



CANNOCK WOOD PARISH COUNCIL

You are hereby summoned to attend the next meeting of the Parish Council to be held at 7.30pm on Thursday 20th March 2025 @ Cannock Wood & Gentleshaw Village Hall Buds Road Cannock Wood.

If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email to parish.council@cannockwood.org with the details, at least 48 hours prior to the scheduled meeting.

COUNCIL MEETING

AGENDA

- 1. Welcome member.**
- 2. Apologies:**
- 3. Declaration of members' Interests**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
 - b. To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below
- 4. Public Speaking**
 - a. At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members and members of the Council to comment on any matter in the agenda.
 - b. If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
- 5. Minutes -** To approve the minutes from the council meeting held on 20th February 2025 as a true and correct record.
- 6. Matters Arising from the Previous Meeting Not on the Agenda**

To discuss items from the minutes not covered on the Agenda
- 7. Highways & Maintenance – potholes – hedgerows**

8. To receive reports from Councillor's who have attended outside meetings.

9. Planning Applications for consideration and ratification

Application No.	Location/address	Details of Application	CWCP comment	Status
CH/25/0009	Woodland Cottage Chestall Park Canock Wood.	Erection of an orangery to the front elevation.	No objections but should present NHP CW4 heritage statement	Refused 6 th March 2025
CH/25/0071	60 Hayfield Hill Canock Wood	Erection of an oak frame car port.		

10. Finance

a) Accounts paid and to be paid.

Date	Cheque Number	Payee	Details	Amount	VAT
20.03.25	001488	C E Gracey	Clerks March salary £233.60 gross	186.80	-
20.03.25	001489	HMRC	Clerks March PAYE	46.80	-
20.03.25	001490	I Bradwell	Footpath clearance Cumberledge and Hayfield Hill	126.00	-
20.03.25	001491	Staffordshire County Council	CSW Signs x 3	59.64	-
20.03.25	001492	E A Roy	Website renewal 2025-26 hosting, support and maintenance	170.00	-
20.03.25	001493	Cannock Wood and Gentleshaw Village Hall	Balance of hall hire for 2024-24 ? maybe an invoice to pay not yet rec'd		
Total				£589.24	-

b) To approve the income received – None

c) To approve the financial statement 1st April to 28th February 2025

1st April to 28th February 2025

Bank Reconciliation at 28.02.25
Current Account 25,039.00

Less unp cheques 23.10

Total £ 25,016.50

Cash Book Balance at 28th February 2025

C/fwd(Incs) Election Reserves 29,151.29

Receipts 13,091.48

Payments 17,226.27

Balance @ 28th February 2025 £ 25,016.50

11. Parking outside the school

12. Anti-social behavior on the playing fields/ CW&GVH Car park

13. Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:
Invitation from SCC Chairman to an Afternoon Tea Event emailed to council emailed to council 23rd February 2025.

SPCA Bulletin emailed to council 24th February 2025.

Police crime statistics for February emailed to council 6th March 2025.

SCC Emergency Road Closure Notice for Cumberledge Hill emailed to council 6th March 2025.

Outgoing Correspondence :

Confirmed details to SCC Afternoon Tea Event

- 14. Environmental and Biodiversity – Nunswell Park –**
- 15. Community Events – Photographic Competition**
- 16. Road Safety in the Parish – Speed Indicator Devices, posts– Reduction of speed limits on rural roads**
- 17. Governance –**
Adopt guide to PC's on information provide under Model Guidance Publication Scheme.
- 18. Community /engagement/consultation/survey:**
Action Plan 2025-26
Bench and installation
- 19. AED**
- 20. BKVC 2025**
- 21. Spring Event**
- 23. Website meeting with Cosmik Carrot arranged for 15th April 2025 at 2pm**
- 24. Items forDiscussion/Future Agenda items**
- 25. Date of the next Annual Assembly Thursday 17th April 2025 at 7pm followed by Council Meeting CW and GVH Buds Road Cannock Wood at 7.30pm**

I hope you will be able to attend the meeting

Cllr. Mrs Sue Janes - Chairman
Cannock Wood Parish Council