.

The Chair closed the meeting at 10.08pm.

Approved as accurate on 05.07.21.