

## Explanation of variances – pro forma

Name of smaller authority: [REDACTED]  
 County area (local councils and parish meetings only): [REDACTED]

Insert figures from Section 2 of the AGAR in all [REDACTED] highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2021/22 £	2022/23 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	7,774	11,898				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	9,498	10,700	1,202	12.66%	NO		
3 Total Other Receipts	2,354	1,725	-629	26.72%	YES		2021/22 Neighbourhood Fund £2048 Donations received £300 Bank Interest £6 2022/23 Donations & grants received £1090 Rent £1 VAT reclaim £517 Bank Interest £119
4 Staff Costs	4,472	4,958	486	10.87%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	3,256	6,604	3,348	102.83%	YES		Admin costs increased from £265 to £655 because of one-off election costs, plus the council now pays travel expenses Venue hire charges increased from £224 to £232 Training and affiliation costs increased in 22-23 because the Clerk undertook CILCA training and SLCC membership is now funded. Grounds maintenance costs decreased from £1867 to £1291 because of a one-off LNR declaration the previous year Asset purchases increased from £0 to £1933 due to furniture purchased for the LNR using grant funding and the purchase of a laptop and machinery from earmarked reserves Insurance increased from £344 to £359 Donations increased from £50 to £943 Affiliations increased from £408 to £510 to cover the Clerk's SLCC membership Event costs increased from £0 to £400 as no events were held in 2021/22
7 Balances Carried Forward	11,898	12,761			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	11,898					VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments	8,069	9,212	1,143	14.16%	NO		Assets to the value of £1612 have been purchased this year (outdoor furniture for the LNR, machinery plus a laptop). Assets to the value of £470 have been removed from the register this year (laptop, laminator, rotovator and unowned common land which was on the register due to a historic error)
10 Total Borrowings	0		0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable