

HARTLIP PARISH COUNCIL

NOTICE OF ANNUAL PARISH COUNCIL MEETING

The Annual Meeting of the Parish Council will be held in the Village Hall on Wednesday 14 June 2023 at 8.00pm.

Members: Cllr Sharon Black
Cllr Toby Daly
Cllr John Davies
Cllr John Newman Davies
Cllr Debbie Harper
Cllr Gaye Maleed
Cllr Melanie Rose

This agenda takes a modified form due to the unusual situation of a quorate council being just achieved after a second election and most councillors being inexperienced in the role of Parish Councillor.

AGENDA

1. Apologies for absence.
2. Declarations of Acceptance of Office.
3. Declaration of Interests
To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary or prejudicial under the Code of Members Conduct.
4. Minutes of the Annual Parish Council Meeting held on 11 May 2022.
5. To receive and approve for signature the minutes of the Council meeting held on 12 April 2023.
6. To agree the appointment of a locum clerk.
7. Any matters arising.
8. To Elect a Chairman for the Parish Council for 2023/24 and receive declaration of acceptance of Office for Chairman.
9. To Elect a Vice Chairman for the Parish Council for 2023/24.
10. Outgoing Chairman's Annual Report 2022 – 23.
11. Finance Officers Report 2022 - 23
 - 11.1 Notice of Audit – Findings and signatures for Annual Return
 - 11.2 Statements – Annual Governance – Approval by resolution and signing.
 - 11.3 Accounting Annual Return – Approval by resolution and signing.
12. To elect members to serve as Parish Council representatives on the

following bodies. (This matter may be deferred.)

Swale Area Committee of KALC (Kent Association of Local Councils) (2)

Swale Western Area Committee

Swale West Parishes

Local Council's Liaison Committee.

13. To adjourn the meeting to enable members of the public and Councillors to address the meeting.

This is a concessionary short session and will be limited to 20 minutes.

Five minutes per person will be allowed initially and only if time permits will further comments be heard. This is a 'for information' session only and no action can be taken upon those items raised.

Graham Addicott OBE

Outgoing Chairman of Hartlip Parish Council