

Ellerton and Aughton Village Hall

AGM 12 July 2022

Agenda

1. Welcome/apologies
2. Minutes of last meeting (8 June 2021)
3. Chair/Treasurer's report
4. Motion of support for new constitution
5. Election of Chair and members of the VH committee (*all nominations now received*)
6. Any other business

**MINUTES OF THE
ELLERTON AND AUGHTON VILLAGE HALL COMMITTEE
2021 ANNUAL GENERAL MEETING**

TUESDAY 8TH JUNE 2021

1. Attendees: Gerald Alden, Paul Bowler, Sally Bowler, Gill Carrington, Simon Carrington, Andy Dickins, Jo Dickins, Dax Godderidge, Mags Godderidge (Chair), Steve Hawkes, Jo Horrocks, Paul Horrocks (Vice-Chair), Andy Hunter, Jo Menneer (Secretary), Iain Menneer, Sue Pay, Mike Pay (Treasurer), Jo Pease, Steve Pease, Glynn Perkins, Shirley Pierce, Jackie Rogers, Tony Rogers, Andy Tompkins, Els Tompkins, Kevin Treacher, Mandi Underwood, Nell Whittingham, Dave Wilson, Moira Wilson, Simone Wintringham.

2. Minutes of last AGM (18th February 2021): The minutes of the last meeting were approved.

3. Matters arising: None

4. Chair's/Treasurer's report: Mags gave a detailed presentation on the VH's activities over the last 12 months (see VH website). Mags thanked the committee for all their hard work with the various administrative jobs which have continued over the lockdown and the substantial programme of building improvement and ongoing maintenance. Karen and Alan Barker were thanked for their help in cleaning up the hall after the flooding incidents in Spring 2021. Mags thanked Dax for his efforts in ensuring the VH was kept COVID-safe throughout the last year. Mike presented the annual audited accounts (see VH website).

5. Motion of support for The Wednesday Club: Mags presented a motion to donate funds of £4020 from the VH and to waive hall hire fees for the next 6 months. Steve Pease spoke in support of this motion. There followed a unanimous vote to approve this motion.

6. Election of Chair and members of the Village Hall Management

Committee: Paul Horrocks was the only nomination received for the role of Chair and was duly appointed. Other nominated committee representatives duly appointed were:

Ellerton Representatives: Karen Barker, Steve Hawkes

Aughton Representatives: Elsie Tompkins (+ 1 vacancy)

Parish Council Representatives: Andy Hunter, Glynn Perkins

Church Representatives: Jackie Rogers, Nell Whittingham

Craft Club Representative: Jo Horrocks

Film Club Representative: Dax Godderidge

Wednesday Club Representatives: Simone Wintringham, Shirley Pierce

Co-Opted Representatives: 2 vacancies

[Immediately following the AGM, the committee duly elected the following officers:

Vice Chair: Mags Godderidge (proposed-Paul Horrocks, seconded-Shirley Pierce)
Treasurer: Mike Pay (proposed-Elsie Tompkins, seconded-Mags Godderidge)
Secretary: Jo Menneer (proposed-Simone Wintringham, seconded-Dax Godderidge)
Booking Secretary: Karen Barker (proposed-Steve Hawkes, seconded-Nell Whittingham)]

7. Any other business:

- Mandi Underwood expressed an interest in the siting of a playpark in the village. Paul Horrocks invited her to talk to the VH committee the following week. Mandi is also in communications with the PC to try and put a proposal together.
- Kevin Treacher questioned the positioning of the proposed replacement hedge on the boundary between his property and the VH grounds. He stated that he would require access to maintain his fence. He also suggested that the front of the VH needed tidying up. Elsie Tomkins offered to do this.
- Andy Hunter queried the status of the VH's lease from the PC. It was noted that the lease was approximately 8 years into the 25-year period.

8. Date of first committee meeting: Tuesday 15th June, 7.30pm

Ellerton and Aughton Village Hall

Combined Chair and Treasurer Report

AGM 12 JULY 2022

Reporting period 1/5/21-30/4/22

Current committee

Elected post-holder	Chair	Paul Horrocks
Elected reps assigned to posts	Vice-Chair Treasurer Secretary	Mags Godderidge Mike Pay Vacant (Jo Menneer resigned early 22)
Elected village reps	Ellerton Aughton	Karen Barker Steve Hawkes Elsie Tomkins Vacant
Constituted reps	Church Parish Council	Nell Wittingham Jackie Rogers Andy Hunter Hayley Parvin (Glyn Perkins resigned early 22)
Nominated club reps	Wed club Craft club Film club	Simone Wintringham Shirley Pierce Jo Horrocks Dax Godderidge

Charity objects

The property hereby demised (hereinafter called the trust property) shall be held upon trust for the purposes of a village hall for the use of the inhabitants of the Parishes of Ellerton and Aughton in the County of Humberside (hereinafter called the area of benefit) without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure – time occupation, with the object of improving the conditions of life for the said inhabitants.

Maintenance and purchases

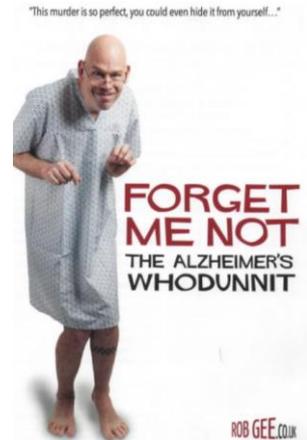
- New
 - LED ceiling panels/mood lighting
 - Two new pop up marquees (available for hire as well as village hall events)
 - New vacuum cleaner
- Fixed
 - Re-directed drain (no more 'backing up' into hall!)
- Sorted
 - Removed old oil tank
 - Added hinge to privacy screen by accessible loo
 - Fire alarm service; annual inspection of fire extinguishers
 - Maintenance day 18 March 2022; removed ivy; tidied pots; cleared drains; painted decking; library gutter downpipe on library; reinstalled kickboards in kitchen; put new lighting tubes in library
- TO STILL DO: fix lantern leak; repaint hall; add fireboard adjacent to new oil tank; seal hole in boiler room; lay flagstones to rear of hall; more shelves for library
- NO LONGER DOING: no longer going to re-establish hedgerow.

Other projects

- Safely re-opened hall post-Covid restrictions including new SumUp cashless payment
- Governance and admin
 - Accounts audited; paid annual film, annual insurance; bills; secured three-year fixed energy deal; sorted fuel order; purchase of other 'stuff'; renewed zoom account
 - Continued to populate google mail storage for committee documents
 - Started preparations for Food Standards Agency (FSA) 'scores on the doors' assessment
 - Drafted new constitution
- Communications
 - Newsletter/door drops

Events for everyone

- Folk night – 24 July
- Theatre night – 11 Sept
- Bonfire night (no food)
- Christmas trail
- Christmas lights



THANK YOU

- To everyone who contributes
 - Committee volunteers
 - Former committee volunteers
 - *Ad hoc* volunteers
 - Club leaders and volunteers
 - Committee spouses and children!
 - Technical experts and builders and grass cutters and auditors and mopper uppers and librarians and Christmas decorators!

Village Hall summary

Main Accounts					
	Bank Balance	Cash In Tin	Cash Floats	BMM Account	Total
End Of Year	£1,226.11	£218.91	£60.00	£16,199.79	£17,704.81

- Accounts have been audited and confirmed as true and accurate.
- Income £3,361
- Running costs **£4,719**
- Therefore an operating deficit of **£1358**
- Thankfully off set by COVID grants.
- Clearly, we are still recovering from the lockdowns and COVID restrictions.
- The Film club and other events have contributed considerably to the income this year but still not back to pre COVID levels
- COVID grant monies also donated to Wednesday Club from the Village Hall

Running costs

Spent £4,719.91 on the upkeep and running of the Village Hall

Includes some of the following:

- £684 electricity
- £1,331.59 insurance
- £769.60 Oil
- £267.29 cleaner and supplies
- £335.67 Rent
- £120.13 Water Rates

Income

TOTAL £3,617 Including the following

- £1,006 Hire:- Hall, Tables/Chairs , Marquees
- £323 Bonfire night
- £109.46 Donations
- £2,179 Film Club and other events

Grant funding remaining

- £0 Ashley Family Foundation (Craft Club)
- £747 The National Lottery
- £6,358 ERYC Covid grants

Wednesday Club

Wednesday Club			
	Bank Balance	Petty Cash Balance	Total
Year End Balance	£2,857.30	£216.85	£3,074.15

Year End Balance £3,074.15

Income £8,535 includes:-

- £4,526 COVID Grants transfer from Village Hall
- £2,400 Grants awards (The National Lottery)

Costs £7,717 Includes:-

- £2,828 Food
- £4,417 Transport
- £472 Running costs

Hirings

- Hall bookings
- £10 hall hire / £13 with AV kit
- £250 marquee on site
- £200 marquee off site
- £2 tables
- £1 chairs

Spiritual well-being

- Communion (4th Thursday)

Film Club



- 11 films (including No Time To die with free cocktail)
- 128 attendees across the year
- 239 members of Facebook group
- Set up new film club email
- Raised £35 for RBL at showing of 1917
- Licence cost increased

Wednesday Club

- Reopened 21 July 2021
- Initially limited numbers on bus
- Two week closure when outbreak of Covid19 in village
- Full reopened December 2021
- New members
- New volunteers
- Trips to Garden Centres, Thompsons etc

Wednesday Club

100% of members of the Wednesday Club who recently completed a survey strongly agreed with the following statements about the Wednesday Club:

- I feel less lonely and isolated
- It gives me something to look forward to each week
- I enjoy eating a meal with others
- It makes me feel happy
- I have met new people
- I have made new friends

Thank you Simone, volunteers, Dax for cooking,
The National Lottery and to the Parish for agreeing to
transfer Village Hall Funds and six months rent free

Craft Club

After lots of virtual events – reopened!

Crafts included:

- Kinesiology;
- Welcome Wreath;
- Soap;
- Willow Heart;
- Himmeli Star;
- Christmas Wreaths;
- ‘Craft and chat’



Craft Club

“I’m really enjoying the craft clubs, it’s so varied in the interests. You get some really good ideas. Thank you for working so hard for us all xx”

“Thank you for all the behind the scenes organisation and hard work you put into keeping Craft Club running. Also, a big thank you for making me feel so welcome. I have loved every activity and look forward to trying more. Thank you”

“You get some really good ideas. Thank you for working so hard for us all.”

Thank you Jo and Val, The Ashley Family Foundation and
The National Lottery

The committee in the community

- Decorated Christmas tree
- Continued to donate duplicate books to community library
- Collected donations for RBL during 1917
- Collected donations for Alzheimers Society during Forget Me Not theatre show
- Provided chairs, tables and venue with accessible facilities for PC-led jubilee event

Playpark update

- Working group set up
- Included PC reps
- PC agreed to insure, maintain and accept liability for playpark in Village Hall grounds
- Diocese rejected plans presented for playpark on their land

Village Hall update

- Diocese offered to sell Village Hall to PC for £40k + all legal costs
- PC seeking legal advice regards next steps

What next...?

- Continue to support clubs and activities in hall and ensure representation on committee
- Music night?
- Theatre night?
- Quiz night?
- Race night?
- Bonfire night – subject to sourcing field
- Christmas fayre?
- Christmas tree lights
- Promote ping in the community?
- FSA registration
- CIO registration and new constitution

New constitution and registration as CIO

The current Village Hall constitution – last updated in 1974, has become no longer fit for purpose to support management of the hall. The reasons are:-

- The hall currently turns over more than £5000, which is more than the Charity Commission (CC) allows before a body/association must register with the Charity Commission - we therefore legally must do
- The existing constitution lacks a robust governance structure by which its members and wider parish can hold the management committee accountable
- The current informal structure of the management committee lacks the status of a recognised legal entity. Migrating to a legally recognised structure would enable limited liability status for trustees and members (management committee).
- The CC has various model constitutions but recommends the Constitution of a Charitable Incorporated Organisation (CIO) for Village Halls and has produced a template document, which if used, is legally acceptable to them.
- This model is also recommended as best practice by ACRE (Action with Communities in Rural England) for Village Halls to use, and by working with ACRE we were put in touch with Eastington who have recently updated their constitution for the same reasons as us.
- Using the CC template and following the best practice of Eastington, a sub-committee, formed for this purpose, are in the process of drafting a new constitution to put forward to the Diocese.

New constitution and registration as CIO

In summary, we would like to reassure that there will be no significant change to the charitable objectives of the Village Hall and that the main changes will be:

- a) slight changes to management structure to reflect modern scenario and introduce flexibility for the future.
- b) addition of significant governance requirements that will constrain any intent of current or future voting members from benefiting from their position.

The village hall management committee would like to seek support of the parish to continue to with this initiative and are therefore putting forward the following motion for the parish to vote on

Motion

The Village Hall Constitution Sub-Committee should continue to progress a new constitution in the form of the Charity Commission's model of a Charitable Incorporated Organisation, so long as :-

- The full Committee vote on the draft, for presentation to the Diocese of York.
- Liaison occurs between the Diocese and the committee to iron out any concerns that may lead to further amendments.
- If such amendments significantly alter the constitution to the extent that the purpose of the objectives are undermined, the process will be halted and further consultation from the parish sought, if deemed necessary.

Once agreed, the constitution will be sent to the CC for the establishment of the CIO.

- The CC may propose changes. Again, the committee and the Diocese will work together on any changes and seek to get to a position where the CC will authorise the constitution. If at any point in this final process, any significant changes that may impact on the services to the parish are identified, the process will be halted and the wider parish consulted again.
- Throughout, legal advice will be sought as required, as identified by the decision of the committee.

Elections

Chair	Elected into this role at AGM	Nominations: Paul Horrocks
7 elected reps	Elected onto committee at AGM. Decide on roles in first meeting which include Vice-Chair, Treasurer, Secretary, Ellerton reps and Aughton reps	Mags Godderidge Mike Pay Dax Godderidge Karen Barker Steve Hawkes Elsie Tompkins
Constituted reps	Church Parish Council	Nell Wittingham Jackie Rogers Andy Hunter Hayley Parvin
Nominated club reps	Wed club Wed club Craft club Film club	Simone Wintringham Shirley Pierce Jo Horrocks ???Dax Godderidge???

A.O.B.?