Responsible Financial Officer Report
Period Ending 31st May 2026
Issue 1

Table of Contents

1	Bank Reconciliation Statement	page 2
2	Budget v Receipt/Expenditure Report	page 2/3
3	Financial Accounting Statement	page 4
4	Payments list	page 5
5	Receipts List	page 5

Produced by Terry Heath
RFO

3rd June 2026

Bank Reconciliation Statement

BANK RECONCILIATION		
for the period ending 31st May 2026		
Prepared by Terry Heath		
1st June 2026		
Approved by ……		
Date ……		
Minute reference		
Balance per bank statements as at 31st May 2026		
Lloyds Bank Current Account		£16,521.58
Lloyds Business Reserve		£35,497.29
Cambridege Building Society		£90,191.63
Hinkley and Rugby Building Society		£70,016.11
Cash at bank per bank statements		**£212,226.61**
Unpresented Cheques/BACs transactions - approved by Council		
Total unpresented cheques		£0.00
Balance less unpresented cheques as at 31st May 2026		**£212,226.61**
The net balances reconcile to the Cash Book for the year, as follows		
CASH BOOK		
Opening Balance		£176,374.23
Add: Receipts up until 31/05/26		£52,405.75
Less: Payments up until 31/05/26		£16,553.37
Total Balance as at 31st May 2026		**£212,226.61**
Difference		**£0.00**

Budget V Receipt/Payment Report

As of 31st May 2026

Receipts			
Description	**Budget £**	**Receipts £**	**% of receipts V budget**
Interest	3000.00	21.31	1
VAT	2500.00	0.00	0
Donations	1500.00	250.00	17
Other Income	2400.00	2471.94	103
Precept	99325.00	49662.50	50
Total	**108725.00**	**52405.75**	**48**

Payments				
	Description	Budget £	Payments £	% of payments V budget
	Salary	12480.00	2101.20	17
	PAYE	1500.00	374.80	25
CC1	National Insurance	600.00	143.25	24
	Chairmans Allowance	100.00	0.00	0
	Salary and Allowances Total	**14680.00**	**2619.25**	**18**
	Training	750.00	40.00	5
	Travel Expenses	100.00	0.00	0
	Audits	850.00	295.00	35
	Data Protection License	75.00	0.00	0
CC2	Stationary	150.00	21.96	15
	Cloudy IT Office 365 License & email accounts	1250.00	211.18	17
	Domain Hosting (IONOS)	329.00	49.20	15
	Website Hosting (HUGOFOX)	300.00	0.00	0
	Affiliation Fees	956.00	918.98	96
	Administration Total	**4760.00**	**1536.32**	**32**
	Account Fees	120.00	9.00	8
CC3	Public Works Loan	9550.00	4774.85	50
	Banking Charges & Loans Total	**9670.00**	**4783.85**	**49**
CC4	Asset and Liability Cover	5761.00	5000.61	87
	Insurance Total	**5761.00**	**5000.61**	**87**
	Utilities	2500.00	234.79	9
	Council Office Rental Charges	400.00	0.00	0
CC5	Equipment	3400.00	0.00	0
	Office Cleaning	384.00	64.00	17
	Other Costs	650.00	17.55	3
	Parish Council Office Total	**7334.00**	**316.34**	**4**
CC6	Newsletter	2646.00	420.00	16
	Printing Total	**2646.00**	**420.00**	**16**
CC7	Community Grants	10000.00	0.00	0
	Community Grants	**10000.00**	**0.00**	**0**
CC8	S137	2000.00	100.00	5
	S137	**2000.00**	**100.00**	**5**
	Sports and Rec Trust Grounds Maintenance	4000.00	0.00	0
	Village Contracted Grounds Maintenance	7700.00	600.00	8
	Ranger Services	10200.00	550.00	5
CC9	Village Bin Purchase and instillation	500.00	0.00	0
	Village Bin emptying	2117.00	0.00	0
	Drains and Gullies	2700.00	0.00	0
	Village Maintenenace Total	**27217.00**	**1150.00**	**4**
	Maintenance	1000.00	0.00	0
CC10	Allotment Ground Rental Charge	360.00	0.00	0
	Allotments Total	**1360.00**	**0.00**	**0**
	Defibrillator Batteries/Pads	500.00	0.00	0
	Play Equipment Inspection Fees	250.00	0.00	0
	Play Equipment Maintenance and Repair	3000.00	0.00	0
CC11	Other Asset Maintenance (inc refill of grit bins)	2500.00	0.00	0
	HYFC External Maintenance Costs	1000.00	0.00	0
	HYFC Full Structural Survey	2500.00	0.00	0
	Village Assets Total	**9750.00**	**0.00**	**0**
	Community Projects	2000.00	227.00	11
	Christmas Lights	1500.00	0.00	0
	Speedwatch	5000.00	0.00	0
CC12	Monument Refurbishment	10000.00	0.00	0
	Hamstone Village Signs	5000.00	0.00	0
	Environmantal Project (Grant received)	200.00	0.00	0
	Community Preojects Total	**23700.00**	**227.00**	**1**
	Youth Club	12000.00	0.00	0
CC13	Youth Outreach Sessions	1400.00	400.00	29
	Youth Provision Total	**13400.00**	**400.00**	**3**
	TOTAL	**132278.00**	**16553.37**	**13**

Financial Statement

as of 31st May 2026

	Accounting Statement as at 31st May 2026	£
1	Lloyds Current Account	16,521.58
2	Lloyds Reserve Account	35,497.29
3	The Cambridge Building Society	90,191.63
4	Hinkley and Rugby Building Society	70,016.11
5	**Sub Total**	**212,226.61**
6	Outstanding Payments	
7	**Total as Cashbook**	0.00
		212,226.61
8	Less Ringfenced Lines)	
9	General Reserve	36,371.23
10	Village Assets Reserve	33,440.00
11	Pavillion Reserve	41,360.00
12	Village Projects	12,650.00
13	SCC Devolution of Services	3,000.00
14	Legal/Election Costs	6,000.00
15	New Facility Provision	20,000.00
16	CIL	1,046.94
17	**Sub Total**	**152,821.23**
18	**Current Working Capital**	**59,405.38**
19	2026/2027 Expenditure Budget	132,278.00
20	2026/2027 Expenditure	16,553.37
21	**Remaining 2025/2026 Budget**	**115,724.63**
22	2026/2027 Receipt Budget	108,725.00
23	2026/2027 Receipts	52,405.75
24	**Remainng 2025/2026 Receipts Forecast**	**56,319.25**
25	**Unallocated Funds**	**0.00**

Payments requiring approval at the June 2026 meeting

(invoices received)

To be paid by Bank Transfer

Mr T M Heath	RFO Duties (May 26)		£297.83
Mrs G Lowe	Democratic Services (May 26)		£752.67
Sports and Rec Trust	Grounds Maintenance		£4000.00
EVIS	Grounds Contract		£600.00
EVIS	Ranger Services		£850.00
Cloudy IT	IT Support		£105.59
		Total	**£6606.09**

To be paid by Direct Debit/Standing Order

Lloyds[1]	Bank Charges		£4.25
Stable Print	Printing of newsletter		£210.00
EDF Energy	Electricity		£52.65
HP Ink[1]	Printer (May)		£10.98
HMRC	PAYE		£228.40
HMRC	Employers NI		£653.88
		Total	**£1160.16**

[1] Payments made ahead of the June 2026 meeting

No invoices received yet from the following suppliers. Can the Council provide authority to pay when invoices are received.

Lucy Adams	Office Cleaning	£32.00
Green Energy	Gas	£TBD
Ionos	Web Mail	£24.60

Receipts list for noting at the June 2026 meeting

Sports and Rec Trust	Donation		£50.00
PCC Middle Chinnock	Donation		£75.00
Allotment Holder	New allotment tenant		£25.00
Lloyds Bank	Interest		£14.46
		Total	**£164.46**