

BURNISTON PARISH COUNCIL

Mrs Audrey Adnitt, Clerk to the Parish Council
11 Cormorant Close, Filey, YO14 0ED

Ordinary Meeting of Council held at 6.30pm on **Thursday 2 April 2026** at Burniston and Cloughton Village Hall.

Members Present: Cllrs Parsons (Chairman) Topham (Vice) Grimwood, Hill, Murray, Whitelegg and Wimbush.

Also present: N/A

Meeting Clerk: Audrey Adnitt (Parish Clerk).

Minutes

Minute	Item
246/25-26	Apologies Apologies were from North Yorkshire Cllr Bastiman who was unwell. RESOLVED: That the apology be accepted.
247/25-26	Declarations of interest None at this meeting.
248/25-26	Public Participation Time There were no members of the public present at this meeting.
249/25-26	Minutes of the Meeting held on the 5th March 2026 RESOLVED: That the minutes be approved as an accurate record and signed by the Chairman.
	Reports to Council
250/25/26	Report from North Yorkshire Councillor Derek Bastiman Cllr Bastiman had advised the Chairman that he had been involved in the Clean Water Initiative currently taking place at Scalby Beck.
251/25/26	Updates from Parish Councillors who are Representatives on Outside Bodies. A. Yorkshire Local Councils Association Cllr Hill advised that there had been no meetings this month. B. Burniston and Cloughton Village Hall

Signature: Date:

Cllr Grimwood advised the Village Hall Committee had secured grant funding from the Sports Council for hall flooring and grant funding from The National Lottery to renovate the stage.

C. National Parks Coastal Forum

Cllr Wimbush advised that there had been no meetings recently, and she would be contacting to National Park's secretary in the near future to enquire about forthcoming meetings if any.

Update from Parish Councillors

As follows:

Cllr Alan Hill

Advised that the advertising 'A' Board belonging to the Three Jolly Sailors was out on the roadside and causing an obstruction. In addition, there were two fallen trees in St Mary's Churchyard, Cloughton.

Cllr Daryl Whitelegg

Nothing at this meeting.

Cllr Pam Grimwood

Reported that the street signs around the village were all becoming dirty, and in some cases unreadable.

Cllr Clare Topham

Advised that she knew of a local resident who was keen to volunteer to help with maintaining Pricky Beck. Cllr Topham was also concerned about the regular bonfires, with thick black smoke in the vicinity of Industrial Estate on Willymath Close and Kendal Close. Cllr Topham asked for 'Training' to be an agenda item for the next meeting.

Cllr Lyn Wimbush

Shared her concerns about the visual impact of the fence surrounding the garden at the Three Jolly Sailors Public House. The Clerk confirmed that she had contacted Planning Services at North Yorkshire Council as requested, to enquire if such a fence would require planning permission due to listed building status of the property.

Cllr Richard Parsons

Advised that the old noticeboard belonging to Parish Council needed to be removed, but it was important to maintain the electricity supply. The Clerk was asked to investigate options.

ACTIONS:

	<ul style="list-style-type: none"> a. Clerk to report the bonfires to Environmental Health Department at North Yorkshire Council. b. Cllrs Topham and Grimwood to contact the resident about setting up a 'Friends of Pricky Beck' volunteer group. c. Clerk to contact North Yorkshire Council Highways Department to report the 'A' Board obstruction by the Three Jolly Sailors pub. d. Clerk to get quotes from an electrician, on ways to retain the electricity supply for future Christmas light displays when the old notice board is removed. e. Clerk to contact the vicar at St Mary's Church, Cloughton regarding the fallen trees. f. Clerk to report dirty street name signs to North Yorkshire Council Highways Dept.
<p>252/25-26</p>	<p>Report from Parish Clerk The report had been previously circulated with the agenda papers and gave updates on actions undertaken since the last meeting.</p>
<p>253/25-26</p>	<p>Updates from Working Groups</p> <p>Staffing Committee Cllr Hill advised that the Clerk's annual appraisal had taken place at a Staffing Committee meeting earlier today. The Clerk's performance had been assessed as outstanding; all targets had been met and goals set for the coming year.</p> <p>IT Working Group Cllr Topham advised that a draft of the new website had been received from Hugo Fox Ltd and the group had been impressed with it. The next meeting of the IT Working Group would take place on the 10th April, and would consider amendments to the content. Members were asked to forward any photographs of the village they would like to be included on the website. Register of Interest forms were to be included on the new website as this was a legal requirement, the Clerk would send new forms to all Members to complete.</p> <p>Traffic Regulation Order Working Group Cllrs Parsons and Wimbush felt that it would be prudent not to pursue this order at the current time considering new legislation in relation to camper vans which was being introduced by North Yorkshire Council.</p> <p>S106 Working Group An update was awaited from North Yorkshire Council via North Yorkshire Cllr Bastiman on why this funding may be partly allocated to a neighbouring village.</p> <p>Drilling Working Group</p>

	<p>Cllrs Parsons advised that a meeting of North Yorkshire Council Planning Committee would take place on Friday 24th April and the Europa Application would be considered at this meeting.</p> <p>Next steps for the complaint were considered and Members considered that the Drilling Working Group had authority to act as they felt best on behalf of the parish council, in view of tight timescales.</p> <p>Rocket Station Working Group Cllr Parsons advised that a planning application for a replacement driveway (which would not encroach to the Rocket Station's land) had been submitted to North Yorkshire Council Planning Department by the owners of the neighbouring property.</p>
<p>254/25-26</p> <p>254/25-26.1</p>	<p>Christmas Lights Four quotes had been sought from various local contractors (previously circulated) to carry out the electrical works required to enable the Christmas lights to be used this year.</p> <p>RESOLVED: That the quote from Walker and Hutton Ltd be accepted.</p>
<p>255/25.26</p> <p>255/25.26.1</p>	<p>Proposed Parish Council meeting schedule for 2026/27</p> <p>Members considered a draft schedule of meeting prepared by the Clerk, where meetings would continue to be held on the first Thursday of each month, with the exception of the May 2027 meeting.</p> <p>This Annual Meeting of Council would be postponed until Thursday 28th May so that the local elections could take place prior to the meeting.</p> <p>RESOLVED: That the schedule of meetings be approved and the hall be booked in accordance with the schedule.</p>
<p>256/25.26</p>	<p>Verge Cutting Requirements for Summer 2026</p> <p>Grass Cutting Contractor The Clerk was asked to report the following issues to the grass cutting contractor.</p> <ul style="list-style-type: none"> • Stone Quarry Road – Strimming under the trees is not consistent. This area is inaccessible to a 'sit-on' lawn mower because of the low hanging branches and it would be preferable if it were cut by a conventional mower rather than stirmed. • Limestone Road – Grass cutting stopped and did not go right to the top of the road, because a local resident had done a

Signature: Date:

262/25-26	<p>Financial Matters</p> <p>The Current Account balance was currently £10,689.41, and the Investment Account Balance is £34,450.08 as at the 23rd March 2026. The NS & I account has a balance of £10,0000.</p> <p>NB. The current account balance included £5000 grant from Cllr Bastiman's locality budget to be spent on refurbishing the Coast Guard Station.</p> <p>£1335.06 from the closure of the Skipton Building Society Account is set aside for a historical project.</p> <p>Accounts to Certify</p> <p>The following payments were authorised to be made.</p> <table border="1" data-bbox="421 741 1374 969"> <tr> <td>YLCA</td> <td>Planning Training for Cllr Wimbush</td> <td>£27.40</td> </tr> <tr> <td>David Morris Joinery</td> <td>Bench Repairs</td> <td>£1338.84</td> </tr> <tr> <td>Deepdale Computers</td> <td>Monthly It Costs</td> <td>£55.68</td> </tr> </table> <p>Cllrs Parsons and Hill were to authorise the payment via the online payment system.</p>	YLCA	Planning Training for Cllr Wimbush	£27.40	David Morris Joinery	Bench Repairs	£1338.84	Deepdale Computers	Monthly It Costs	£55.68
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263/25-26	<p>Any other matter the Chairman considered urgent.</p> <p>None at this meeting.</p>									
Next Meeting										
264/25-26	<p>Date and Time of Next Meeting</p> <p>The Annual Parish Meeting and Annual meetings of Council would take place on Thursday 7th May 2026 from 6.30pm in Burniston and Cloughton Village Hall.</p>									

Meeting started 6.30 pm and closed at 8.20 pm.

Document published on

Signed:

Print Name:

Date:

Signature: Date: