



BRAMSHAW PARISH COUNCIL NEW FOREST HAMPSHIRE

MINUTES OF MEETING HELD ON TUESDAY 26th APRIL 2016, AT BRAMSHAW VILLAGE HALL.

Members Present:

Sue Bennison - Chairman (SB)

David Johnston (DJ)

Jenny Watts (JW)

Others:-

050.16 **Apologies for Absence** - to agree any absences of councillors.

Apologies had been received from Sally Day, Kay Harrison and Martin Vann.

051.16 **Disclosures of interest.**

Sue Bennison declared an interest in item 055.16 Planning – with particular reference to two of the applications - Application Number 16/00110 – Canopy and associated landscaping at Bramshaw Village Hall, Row Hill, Bramshaw, Lyndhurst, SO43 7JE as she is on the Bramshaw Trust and

Application Number Ref. No: 16/00110 – Outbuilding and resiting of oil tank at Peacock Cottage, Bramble Hill, Bramshaw, Lyndhurst, SO43 7JG as they are neighbours to the property.

As SB's declared interest in both applications is non-pecuniary, the Council resolved to allow SB to be part of the discussions and vote on the applications.

052.16 **Minutes** – to agree the minutes of 22nd March 2016 as a true record.

It was agreed that the minutes were a true record of the meeting held on 22nd March 2016 and were duly signed by the Chairman of the meeting.

053.16 **Reports to be received**

i) NFDC Cllr Diane Andrews.

The two things Diane has been particularly involved in in the last month were a task and finish discussion on child poverty in the New Forest – this is a particular issue along the Waterside with many of the ethnic community not managing to get the help that is available to them.

The second item was a fact finding task of how to get more young people locally to go into hospitality as a career – there is a work ethic problem.

ii) Sally Arnold – NPA NE Quadrant representative – her report is attached.

054.16 **Public Forum** An opportunity for the public to make known the council any issues of concern, or to make comment on items on the Agenda including Planning Applications.

Mr and Mrs Spiller from Peacock Cottage gave a brief description of their planning application and how they were proposing to use cedar shales to clad the outbuilding.

Jenny Freeman Tollervey from The Hollies also gave the meeting an outline of her planning application and how the garage size was being reduced to a 2 bay open garage and the works to the outbuilding would include recladding of the existing section.

55.16 **Planning –**

i) **Planning applications for comment:**

Canopy; associated landscaping

BRAMSHAW VILLAGE HALL, ROW HILL, BRAMSHAW, LYNDHURST, SO43 7JE

Ref. No: 16/00110

Bramshaw Parish Council resolved to recommend permission be granted because they felt it tidied up a very untidy site and make the whole area more presentable.

Detached garage; extension to outbuilding

THE HOLLIES, BROOK HILL, BRAMSHAW, LYNDHURST, SO43 7JB

Ref. No: 16/00278

Bramshaw Parish Council resolved to recommend permission be granted for reasons set out in the planning application in particular the fact that it is smaller and in keeping and the extension to the outbuilding will make the whole building more aesthetically pleasing.

Roof alterations

POPES COTTAGE, LYNDHURST ROAD, BROOK, LYNDHURST, SO43 7HE

Ref. No: 16/00214

Without sight of the conservation officer's report, the council did not feel able to provide a view on the application.

Roof alterations (Application for Listed Building Consent)

POPES COTTAGE, LYNDHURST ROAD, BROOK, LYNDHURST, SO43 7HE

Ref. No: 16/00215

Without sight of the conservation officer's report, the council did not feel able to provide a view on the application.

Single storey rear extension

1 ROSE COTTAGE, CANTERTON LANE, BROOK, LYNDHURST, SO43 7HF

Ref. No: 16/00201 | Validated: Fri 11 Mar 2016 | Status: – Decided – Withdrawn.

Outbuilding; resiting of oil tank

PEACOCK COTTAGE, BRAMBLE HILL, BRAMSHAW, LYNDHURST, SO43 7JG

Ref. No: 16/00079

Bramshaw Parish Council resolved to recommend permission be granted for reasons set out in the planning application

ii) **Planning decisions to note:**

16/00078 WYKENS, BROOK HILL, BRAMSHAW, LYNDHURST, SO43 7JB.

Outbuilding and replacement oil tank – Granted subject to conditions.

15/00939 HOME FARM BUNGALOW, BRAMSHAW, LYNDHURST, SO43 7JH.

Alterations and extensions to form new first floor. Bramshaw PC recommended permission be granted, but has gone to Development Control because of connection between NPA and property owner.

- iii) **Tree applications for comment:**
None at time of putting agenda together.
- vi) **Tree application decisions.** –
None at time of putting agenda together.
- v) **Enforcement as per N F NPA' s website on 15/04/2016 and as per list published–**
 - a) **QU/15/0248:** 6 CANTERTON LANE, BROOK, LYNDHURST, SO43
Description: Storage of building materials on agricultural land. Case Status: Request to cease breach. Priority: Standard.

056.16 Finance and policy

- i) The Council authorized the following payments:

Jane Mullan (Clerk) April 2016 -	Salary + expenses	000763	£275.90
Citizens Advice Bureau –	Grant	000764	£80.00
HALC	Annual Subscription	000765	£223.00
HALC	NALC Levy	000766	£39.00
NFDC	50% GIS Sub	000767	£50.00
Do the Numbers	Internal Audit	000768	£155.00

- ii) Financial Report.
 - Opening balance: £ 8963.18
 - Expenditure: £ 822.90
 - Income: £ 3310.00
 - Closing balance: £11450.28

- iii) Consideration of points raised by Internal Auditor.

Control area	Issue	Recommended Action	PC Comments
Reserves	The council has increased its precept while spending very little on community benefit activities.	The focus for the coming financial year should be on activity rather than administration.	Comment noted by Parish Council
Grants	Under the transparency code, the council is required to minute the power used for each grant at the time it is	This will ensure that the External Audit comment of last year is rectified.	Comment noted.
Members Interest Forms	The council is using a link to the District Council website which is in accordance with the code, but their site is not up to date.	The clerk should review periodically that all linked information is up	Clerk to check quarterly.

- iv) Approval of 2015-16 accounts following internal audit (15 April 2015).
Section 1 Annual Governance Statement 2015/16. The Chairman read the Statement. It was

agreed unanimously that the Annual Governance Statement be approved. It was signed by the Chairman and Clerk.

Section 2 Accounting Statements 2015/16. The accounts and Annual Accounting Statements 2015/16 had been previously circulated. It was agreed unanimously that the accounting statements be approved. The Responsible Financial Officer signed to certify that the statements fairly presented the financial position of the Council and the Chairman signed to confirm that the statements were approved.

057.16 Agreement of items for Annual Assembly agenda.

The agenda for the Annual Assembly was agreed as follows:

1. Apologies for Absence
2. Last year's meeting notes and matters arising.
3. Chairman's report.
4. Summary of finances.
5. Report by Hampshire County Councillor Mr E Heron.
6. Report by New Forest District Councillor Mrs D Andrews.
7. Police report by PCSO Dan Carlin.
8. Nightstop –short presentation by a representative of Nightstop.
9. Forest Views – the way forward.
10. Broadband in Fritham – Community Broadband.
11. Other parish matters.

058.16 Communications and the next step- see Cllr Sally Day's letter.

It was agreed that the last paragraph needs taking out as obviously not going to be distributed before the Annual Assembly – it will be available for people to pick up at the Assembly, and at the next meeting the council will work out a strategy to distribute it.

059.16 Consideration of Community First's request to see if the residents of Bramshaw can assist with Night Stop.

Diane Andrews explained further about Nightstop – A family offers to be on call to have 'clean' youngsters (16-24) for a night or 2 when their lives are in crisis. Community First and Nightstop are unable to get enough volunteers – hence the campaign to raise the profile of Nightstop. The meeting agreed to put it on the Agenda for the Annual Assembly.

060.16 Update on:

- a) Street tea party in village hall to celebrate the Queen's 90th Birthday- to be held on 30th May 2016 – Poster to go out with Bramshaw Telegraph.
- b) Bramshaw Commons representative for New Forest Local Advisory Board (NFLAB) to the National Trust – no one sure if Kay Harrison has been contacted by Lee Hullin.
- c) Information pack – to be discussed further at the next meeting.
- d) Broadband in Fritham – this is on the Agenda for the Annual Assembly, but also for more information, David Johnston recommended that people looked at Minstead Parish Council's website – link here - [Rural Broadband](#).

061.16 Consideration of response to [HCC household waste sites](#) consultation – closing date 25 May 2016.

Jenny Watts had followed up on this had read all the documentation – and summarized the situation as follows – In HCC's spending review, it had been identified that a cost saving of £1.5m could be made by either reducing the hours that sites are open (say by 1 hr a day) or closing sites in

winter. By law HCC are not allowed to charge for these facilities. The Council resolved for Jenny Watts to continue being the lead on this topic and complete the form.

062.16 **Confirmation of dates of future meetings.**

24 May 2016 including the PC AGM – Meeting starts at 7.00 pm; 28 June 2016; 26 July 2016.

Meeting closed 9.29 pm.

Signed:.....

Date: