

MINUTES

SALTERFORTH PARISH COUNCIL



Chair: Cllr C. Pollard
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DRAFT MINUTES

Salterforth Parish Council Meeting
25th February 2026
7.00pm Salterforth Village Hall

26.25.02.1 Welcome

The Chair of the Parish Council, Cllr Pollard to welcomed all to the meeting at 7pm.

26.25.02.2 Attendance, Apologies and Non-attendance

2.1 Recorded attendees were Cllr Pollard, Cllr Latham, Cllr Fuggle, Cllr King, Cllr Grant

26.25.02.3 Declarations of Interest

None.

26.25.02.4 Public Participation

None.

26.25.02.5 Minutes

Resolved to accept and approve as an accurate representation, the draft minutes of the meeting held on 21st January 2026.

26.25.02.6 Updates on items from Previous Meetings

6.1 Bench for Bus Stop.

Resolved: Cllr King to site at his earliest convenience.

6.2 Salterforth School Grant Application nothing received to date.

Resolved: Cllr Latham to chase.

6.3 Harry Street.

Cllr Latham has discussed the issues with the resident which have been resolved amicably.

6.4 Ginnel and Overgrown Footpath.

Resolved: Clerk to establish ownership via Land Registry

6.5 Email Address

Noted: Hugo Fox currently setting up new mailbox with forwarding from old email address.

6.6 Defibrillator

Clerk in receipt of new pads and batteries. Service taking place on 2nd March 2026 with Clerk and Cllr Fuggle in attendance. The device will then be registered on the Circuit with the Clerk and Cllr Fuggle as Guardians.

6.7 Book Cupboard

Build progressing. Cllr Fuggle presented receipts and invoices for materials spent to date.

Resolved: The gentleman who has given his time to building the book cupboard should receive financial recompense.

6.8 Anchor

Clerk has investigated the listed building consent with regards to the boarding up of the windows etc with metal shutters.

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Resolved: To take no action due what is hoped to be a temporary arrangement.

6.8 Dales View Grant Application

£500 was transferred to the Dales View Residents Association banking facility. Clerk has since been provided with copy invoices as proof of purchase for the Defibrillator and Heated Cabinet.

26.25.02.7 Reports from Meetings with other Organisations

7.1 West Craven Area Committee – No representative in attendance.

7.2 PBC 5th Feb 2026 regarding Village Car Park – discussed under Agenda Item 9.

26.25.02.8 Correspondence

Nothing received.

26.25.02.9 Village Car Park

Meeting held with PBC (Phil Kirby and David Whipp) which covered all council's previous concerns relating to cost, management and resources discussed in detail at the first meeting. Council voted again and the following was resolved:

Resolved: Not to pursue an asset transfer of Salterforth Car Park into Parish Council ownership.

26.25.02.10 Toilets

10.1 The water is still turned off due to the leak. The resulting bill was £541.41.

See agenda item 18 for further discussion.

26.25.02.11 Community Garden (CG)

Meeting required with representatives of the CG to discuss formalising the group.

Resolved: Clerk to invite representatives of the CG to attend the next council meeting in March.

26.25.02.12 Lengthsman

Resolved: Clerk to meet with Lengthsman as soon as possible.

26.25.02.13 Dog Field

Concern regarding the keeping of Pheasants in a shed.

Resolved: Not to pursue as in keeping with the uses of agricultural land but to monitor.

26.25.02.14 Kelbrook Road – Speeding

The recent RTC has once again highlighted the issue of speeding along Kelbrook Road.

Resolved: Clerk to write to Traffic East with councils concerns and ask what additional measures might be available.

26.25.02.15 C&RT Bin Removal

Noted: Cllr Fuggle confirmed that the bin has been removed from its position near the canal due to budget constraints by C&RT. Concern is that rubbish may still be dumped in that area.

26.25.02.16 DYL's/TRO Earby Road

Noted: The proposal was originally raised by residents approx. 2 years ago. Public consultation was carried out. Notices were displayed in the appropriate places. Council was not approached by any residents on this matter in the time the proposal was being considered.

26.25.02.17 Events

Fun Day will take place on Sunday 14th June.

No plans for Easter.

26.25.02.18 Impact Fund

PBC have confirmed that Salterforth Parish Council have been awarded £50k for refurbishing the public toilets and £15.5k for re-paving around the War Memorial and a flagpole. Parish Council will provide £5k in match funding. Information yet to be received for grant/procurement rules. Clerk has asked PBC to investigate what is possible for the money that will future proof maintenance requirements going forward.

Resolved: Clerk/RFO will be the lead contact for this project.

Resolved: Cllr Latham to engage a plumber for a quote to fix the leak which will allow the toilets to be re-opened.

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26.25.02.19 Planning Matters

Nothing to consider.

26.25.02.20 Finance

20.1-20.5 **Resolved:** Payments, Receipts, Cash Book, Bank Statement, Bank Reconciliation and Budget Analysis were all approved and countersigned for January 2026.

Noted: Current VAT claim is around £1,500.

26.25.02.21 Precept Amount for 26_27

Noted: Precept documentation submitted to PBC by the required date.

26.25.02.22 Appointment of Internal Auditor for 25_26

Resolved: To appoint Internal Audit Yorkshire. Clerk to make necessary arrangements.

26.25.02.23 Date of next meeting

Wednesday 25th March, 7pm, Salterforth Village Hall

Meeting closed at 8:25pm

Karen Shorrock
Clerk & RFO
Salterforth Parish Council