

Lanhydrock Parish Council: Minutes of Annual Meeting held in
Lanhydrock War Memorial Hall at 19:35 on Monday 16th May 2022

1) NOTIFICATION THAT MEETINGS MAY BE ELECTRONICALLY RECORDED

2) ELECTION OF CHAIRMAN:

Cllr. Jason Coad was nominated to take the role of Chairman and submitted a signed Declaration of Acceptance of Office to the clerk.

Proposed by Cllr. A. Coad, **Seconded by** Cllr. M. Coad *Carried: Unanimously*

3) ELECTION OF VICE CHAIRMAN:

Cllr. Mary Coad was nominated to take the role of Vice-Chairman.

Proposed by Cllr. P. Miller, **Seconded by** Cllr. S-A. Hayward
Carried: Unanimously

4) ELECTION OF FINANCE, GOVERNANCE AND STAFFING COMMITTEE:

It was agreed that the membership would consist of the entire council.

5) TO NOTE THOSE PRESENT AND TO RECEIVE ANY APOLOGIES:

- a) In attendance: Cllr. J. Coad, Cllr. M. Coad, Cllr. P. Miller, Cllr. A. Coad, Cllr. S-A Hayward, S. Knight (clerk), Cllr. J. Cruse (C.C.)
- b) Apologies: None

6) TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS:

None received.

7) PUBLIC FORUM:

No matters raised.

8) TO RESOLVE THAT THE MINUTES OF THE PREVIOUS MEETING ARE AN ACCURATE RECORD:

- a) It was resolved that the Minutes of the Parish Council meeting held on 28.03.2022 were an accurate record.

9) TO RECEIVE ORAL OR WRITTEN REPORTS AND AUTHORISE ANY ACTION:

a) Cornwall Council:

- i) **Annual Report:** Prior to the meeting, Cllr. Cruse (C.C.) circulated an annual report, listing the achievements of both herself and the Conservative government in the past year. Cllr. J Coad queried the statement within her report that South West Water had spilled 4852 hours of untreated sewage into the River Camel, noting that, whilst this unit of measurement made quantifying the scale of pollution

impossible, it seemed to indicate that South West Water bore more responsibility for pollution than farmers, who were also cited in the report for phosphorus leaching. Cllr. J. Coad requested Cllr. Cruse (C.C.) apply pressure to South West Water to prevent further spills.

- ii) Landmark Trees:** Cllr. Cruse noted that Lanhydrock was her only parish not yet provided with a tree to mark the Platinum Jubilee and asked if this was something the parish still wished to claim. As it was now too late to plant a tree, she suggested a rose bush as an alternative and Cllr. M Coad suggested a Jubilee rose could be sourced for planting during the War Memorial Hall's Jubilee celebration on 4th July, if the Hall Committee agreed.

ACTION: Cllr. M. Coad and Cllr. P. Miller to take matter to War Memorial Hall Committee meeting scheduled for 19th May, and to update Cllr. Cruse with any requirements for a rose bush.

- iii) Community Chest:** Cllr. Cruse informed the parish council that her community chest fund was open to applications but, upon discussion, it was agreed that the parish has no pressing requirements for funding at the present time and would therefore not be submitting an application.

- iv) Halgavor Moor:** Cllr. Cruse reported that Cornwall Council had declined her suggestion they purchase Halgavor Moor as wetland to mitigate for the River Camel phosphate issues (thereby preventing the land's development into housing), on the grounds that the pollution issues are further downstream. Cllr. J. Coad disputed this and suggested this might be worth Cllr. Cruse (C.C.) pursuing further, stating that Halgavor Moor borders his land and he has noted the stream is often visibly polluted with diesel, which he attributes to the run-off from Walker Lines Industrial Estate and traffic use.

10) PLANNING MATTERS:

- No planning applications received.

11) PARISH MATTERS

- a) Parish Magazine:** Cllr. M. Coad reported that, as nobody could be found to take on the duty of assembling the parish magazine, it would now be reduced to a newsletter, published every six months, and distributed by volunteers.
- b) Community Network Highways Scheme:** The clerk reported that she had submitted an application for funding to improve road safety at the four locations within the parish previously nominated (Minute Ref:

03/22/8 /a) and had received a response from CORMAC proposing solutions that consisted mainly of verge trimming or road markings. Cllr Cruse (C.C.) stated that CORMAC would make further contact with the parish council once it had decided if any of the proposals would to be taken forward.

12) TO NOTE CORRESPONDENCE DISPATCHED AND AUTHORISE ANY ACTION:

Date	Addressee	Regarding	Action
29.03.2022	Paula Rodriguez Sosa, Senior Engineer, Aecom (on behalf of CORMAC)	Consultation for proposed Respryn clearway scheme, noting parish council is happy with the design	None
24.04.2022 (by Cllr. M. Coad)	Chris Pearce, Chairman of Lanhydrock War Memorial Hall Committee	Jubilee Planting, requesting confirmation committee is happy to allocate space at the hall and to confirm type of plant preferred.	None

13) FINANCE

- a) **Clerk to provide a report to date:** The clerk provided the latest bank reconciliation, which showed outstanding payments of £385.97, as itemized in Minute 14C below, and a total balance of £5379.75.
- b) **Online banking:** Cllr. A. Coad reported that he had been unable to complete the online banking process as Barclays' reduced opening hours meant it had not been possible for him to visit outside of his working hours. Due to this ongoing issue, Cllr. S-A. Hayward offered to become a signatory instead.

ACTION: Clerk to contact Barclays Bank to arrange for Cllr. S-A. Hayward to become a signatory to the parish bank account.

- c) The following payments were authorised:

Invoice No.	Payee	Regarding	Sum
	HMRC	PAYE on clerk salary	
13	S Knight	Clerk Salary & Reimbursements	
1	Charlotte Julyan	Internal Audit	

14) GOVERNANCE

a) Internal Audit: It was noted that the parish council's internal audit had been completed by Charlotte Julyan in April (report circulated prior to meeting) and no advisory points had been raised.

b) External Audit

i) To approve exemption from external audit: The council resolved to certify itself exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. The Chairman signed the Certificate of Exemption.

Proposed by Cllr. M. Coad, Seconded by Cllr. P. Miller Carried: Unanimously

ii) To approve Annual Governance Statement: The Annual Governance Statement was approved by the council and signed by the Chairman.

Proposed by Cllr. M. Coad, Seconded by Cllr. A. Coad Carried: Unanimously

iii) To approve the Accounting Statement: The Accounting Statement was approved by the council and signed by the Chairman

Proposed by Cllr. M. Coad, Seconded by Cllr. S-A. Coad Carried: Unanimously

15) TO NOTE ITEMS FROM COUNCILLORS FOR THE NEXT AGENDA:

a) Review of Platinum Jubilee celebrations

16) DATE OF NEXT MEETING: Monday 25th July 2022

Meeting Closed at: 20:54

Signed and Accepted as a correct record

Chairman



SK
Date: 25. 07. 2022