Shute Parish Council

Colhayne Close, Colhayne Lane, Shute nr Axminster, Devon, EX13 7QQ

Tel:- 01404 831080 e mail:- clerk@shute.eastdevon.gov.uk

The Councillors were summoned to attend a meeting Shute Parish Council held at Shute School on Thursday December 3rd 2015 starting at 7.30pm. The following matters were discussed.

Minutes

Those present were Councillors Richard Orsman, David Plowman, Peter Rugg (Chairman), Ella Sweetland, Rick Wood and Ian Chubb (EDDC). Carol Miltenburg (Clerk) and 3 members of the public.

Cllr Rugg welcomed and thanked Mr Alan Simpson (Axe Beacon Federation) for allowing the Council to use the school facilities.

1 Apologies for absence – apologies were received from Councillors Magrane, Marshall and Moulding (DCC)\*. \*Cllr Moulding did arrive later in the evening but unfortunately couldn’t gain entry.

2 Minutes of the last Parish Council Meeting - These were accepted by the Council (proposed Cllr Wood and seconded Cllr Plowman) and were duly signed by the Chairman.

3 Matters arising from those Minutes - None noted.

4 Public Forum – A member of the public contacted Cllr Sweetland as it was thought a domestic bin was being used for commercial waste. Cllr Chubb will investigate. Mr Simpson advised that there was a problem with parking at the School and that it was likely to get worse with an increasing pupil role. The measures brought in by the school are under stress and it is causing conflict with neighbouring residents. The Council felt the only solution is a car park to serve the School, Church and Shute Barton. It was agreed that he Clerk should contact all interested parties ie National Trust, Landmark Trust, local land owners, St Michaels church, Cllr Hughes, Moulding and Knight of DCC with the intention of holding a meeting to discuss a solution satisfactory to all. This has been an ongoing problem for many years. The Council felt that the school is a very important part of parish life and will do all it can to help it thrive.

5 Burial Ground – Mrs Morton (Church Warden) advised the results of her researches into the Burial Ground. She confirmed that as far as can be ascertained the whole of the ground was consecrated, this does not preclude the burial of those of all faiths or none in the ground. Cllr Sweetland noted that there is possibly a small triangle of ground near the gate that is not consecrated that could be used if necessary. Mrs Morton advised that since 2004 there have been 16 burials and 5 interments of ashes in the ground. The payments for these have been sent to the Five Alive Mission Community by the undertakers. It was suggested that the way ahead was a mutually agreed figure would be most appropriate due to the difficulties in finding the appropriate paperwork.

 Mrs Morton noted that the burial of a still born baby had been charged for earlier this year. The Council were unaware of this and unanimously felt that the £100 charged should be refunded in full at the first opportunity. Clerk to liaise with Mrs Morton.

Proposed charges, terms and conditions. It was proposed by Cllr Wood to form a sub-committee to produce a scheme of charges for the Burial Ground. Cllrs Wood, Orsman and Sweetland agreed to form the sub-committee and meet initially on December 9th. Clerk to attend.

Mrs Morton wondered if the Council would contribute to the repair of a gate into the churchyard. The Councillors asked for an idea of costings before making a decision.

6 Correspondence – Clean up for the Queen – to celebrate Queens 90th birthday. Cllr Chubb reported EDDC are backing this initiative. To be discussed at our next meeting.

 Information from Blackdown Hills AONB inc ‘Design Guide for Houses’ and management plan.

 Healthwatch Devon magazine.

War memorials Trust news letter.

‘Action for Heritage’ toolkit. Clerk to read and report back.

Whitford Hall request for Council representative on their management committee. It was proposed (in his absence!) that Cllr Marshall may wish to continue in this role. Clerk to contact him.

7 Highway Matters – It was noted that all were pleased about the resurfacing at 3 Sycamores and Lilylake but a 30m section at the entrance of Lilylake Farm has not been done. Clerk to contact DCC Highways.

Traffic calming – A light up speed sign (as on the A35 at Wilmington) will cost £3,500 to £4,000. Clerk to look at ways of funding. Cllr Sweetland reported that warning signs are needed in Seaton Junction ie sharp bends etc. Recently there were 3 incidents in 2 days. Clerk to contact DCC Highways.

Clerk to contact EDDC re PP3 footpath scheme and advise details to Cllr Orsman the footpath warden.

8 Prospective meetings of interest and reports from meetings attended - none

9 Planning

Village built up area boundary. Clerk reported on an e mail that our request has gone forward to be considered.

Applications received

15/242/FUL, Bridge Meadow, Whitford. Lean to porch. – No objections (previously discussed).

15/2535/FUL - 7 Shalford Terrace Whitford. Ground floor extension. – No objections.

 Decisions received - None

The Clerk reported that from May 1st 2016 all planning applications will be received on line and not paper. This results in a considerable saving for EDDC. The Clerk will arrange a Grant application hopefully over the Christmas period to obtain a laptop, printer/scanner, dongle, digital projector and screen and has liaised with the halls to see if any equipment can be used there as well.

It has been notified Kilmington are going to be doing a Neighbourhood Plan. Clerk to investigate costs etc.

Planning regulation on banners have been relaxed – EDDC e mail. Noted.

It was noted that EDDC are preparing legal documents

10 Finance

 Workplace pensions – Clerk to study information booklet an advise Council at the next meeting.

 Payments

 Royal British Legion £15.00 (wreath); Clerks salary & expenses £581.79; HMRC £120.00.

 Cllr Wood proposed and Cllr Orsman seconded.

Income. – None.

11 Any Other Business - None

12 Date, time & place of next meeting

7.30pm, Thursday January 14th 2016 at Whitford Hall

The meeting finished at 9.10pm