



**Clun Town Council
with Chapel Lawn**

To Members of the Council

You are hereby summoned to attend a Council Meeting of Clun Town Council with Chapel Lawn which will be held on Tuesday 6th May 2025 at the Memorial Hall, Clun commencing at 19.30hrs for the transaction of business as set out in the Agenda below.

Gwilym J. Rippon
Fellow of the SLCC, Cert HE CEG
CiLCA (England and Wales)
Town Clerk

30th April 2025

AGENDA OF BUSINESS TO BE TRANSACTED

1.	TO ELECT THE CHAIRMAN / MAYOR
2.	TO RECORD PERSONS PRESENT
3.	APOLOGIES To note apologies and reasons for absence
4.	DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING AND WHICH IS NOT INCLUDED IN THE REGISTER OF INTERESTS (Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer). <i>Please note that all members need to complete a new declaration of pecuniary interests register for the Council term, whether previously a councillor or not.</i>



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5.	TO ELECT THE DEPUTY CHAIRMAN / VICE MAYOR
6.	MAYORS REPORT To receive a report from the outgoing Mayor
7.	APPOINT REPRESENTATIVES FOR THE FOLLOWING: a) Personnel committee b) Planning Committee
8.	APPOINTMENT OF REPRESENTATIVES TO OTHER ORGANISATION a) Clun Memorial Hall b) Chapel Lawn Redlake Valley Village Hall c) Clun Climate Emergency Advisory Group d) South West Shropshire Enterprise
9.	APPOINTMENTS TO WORKING GROUPS: a) Clun Highways and Traffic Working Group b) Churchyard working group
10.	TO CONFIRM THE POSITION OF CLUN PARISH TREE WARDEN
11.	TO CONFIRM RELATIONSHIPS WITH OTHER GROUPS: a) Clun Parish Path Partnerships b) SpArC
12.	TO CONFIRM OTHER RESPONSIBILITIES: a) Lead Councillor Town Hall b) Lead Councillor Public Toilets c) Lead Councillor Cemetery and St George's closed churchyard d) Lead Councillor Street Lights
13.	TO CONFIRM FOR THE RECORD OTHER COUNCIL RESPONSIBILITIES a) Recreation Trust b) Appointment of Trustees to the Clun Town Trust (Museum) c) Custodian Trustee - Memorial Hall and Playing Field Trust
14.	TO CONFIRM THE DATE AND FORMAT OF THE ANNUAL PARISH MEETING
15.	PUBLIC SESSION (i) Shropshire Councillor Report



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	<ul style="list-style-type: none">(ii) Police Report(iii) Public comments – If members of the public are present ten minutes will be set aside to allow the public to ask questions.
16.	APPROVAL OF MINUTES To approve and confirm the minutes of the meetings held on 1 st April 2025.
17.	INFORMATION FROM THE MINUTES
18.	CLERK’S REPORT To Receive the Clerk’s Report
19.	PLANNING To consider the following planning applications and other planning matters <ul style="list-style-type: none">1. 25/01319/FUL Application for the erection of building for storing manure, and ancillary works at Upper Farm, Guilden Down, Craven Arms, Shropshire, SY7 8NZ (This is for information only.
20.	ASSETS OF THE COUNCIL To discuss and decide on the following: - <ul style="list-style-type: none">1. Town Hall:2. Public toilets:
21.	TO RECEIVE REPORTS FROM GROUPS OR MEETINGS ATTENDED
22.	FINANCE <ul style="list-style-type: none">1. To discuss whether Clun with Chapel Lawn Town Council meets the criteria to exercise the General Power of Competence.2. To receive the Bank Reconciliation3. To receive the accounts year 2024-20254. To review and consider allocation of Earmarked Reserves.5. To approve the following invoices for payment.<ul style="list-style-type: none">a. HMRC £418.64p (S1-S7 Localism Act 2011)b. G. J. Rippon £76.99.00p (home working allowance, mileage and printing) (S1-S7 Localism Act 2011)c. G.J.Rippon £3874.42 Tax rebate (S1-S7 Localism Act 2011)d. Memorial Hall £75.00p (room hire) (S1-S7 Localism Act 2011)e. Halls SMS £100.95 (Toilet supplies) (S1-S7 Localism Act 2011)



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	<p>f. PKF £378.00p (External Audit)</p> <p>g. Cllr. Ryan Davies £480.44p (reimbursement of accommodation costs) (attending Garden Party)</p> <p>For information</p> <p>h. Jon Churchett £500.00 Cleaner (S1-S7 Localism Act 2011)</p> <p>i. Tracey Amass £89.88 Minute taker (S1-S7 Localism Act 20</p>
23.	CORRESPONDENCE To review any correspondence received
24.	INFORMATION FROM COUNCILLORS
25.	* CONTRACTOR ISSUES
26.	AGENDA ITEMS FOR THE NEXT MEETING
27.	DATE OF NEXT MEETING Date of next meeting to be held on Tuesday 3 rd June 2025

* Due to the confidential nature of the business of this agenda item, under Section (1) of the Public Bodies (Admission to Meetings) Act 1960 it is proposed to put forward a motion to exclude members of the public during discussion of this agenda item