

BRAMDEAN & HINTON AMPNER PARISH COUNCIL

Meeting held on Wednesday 19th May 2022 at 7.30 pm in the Village Hall, Bramdean

Present Cllr K Hawkings (Chairman), Cllr A Cox, Cllr G Rothery, Cllr M Morton, Cllr T Harding

The Clerk opened the meeting and sought nominations for election of Chairman

1. Election of Chairman

Cllr Cox proposed Cllr Hawkings as Chairman

Seconded by Cllr Harding

Cllr Hawkings elected unanimously

2. Declaration of Acceptance of Office of Councillor

All Councillors were asked to sign an acceptance of office following their election on 5th May. Each acceptance will be witnessed by the Clerk and submitted to Winchester City Council.

3. Declaration of Acceptance of Office of Chairman

The Chairman signed the declaration which was witnessed by Clerk. Copy will be submitted to Winchester City Council

4. Election of Vice-Chairman

Cllr Hawkings proposed Cllr Rothery as Vice-Chairman

Seconded by Cllr Morton

Cllr Rothery elected unanimously

5. Disclosure of Pecuniary Interests

All Councillors were asked to complete these and pass to the clerk as soon as possible for submission to Winchester City Council.

6. Apologies for absence

Apologies received from Cllr Hugh Lumby, Lucinda Finlay and Cllr McCrystal

7. Disclosure of interests on agenda items

Cllr Morton declared an interest in a planning application and the licensing application considered under agenda item 18

8. Appointment of Staffing Committee currently Cllr Hawkings, Cllr McCrystal, Cllr Morton

Agreed that the Committee be re-elected with the same membership

9. Appointment of Recreation Committee currently Cllr Harding, Cllr Hawkings, Cllr McCrystal,

Agreed that the Committee be re-elected with the same membership

10. Appointment of Parish Council representatives to local organisations

The following representatives were agreed

- a. Village Hall Committee; Cllr Cox
- b. Blake's Education Charity; Mrs Flindt would continue as the Parish Council nominee and Cllr Rothery in place of Barbara Holyolm
- c. Winchester Villages Trust (current 4-year term expires 2022). – Barbara Holyolm to be asked to continue as representative on the Trust but as a council nominee rather than as a councillor. Clerk to write to her and check she is prepared to do this.

11. Public Session

Newly elected Councillor Bolton introduced himself and gave an update on the previously circulated report from Cllr Lumby including:

- i. City Council election results
- ii. Current position on Covid 19 cases which were rising due to the emergence of a new variant
- iii. Provision of average speed cameras in the local area in addition to a trial of acoustic cameras to detect excess motorbike noise.
- iv. Opening of the County Council Councillor Grant window to receive applications for the current financial year.

12. Approval of minutes of Parish Council meeting – 12th January 2022

These were approved and signed by the Chairman

13. Matters reviewed from minutes of Parish Council meeting – 12th January 2022

No matters were raised

14. Approval of minutes of Annual Parish Meeting – 21st April 2022

These were approved and signed by the Chairman

15. Matters reviewed from minutes of Annual Parish Meeting – 21st April 2022

No matters were raised

16. Recreation Committee

The first meeting planned for the 19th May had been deferred as the Chairman was on holiday. Meeting will now take place on 13th July 2022 in the Village Hall.

17. Finance

17.1 Accounts

The audited 2021-22 year-end balance was £15,128.69.

Account balance at 7th May 2022 was £18,537.24 which included the first precept instalment of £4120 and 2022-23 expenditure of £711.45.

The CIL fund element within this figure is £8934.87.

The Parish Council approved the renewal of its' insurance from 1st June 2022 (First year of a new Long-Term Agreement). The premium has increased to £664.09 although this included a £50 administration fee which the clerk will endeavour to get waived as happened last year.

The following cheques had been paid since the last meeting

62 1	Bramdean Village Hall - Hire costs 2021	25.50
62 2	Mrs K Hawkings - Roll of Honour Board expenses	42.00
62 3	Mr R Heathcock - Pay and Expenses Jan 22	343.83
62 4	HMRC-PAYE Jan 22	79.40
62 5	Sarsen Press Ltd - Chairman Board Typesetting	48.00
	HCC Grant - Picnic Bench (payment advice ref 1288054)	
62 6	Mr R Heathcock - Pay and Expenses Feb 22	338.44
62 7	HMRC-PAYE Feb 22	79.20
62 8	Playdale Playgrounds Ltd	105.95
	HMRC - VAT Refund - Part 1 010421-311221	1642.15
62 9	Running Imo Ltd - Jubilee Mugs	437.13
63 0	Premier Grounds & Garden Maintenance - Lengthsman works Inv 1410	202.50
63 1	CPRE Membership	36.00
63 2	Sustainable Furniture (UK) Ltd - Rec Ground picnic bench	580.00
63 3	Premier Grounds & Garden Maintenance - Lengthsman works Inv 1422	324.00
63 6	HMRC-PAYE March 22	80.80
63 7	Mr R Heathcock - Pay and Expenses March 22	374.69
63 8	Grassmats UK - safety surfacing for Rec Ground	63.89
64 0	C McCrystal – wood stain for picnic bench	25.60

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1	Mill Farm trees – jubilee oak	77.22
64		
2	DEC Ukranian Emergency Appeal (Speakers Donation)	50.00
64		
3	Mr R Heathcock - Pay and Expenses April 22	431.33
64		
4	HMRC-PAYE April 22	80.80
64		
5	Winchester City Council – Play Inspection Fee	46.50

17.2 Audit 2021-22

Seamus McLaughlin had completed the internal audit for 2021-22 and completed an approved internal audit statement. This will now be submitted to the external auditors along with the required statements and certificate of exemption.

17.2.1 Approval and signature of Annual Governance Statement 2021-22

This was approved and signed by the Chairman

17.2.2 Approval and signature of Accounting Statements 2021-22

This was approved and signed by the Chairman

17.2.3 Approval of Certificate of Exemption

This was approved and signed by the Chairman

18. Planning and Licensing

18.1 Decisions Received

SDNP/21/05954/CND

Matterley Bowl Motocross Petersfield Road Ovington Down Hampshire

Variation of condition 1 relating to Winchester City Council planning approval

08/02622/FUL to extend the time period in which motocross events can be held to between 19 February and 15 October in any calendar year

PC – Support

SDNP – Temporary permission granted

SDNP/21/05479/FUL

Bramdean Farm Petersfield Road Bramdean Hampshire

Proposed Agricultural Building and associated Infrastructure (Inclusive of

Hardstand, Attenuation Pond and Landscaping)

Abstention from decision-making process: Cllr Moreton, applicant, Cllr Hawkings, near neighbour, Cllr Holyome SDNPA

PC – Comment

SDNP - Approved

SDNP/22/00345/ADV. Hinton Ampner House Church Road Hinton Ampner SO24 0LA

Proposed Welcome Signage next to the driveway to Hinton Ampner

PC – Support

SDNP - Approved

SDNP/21/02591/HOUS The Old Rectory Petersfield Road Bramdean SO24 0LW

Replace existing storm damaged greenhouse

replace existing larch lap fence

PC – Comment

SDNP - Approved

SDNP/18/06249/FUL Matterley Estate for an extension to setting up and dismantling period from 9 to 14 weeks.

PC – Comment

SDNP – Application withdrawn

18.2 Decisions awaited

SDNP/21/00290/FUL. Matterley Farm, Ovington. Change of use of land from agriculture to mixed agriculture ... holding one music festival event for number of attendees not exceeding 75,999 (+1,000 on Sunday for local residents) in any calendar year ... retention of wooden structures within woodland, minor alterations to existing access on A31, both associated with festival use. Storage containers ... on site throughout rest of year.

Application

PC – Comment

SDNP -Awaited

Update – Parish Councillors considered the application and agreed the issues it wished to comment on for its' response. Clerk will draft a response for approval by Cllr Rothery.

18.3 New Applications

SDNP/22/02048/CND The Ivy House Wood Lane Bramdean Alresford Hampshire SO24 0JN

Amend conditions 2, 5 and 6 of planning application SDNP/20/04807/HOUS

PC – Awaited

SDNP - Awaited

SDNP/22/01537/FUL Parsonage Farm, Tithelands Lane, Bramdean, Hampshire, SO24 0JJ

Demolition of existing open fronted barn to be replaced with timber portal framed barn of similar dimensions. For the use of storing vehicles, trailers and agricultural equipment.

PC – Awaited

SDNP - Awaited

SDNP/21/05595/CND

Krishnamurti Centre Brockwood Park Brockwood Bramdean Alresford Hampshire

Variation of condition 1 in relation to application SDNP/20/03973/ADV from brick to stone and timber

PC – Support

SDNP – Awaited

SDNP/21/06241/HOUS

Mead Cottages Petersfield Road Bramdean Alresford Hampshire SO24 0LW

Conversion of 2 car garage first floor loft with side addition with office space as and annexe to the main house.

PC – Support

SDNP - Awaited

Abstention Cllr Holyome – pecuniary interest

SDNP/22/00213/HOUS Bramdean Manor Church Lane Bramdean SO24 0JS

Open verandah with glazed roof

PC – Support

SDNP – Awaited

SDNP/22/00372/TPO Laurel Cottage Wood Lane Bramdean SO24 0JN

T1 Sycamore - Reduce crown height from 18m down to 15m, reduce crown spread from 13m down to 10m. Aim of works is to reduce wind impact on crown of tree over property. Several branches have dropped over neighbours house and a large amount of leaf litter. All parties like the tree but would like to manage and preserve it in the best way possible.

PC – Support

SDNP – Awaited

SDNP/21/06110/HOUS Pully Thatch Hinton Hill Hinton Ampner Alresford Hampshire SO24 0JZ

Removal of existing oil tank and concrete base. Replacement with a new 1480l slimline bunded oil tank (in an amended location), concrete base and 1700mm high block wall including a small section of buried pipework.

PC – Comment

SDNP – Awaited

SDNP/22/00346/NMA Blackhouse Farm Blackhouse Copse Lane Hinton Ampner SO24 0LF
NMA in relation to applicaitons SDNP/18/03765/FUL & SDNP/18/03766/LIS
Amendment to the position of 1no. window to the new Link (between Farmhouse and extension) on the east elevation only.

PC – Comment

SDNP – Awaited

SDNP/22/01806/LIS Woodcote Manor Petersfield Road Bramdean Hampshire SO24 0LL
Construction of new staircase extension, demolition of modern extension and internal alterations.

PC – Support

SDNP – Awaited

SDNP/22/01886/FUL 1 Godwins Farm Cottages Hinton Hill Hinton Ampner SO24 0LE
Installation of fencing and associated vehicle and pedestrian access gates to 1 and 2 Godwin Farm Cottages

PC – Awaited

SDNP – Awaited

The Clerk reminded councillors to check to make sure they had responded to all planning consultations sent as a minimum of 3 replies were required for a Parish Council response to be submitted.

9.4 Other matters

Barn, Hinton Woodlands Farm. The Parish Council had pressed since 2001 for the historic barn to be repaired and preserved. The structure was badly storm damaged in 2014 and had not been rebuilt (SDNP/14/04124/HOUS-04126/LIS refer). 8/7/20 Parish Council requested Link Officer to forward case to SDNPA Conservation Officer with request for a site visit and viewing of beams in storage. 30/9 Conservation Officer unable to visit before

retirement. 13/10 Visit deferred until new appointee in post. 20/1/21 New appointee not yet in post.

Cllr Holyome has discussed confirmed a case officer now allocated. Details of site owner passed to them with suggestion that they meet and discuss on site.

23/07/21 SDNP confirm they are following up on case through enforcement team.

29/07/21 Enforcement case opened.

24/09/21 Options being discussed with owner and planning regarding potential scheme to bring building back into use through renovation and suitable use. Planning officers from WCC and SDNP discussed possible acceptable options at a meeting on 7th October.

Investigations are underway to see if grant funding might be available based on some form of community use to support any scheme.

Licensing Applications

The Parish Council has been consulted on a Licensing application from Brockwood Entertainment Limited, Sheep Dip, Joans Acre Lane, Hinton Ampner, Alresford, Hampshire, SO24 0LF for a New Premises Licence for Brockwood Festival, Sheep Dip, Joans Acre Lane, Hinton Ampner, Alresford, Hampshire SO24 0LF.

The purpose of the application is to provide licensable activities as detailed below for a two-day weekend event once a year:

Supply of alcohol (*for consumption on the premises)	Saturday	12:00 to 03:00
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Live Music (outside)	Saturday	12:00 to 23:00
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Recorded Music (outside)	Saturday	21:00 to 04:30
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Late Night Refreshment	Saturday	23:00 to 03:00
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The Parish Council had responded with recommended conditions which had been incorporated within the 1-year licence which was granted.

The Chairman confirmed that if any complaints were received in relation to the event that they be put in writing so that they can be referred on to Winchester City Council for further investigation.

19. Highway report, lengthsman & Flooding Update

The following report had been received from Hampshire Highways on 09/05/22

To date we have completed the following:

- Cleansed ditches at Broad Lane, and from Woodcote Manor to New Cottages.
- We have jetted through and removed approx. 130 tonnes of silt from the pipework, and CCTV surveyed the drainage system from New Cottages to the just beyond Bramdean Farm. This piped system is now clear of silt. It took much longer than expected due to the amount of silt that needed to be removed.
- We have constructed 7 new concrete bagwork headwalls, however these are being rebuilt as they failed to meet our specifications. When complete the bag work will be embedded in the slope and not act as a pinch point for the flow of water. These works have started today (09/05/22).

Works outstanding:

- Works to jet and CCTV the remaining gullies and pipes between New Cottages and Broad Lane

Proposed works for new scheme:

- Repair a section of broken pipework opposite The Fox Inn, adjacent to the public right of way.
- Opposite Broad Lane, a new drainage gully will be built on top of the existing pipework under the A272, at the corner of the A272 and Hinton Hill. This will then discharge under the A272 into the ditch on Broad Lane.
- New drainage on the opposite side of the road between Alandale and New Cottages (near the speed limit change signs where the road has a tendency to have standing water), to take the water off the road and into the ditch behind. Then reconstruct the rural footway which has been partially washed away.
- I am considering new gullies on Wood Lane (dependent on space in the road to fit the gullies and associated pipework, and subject to trial holes to locate existing services). Opposite Wood Lane I am proposing to put in new weir kerbs that will drain directly into the culvert and a new post and rail fence around the culvert.
- A section of ditching that was missed next to Maple Cottage will be dug out.

It had also been noted that the County Council had scraped back the vegetation off the tarmac footpath from Hinton Hill east alongside the field.

Parish

Lengthsman

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The remaining hours for the last financial year had been used to strim and mow alongside the watercourse, mow the footpath alongside the field to Hinton Hill, cut back vegetation on the pavement from The Old Rectory to Church Lane, dig out the run offs up Wood Lane and tidy up after Storm Eunice and rub down railings at the bottom of Church Lane. Paint has been bought for the lengthsman to paint on the next visit.

Following the Parish Council meeting in January there were 23 hours remaining for the financial year. The lengthsman undertook training on 9th Feb 22 to enable working on the highway. Once they are qualified, we will be able to use them to clear gullies on the road and strim potential gateways and road junctions. We have received an email from the lengthsman with notice to increase their hourly rate to £25 per hour as from 1st April to cover the increase in petrol etc.

Works were required to the run off pits up Fox Lane which will require clearance by tractor first and then ongoing maintenance by spade. Cllr Moreton will arrange for tractor works to be completed.

Chairman asked Cllrs to submit any requests for lengthsman work to her to incorporate in the next work day. Cllr Morton asked whether the grips between Pond cottages and Joan's Acre could be cleared to improve drainage as the road regularly flooded.

20. Bramdean Common & Queens Platinum Jubilee Tree Planting Scheme

The oak tree purchased by the Parish Council has been planted and was being watered by volunteers. In addition, all eligible children within the village area are to be given a Jubilee celebration mug during the forthcoming celebrations.

21. General Data Protection Regulations and Parish Website

As it has not been possible to progress the project to update of the Parish Council website over the last 6 months due to other commitments, it was agreed that the existing licence with Wizbit be extended for a further 6 months so that the new clerk can continue the work when in post. The Clerk will get a price for the work.

22. Traffic Calming, Gateways and Signage

The final proposals for the village gateways were made available at the Annual Parish Meeting so that local residents could make comments. The general response was positive and a few written responses were received.

Agreed that the Clerk will contact Hampshire County Council to get quotations for the work based on the proposals for further discussion and agreement at the July Parish Council meeting.

Cllr Rothery will put out a request on the Bramdean WhatsApp Group to see if a volunteer could be found to take on his role of charging the SIDs batteries and relocating them at the required intervals.

23. Defibrillator

Funding is now in place to meet the 2022/23 maintenance costs. Work continues amongst the local volunteer group to ensure that long term funding is secured.

Cllr Cox has been requested to organise the training session offered by Community Heartbeat Trust which was unable to be held at the time of installation due to covid pandemic.

24. Correspondence

A request had been received from Lucinda Riley of National Trust to have an agenda item on the next meeting to discuss the vision for Hinton Ampner. Councillors agreed this was an important topic and will offer a 10-minute slot on the next agenda but if that is insufficient a site visit by councillors to hear about the plans could be arranged. Clerk to write to Lucinda and offer both options.

Letter had been received from the Police and Crime Commissioner regarding the Government consultation exercise on the removal of Local Authority powers to charge for

DIY waste at Household Waste Recycling Centres. Cllr Hawkings offered to respond on behalf of the Parish Council.

Letter received from Hampshire Association of Local Authorities requesting nominations for the vacant seat on the South Downs National Park Authority for the Winchester District. Councillors to follow up if interested.

Email received from Kazia Hoffman of the Granary Arts Centre requesting a possible visit to the centre and seeking help with supporting their work. Councillors agreed that the project could be included in community items on the proposed new website and also in the revised welcome leaflet. Clerk to write and confirm the offer.

Email received from Mr David Templeman regarding Planning Application SDNP/21/00290/FUL. Councillors had already considered the application and the content of Mr Templeman's email earlier in the meeting. Clerk to acknowledge email and send a response to be agreed by Cllr Rothery.

25. Reports from Parish Councillors and Clerk

None

26. Items to be considered for the next meeting may include:

- i. Approval of Village Gateway proposals

27. Date of next meeting

Wednesday 13th July 2021 at 7.30 pm in the Village Hall, Bramdean.

Meeting ended 2058hrs

KH/RH