

**Ivinghoe Parish Council**

**Minutes of a Meeting Held on Tuesday 6<sup>th</sup> October 2015**

Present: Councillors K Groom (Chairman), A Dicker, R Benton, C Bamber and S Lott.

Richard Freeman – NDP Group

District Councillor C Poll

District Councillor D Town

Mrs Maxine Hayes- Clerk

3 members of the public

Items on Agenda		
1. Public Question Time	Brian Dale asked about the lack of response from PC Duthie regarding speeding in the Parish. The Clerk had chased this and would circulate any response received.	
2. Attendance and Apologies	Apologies were received from District Councillor S Jenkins.	Clerk
3. Resignation – Casual Vacancy	The Clerk reported that Christabel Boersma had resigned. AVDC had been informed about the casual vacancy and if no election was requested by 14 <sup>th</sup> October the vacancy could be filled by co-option.	Clerk
4. Declaration of Interest	None.	Clerk
5. To receive reports from District and County Councillors	A report was given on the Cheddington Neighbourhood Plan referendum which had been adopted. Of a vote of 51% - 93% were in favour and 7% against. They had realised that parishioners had been very confused over what they were voting on and thought if they voted yes they were supporting housing development.	Clerk
6. To approve the minutes of the meeting held on Tuesday 1 <sup>st</sup> September 2015.	It was PROPOSED SECONDED and APPROVED that the minutes of the meeting held on Tuesday 1 <sup>st</sup> September 2015 were approved as a correct record and were signed by the Chairman.	Clerk
7. Planning Applications	<p>7.1 The following applications were discussed and decisions made following a site meeting for each application:</p> <p>15/03103/APP – Vicarage Road, Horton Road – 2 storey side extension and front porch – <b>No Objections</b></p> <p>15/03181/APP – 7 Ladysmith Road – New roof over existing outbuilding – <b>No Objections</b></p> <p>15/03248/APP – 16 Vicarage Road – Demolition of part of garden wall and erection of single storey rear extension – <b>No Objections</b></p> <p>15/03265/ALB – Whistlebrook Cottage, Ford End – Single storey rear extension and internal alterations – construction of new garden shed – <b>No Objections</b></p> <p>7.2 It was reported that Andrew Dicker would be making representations on behalf of Ivinghoe Together at the forthcoming Gladman appeal. Fundraising was continuing to ensure the full amount required to pay the planning consultant was reached. It was agreed that a representative from the Parish Council would also speak at the appeal.</p>	Clerk
8. Neighbourhood Development Plan	8.1 It was reported that Richard Freeman had taken over as the new chair and Jasper Boersma as Treasurer. It was anticipated that the process to produce the plan would be approximately 18 months and should be in place by May 2017. Consultations were continuing to take place and Ruth Benton was thanked for all her hard work on organising the events over the Summer. There would be further bespoke events targeting older people and young people. District Councillor Town emphasises the importance of full consultation and evidence of consultation events including photographs.	NDP team
9. Footpaths, Bridleways, Trees and Playgrounds	<p>9.1 Councillor Groom reported on the meeting with the playground inspector from Wicksteed. It was agreed that minor work was required on the birdcage swing and work was required on the area in front of the goalmouth. Several replacement bolts were required for the metal goal. The Clerk would seek a quotation from Wicksteed to install a tarmac surface (as recommended by the Inspector) in front of the goal for further discussion at the forthcoming budget meeting.</p> <p>9.2 It was reported that the footpath by the Scout hut was impassable and had been reported to Buckinghamshire County Council rights of way officer.</p>	Clerk
10. Highways, Streets and transport (to include Street Lighting and Speed Watch)	<p>10.1 Councillor Lott reported that a fire engine had not been able to gain access along the High Street due to the parked cars and had used the pavement to allow it to pass.</p> <p>10.2 At the recent Local Area Forum (LAF) meeting it had been recorded that parking was not a Police matter as Bucks County Council are the civil enforcing organisation. However, they had never undertaken a prosecution with regards to parking.</p> <p>10.3 Councillor Lott reported that due to a road closure there would be more cars on the High Street and a letter had been sent to the school giving notice of possible traffic/parking issues.</p>	

	<p>10.4 Councillor Benton reported on the MVAS figures for Ivinghoe Aston over the period 22 – 29 August . 2100 vehicles had been recorded; 1497 were travelling over 45mph and the fastest speed recorded was 80mph.</p> <p>10.5 It was agreed to chase the proposed road surfacing repair work on the B488 due to be completed next year to clarify if it was repairs or resurfacing that would be undertaken.</p> <p>10.6 It was agreed to monitor the situation regarding the proposed downgrading of the A4146. Brian Dale agreed to attend the ‘Your Roads’ conference being arranged by the County Council and would report back to the Parish Council.</p> <p>10.7 It was agreed to contact Slapton Parish Council to see if the Councillor Groom could attend their next meeting to discuss the downgrading of the A4146 and the affect this would have on local parishes.</p>	
<p>11. Allotment Report and Update</p>	<p>11.1 It was PROPOSED SECONDED and APPROVED to give permission for Peter Snowdon to purchase 2 round posts and cement required to install the notice board. He would do the work free of charge.</p>	<p>Clerk</p>
<p>12. Clerks Report/Items for Action Correspondence Consultation Documents</p>	<p>12.1 The Clerk gave the following report to the meeting: Notice Board Allotment Peter Snowdon has agreed to erect the notice board free of charge but will need to order 2 x posts @ £30 each and 2 bags of concrete.</p> <p>Meeting with Playground Inspector This took place on 29<sup>th</sup> September and all matters have been resolved. The PC is now undertaking action as recommended.</p> <p>12.2 The following correspondence had been received and actioned or noted:</p> <ul style="list-style-type: none"> <li>• Buckinghamshire County Council – notification of 30mph wheelie bin stickers available to order £43.50 for 50 - <i>Noted</i></li> <li>• Donna Webb – Chilterns Conservation Board notification of new board member George Case - <i>noted</i></li> <li>• AVDC – Notification of bulk waste freight service discontinuation -<i>noted</i></li> <li>• Ivinghoe Entertainments – Notification that fireworks display 2015 will be at Pitstone pavilion - <i>noted</i></li> <li>• AVDC – Notice of new Vale Lottery - <i>noted</i></li> <li>• Aylesbury Vale Association of Local Council (AVALC) – minutes of June meeting &amp; Notification of AGM 23/10 - <i>Noted</i></li> <li>• Fields in Trust awards ceremony 2/12 - <i>noted</i></li> <li>• S Swinbank – Notice of extraordinary meeting of the Town Hall committee 24/9 – <i>noted</i></li> <li>• Letter from PC insurance co regarding the regrowth of false acacia trees by scout hut – <i>these have been cut down</i></li> <li>• 20/9 &amp; 4/10 emails from P Snowdon re dog muck on allotments – <i>noted – it had been removed</i></li> <li>• BVCL – Notification of library lunch 21/9 - <i>Noted</i></li> <li>• Bucks CC – Notification on temporary road closures Aylesbury - <i>Noted</i></li> <li>• R Van de Poll – Notification of decision to build 42 houses at Great Horwood - <i>noted</i></li> <li>• C Boersma resignation – <i>This was reported on under Agenda Item 3</i></li> <li>• Great Brickhill, Wing &amp; Ivinghoe LAF – Agenda and papers for meeting 1/10 - <i>noted</i></li> <li>• Bucks Let’s Talk Health – Notice of health and well being of carers event - <i>Noted</i></li> <li>• L Ashton – Notification of Your roads conference - <i>noted</i></li> <li>• B Dale – email re LAF &amp; traffic and speeding - <i>noted</i></li> <li>• Bucks Playing Fields Association Annual Report - <i>noted</i></li> <li>• LCR magazine</li> </ul>	<p>Clerk</p>

<p>13. Financial Matters Payment of Accounts Balances</p>	<p>13.1 The following accounts and expenses were submitted and UNANIMOUSLY APPROVED for payment:</p> <table border="1" data-bbox="296 161 1359 1034"> <tr> <td>Contracts and Salaries</td> <td></td> <td>Clerks Salary , expenses, office costs, litter clearance</td> <td>£ 856.58</td> </tr> <tr> <td>A J Groom</td> <td></td> <td>Grasscutting Lawn</td> <td>£ 360.00</td> </tr> <tr> <td>Eon</td> <td></td> <td>Street Lighting Power</td> <td>£ 97.94</td> </tr> <tr> <td>AVDC</td> <td></td> <td>uncontested election admin costs</td> <td>£ 215.00</td> </tr> <tr> <td>A J Groom</td> <td></td> <td>Grasscutting IA</td> <td>£ 132.00</td> </tr> <tr> <td>Beacon villages community library</td> <td></td> <td>Donation</td> <td>£ 1,000.00</td> </tr> <tr> <td>BPL Roofing</td> <td></td> <td>Repairs bus shelter</td> <td>£ 2160.00</td> </tr> <tr> <td>Acorn Workshop</td> <td></td> <td>Notice Board allotments</td> <td>£ 350.00</td> </tr> <tr> <td>Ivinghoe Together</td> <td></td> <td>Donation</td> <td>£ 4234.00</td> </tr> <tr> <td>NP Expenditure</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Ruth Benton</td> <td></td> <td>NDP consultation event expenses</td> <td>£ 498.25</td> </tr> <tr> <td>Ivinghoe old school</td> <td></td> <td>NDP mtg 20/7</td> <td>£ 16.00</td> </tr> <tr> <td>P E Mead</td> <td></td> <td>Refreshments NDP events</td> <td>£ 90.54</td> </tr> <tr> <td>B Corn</td> <td></td> <td>Copying 10 A1 maps</td> <td>£ 45.00</td> </tr> <tr> <td>Almars</td> <td></td> <td>Letters and laminating</td> <td>£ 255.00</td> </tr> <tr> <td>Almars</td> <td></td> <td>postcards and printing</td> <td>£ 101.52</td> </tr> </table> <p>Income</p> <table data-bbox="296 1088 829 1276"> <tr> <td>Town Hall rent</td> <td>150.00</td> </tr> <tr> <td>AVDC 1/2 year precept</td> <td>16750.00</td> </tr> <tr> <td>Lawn Hire</td> <td>275.00</td> </tr> <tr> <td>Beacon Ads</td> <td>114.00</td> </tr> <tr> <td></td> <td>17289.00</td> </tr> </table> <p>13.2 Balances @ 5.10.2015</p> <table data-bbox="296 1330 829 1438"> <tr> <td>Community ac</td> <td>1852.34</td> </tr> <tr> <td>BMM ac</td> <td>82803.09</td> </tr> <tr> <td>BMM Beacon ac</td> <td>691.64</td> </tr> </table>	Contracts and Salaries		Clerks Salary , expenses, office costs, litter clearance	£ 856.58	A J Groom		Grasscutting Lawn	£ 360.00	Eon		Street Lighting Power	£ 97.94	AVDC		uncontested election admin costs	£ 215.00	A J Groom		Grasscutting IA	£ 132.00	Beacon villages community library		Donation	£ 1,000.00	BPL Roofing		Repairs bus shelter	£ 2160.00	Acorn Workshop		Notice Board allotments	£ 350.00	Ivinghoe Together		Donation	£ 4234.00	NP Expenditure				Ruth Benton		NDP consultation event expenses	£ 498.25	Ivinghoe old school		NDP mtg 20/7	£ 16.00	P E Mead		Refreshments NDP events	£ 90.54	B Corn		Copying 10 A1 maps	£ 45.00	Almars		Letters and laminating	£ 255.00	Almars		postcards and printing	£ 101.52	Town Hall rent	150.00	AVDC 1/2 year precept	16750.00	Lawn Hire	275.00	Beacon Ads	114.00		17289.00	Community ac	1852.34	BMM ac	82803.09	BMM Beacon ac	691.64	<p>Clerk</p>
Contracts and Salaries		Clerks Salary , expenses, office costs, litter clearance	£ 856.58																																																																															
A J Groom		Grasscutting Lawn	£ 360.00																																																																															
Eon		Street Lighting Power	£ 97.94																																																																															
AVDC		uncontested election admin costs	£ 215.00																																																																															
A J Groom		Grasscutting IA	£ 132.00																																																																															
Beacon villages community library		Donation	£ 1,000.00																																																																															
BPL Roofing		Repairs bus shelter	£ 2160.00																																																																															
Acorn Workshop		Notice Board allotments	£ 350.00																																																																															
Ivinghoe Together		Donation	£ 4234.00																																																																															
NP Expenditure																																																																																		
Ruth Benton		NDP consultation event expenses	£ 498.25																																																																															
Ivinghoe old school		NDP mtg 20/7	£ 16.00																																																																															
P E Mead		Refreshments NDP events	£ 90.54																																																																															
B Corn		Copying 10 A1 maps	£ 45.00																																																																															
Almars		Letters and laminating	£ 255.00																																																																															
Almars		postcards and printing	£ 101.52																																																																															
Town Hall rent	150.00																																																																																	
AVDC 1/2 year precept	16750.00																																																																																	
Lawn Hire	275.00																																																																																	
Beacon Ads	114.00																																																																																	
	17289.00																																																																																	
Community ac	1852.34																																																																																	
BMM ac	82803.09																																																																																	
BMM Beacon ac	691.64																																																																																	
<p>14. Date of Next Meeting</p>	<p>13.3 The external auditors report had been circulated to all councillors and was approved.  13.4 It was PROPOSED, SECONDED and UNANIMOUSLY APPROVED to appoint Baby Badger (Elke Hegarty) to undertake the administration of the Parish Council website.  13.5 It was PROPOSED SECONDED and APPROVED to remove Christabel Boersma and Gloria Snowdon as signatories on the Parish Council bank accounts and replace with Councillor Claire Bamber and Councillor Andrew Dicker. Councillor Karen Groom would remain as the third signatory.</p> <p>Tuesday 3<sup>rd</sup> November – Ivinghoe Old School Community Hub</p>	<p>Clerk  Clerk</p>																																																																																

Signed.....

Dated.....