

## **ASHENDON PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE  
PARISH COUNCIL WILL BE HELD ON:**

**Monday 15<sup>th</sup> May 2017 at 8pm**

**in Ashendon Village Hall**

**ANNUAL GENERAL MEETING**

Councillors are summoned to attend.

### **A G E N D A**

**Parishioners Question Time will take place after Item 6**

15 minutes will be set aside to receive representations from members of the public

**1. Election of Chairman**

To elect the Chairman of the Parish Council for 2017/18

**2. Apologies**

To receive apologies for absence

**3. Election of Vice Chairman**

To elect the Vice Chairman of the Parish Council for 2017/18

**4. Declaration of Acceptance of Office by Chairman**

To complete relevant form.

**5. Representatives of Committees/Working Groups**

To agree representations – Local Area Forum, HGV/Village Kerbing, Village Speed Watch and Broadband. To also appoint a Councillor responsible for monitoring Parish Council Assets and reviewing Insurance Policy.

**6. Minutes**

To agree and sign the Minutes of the Parish Council meeting held on Monday 20<sup>th</sup> March 2017

**7. Parishioners Question Time**

**8. Matters Arising**

To address the Matters Arising from the Minutes and carry forward any further actions

**9. Declarations of Interest**

In accordance with Sections 30(3) and 235(2) of the Localism Act 2011, Councillors to declare any personal, prejudicial or pecuniary interests pertaining to the agenda

**10. Contributions from BCC Cllr and AVDC Cllr**

To receive a report from Bucks County Council and Aylesbury Vale District Council

**11. Broadband**

To receive a progress report from the Broadband Working Party.

**12. PC Governance**

To review Standing Orders, Code of Conduct, Financial Regulations, Risk Assessment and Complaints Procedure.

**13. Devolved Service**

To approve Annual Report to be shared with BCC (deadline 31<sup>st</sup> May 2017)

**14. Annual Village Meeting**

To review and bring forward any action points.

**15. Grass Cutting by ToolShed**

To note proposed cutting dates of (19/20<sup>th</sup> April) 17/18 May, 14/15<sup>th</sup> June, 5/6<sup>th</sup> July, 5/6<sup>th</sup> September, 10/11<sup>th</sup> October

**16. Reports from Councillors attending meetings and outside organisations**

To receive any reports

**17. Correspondence**

To note any correspondence outside the Agenda including Repair to Street Light (Michael Rand) Village of the Year competition (to resolve to enter).

**18. Finance**

**a. Balance of Minutes of Previous Meeting (20<sup>th</sup> March 2017): £7,569.13**

- **Receipts:** £1,056.76 (£500.00 LAF Sports Equipment funding; £556.76 Devolution Grant)
- **Debits:** £0.00
- **Plus unrepresented cheques:** £442.90 (£265.00 Len Holder, £57.90 Kevin Nash, £120.00 Ashendon Village Hall Hire for 2017/18)
- **Less standing orders:** £476.68 (£238.34 February, £238.34 March Clerk Salary)
- **Balance of Bank Account: £8,592.11** (31<sup>st</sup> March 2017)  
Available Funds: £8,592.11 (balance of bank account less unrepresented cheques)  
**Closing Balance year ending 31<sup>st</sup> March 2017: £8,592.11**

**2017/18:**

- **Opening Balance: £8,592.11**
- **Receipts: £13,125.00** (£6,000 LAF Funding, £7,125 Precept Funding)
- **Debits:** £47.01 (E-on)
- **Plus unrepresented cheques:** £120.00 (Village Hall)
- **Less standing orders: £238.34** (April Clerk Salary)
- **Available Funds: £21,551.76** (balance of bank account less unrepresented cheques)

**b. Orders for Payment: £6,955.17**

- **Connecting Ashendon CIC - £6,000.00** (LAF Funding)
- **Venetia Davies - £9.45** (Clerk travel)
- **Peter Smettem - £31.12** (AVM Refreshments)
- **Aon UK Limited - £279.80** (Parish Council Insurance – renewal date: 1<sup>st</sup> June 2017)
- **BALC - £31.00** (Subscription 2017/18)
- **JE Accountants - £135.00** (Payroll administration 2016/17)
- **New Meaning (Toolshed) – £342.00** (£285.00 + VAT £57.00) (grass cutting - April)
- **Ashendon Playing Fields Association - £20.00** (Hire of Pavilion for Play Around the Parishes)
- **Venetia Davies - £54.00** (Membership to Society of Local Council Clerks; shared with Cuddington PC)
- **ARG Compulink - £52.80** (£44.00 + £8.80 VAT) (to set-up computer/anti virus licence under Transparency Funding)
- **BALANCE: £14,596.59 (Available Funds less Orders for Payment)**

**c. Audit 2016/17.**

Approval of accounting statements and annual governance statement (deadline to Mazars 30<sup>th</sup> June 2017)

**19. S106 Contribution Received - Lower Pollicott (15/03575/APP)**

To formally note notification of S016 contribution received from planning application 15/03575 and consider future projects.

**20. Planning**

To note that there have been no planning application since date of last meeting – 20<sup>th</sup> March 2017

**21. Items for Information**

- Play Around the Parishes: Monday 24<sup>th</sup> July 2pm to 4pm, LAF – Wednesday 5<sup>th</sup> July 2017, VALP – to note new meeting dates and public consultation as late July (tbc)

**22. Date and Time of Next Meeting:**

**Monday 19<sup>th</sup> June 2017 - Ashendon Village Hall**

**The Agenda and Minutes of the Parish Council can also be viewed at  
[www.ashendonparish.org.uk](http://www.ashendonparish.org.uk) . email: ashendonpc@gmail.com**