



# Minutes

## Ordinary Meeting of Chadwick End Parish Council

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**Held on:** Tuesday 21<sup>st</sup> November 2023 at 6.30pm

**Place:** Chadwick End Village Hall

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**Present:** Cllrs Jeff Davies (Chair), Andrew Taylor (Vice Chair), Jayne Warmington & Duncan Mathison

**In attendance:** SMBC Cllr Dave Pinwell

**Members of the public:** 6

**80/23 WELCOME and APOLOGIES**

Councillors received and accepted apologies from Kerry Finlayson (Parish Clerk).

**81/23 DECLARATION OF INTEREST**

There were no interests declared in any item of business on the agenda

**82/23 CONFIRMATION OF MINUTES**

The minutes of the Ordinary Parish Council meeting held on 14<sup>th</sup> September were **confirmed** and **signed**.

**PROPOSED** Cllr Taylor

**SECONDED** Cllr Mathison

**All in favour**

Cllr Davies commented on:

- The remembrance bench that had been installed for Richard Gent
- The success of the newsletter circulated by Look Local.

**83/23 OPEN FORUM**

Residents were again concerned about the speeding through the village, particularly the number of lorries driving through the village at night causing a nuisance with the noise.

The Chair referred to what had been done already and the numerous measures taken over the years to try and get more done that had been unsuccessful. This was because the village was not deemed a priority due to the low number of accidents. He also stated that if anyone wished to join the PC to take the lead on the situation, they would be very welcomed and supported.

A MOP had spoken to SMBC and Environmental Services regarding the uneven road surface as this was contributing to the noise but was awaiting a response.

**AP1 Nov** Cllr Mathison to contact SMBC regarding this.

Discussion took place with regards to the camera at the Knowle end of the village as no one knew what it was for.

Cllr Taylor advised that Speedwatch could not be done more than once a month and in daylight hours only as a serving member of the police force needed to be present.

A MOP suggested this could be changing particularly in Warwickshire. They were also willing to do a Speedwatch course. Once completed & the new situation was known then there would be a push to recruit more volunteers.

SMBC Cllr Pinwell reported:

- SMBC was working on improvement to recycling in the area. Glass could now be put in the brown bins. Further implementations would be coming soon. Solihull, Coventry and Warwickshire had a new recycling plant and would be concentrating on domestic waste as that was the biggest area of concern.
- Childrens' services in Solihull had been reorganised and improved.
- SMBC had purchased Mell Square and planned a mix of residential and shops/businesses to regenerate the area. A developer had been identified for the first phase and that should be starting soon. Knowle regeneration, however, was on hold.

- Community Infrastructure Levy - he explained that private homeowners demolishing and building on a plot no longer need to pay the CIL but developers did.

84/23

## FINANCIAL MATTERS

### i. Finance Report

#### Payments

| Date     | Inv No | To              | For                        | Amount £ |
|----------|--------|-----------------|----------------------------|----------|
| 14/09/23 | 66     | K Finlayson/RBL | Poppy Wreath               | 20.99    |
| 22/09/23 | 67     | everflow        | Water                      | 58.50    |
| 30/09/23 | 68     | HMRC            | Tax                        | 53.60    |
| 27/09/23 | 69     | NEST            | Pension                    | 70.00    |
| 30/09/23 | 70     | K Finlayson     | Salary                     | 145.26   |
| 15/07/23 | 71     | J Warmington    | Coffee Morning             | 5.00     |
| 10/10/23 | 72     | Lloyds          | Chg/Microsoft 365          | 82.99    |
| 20/09/23 | 73     | look local      | Newsletter Distribution    | 36.00    |
| 23/10/23 | 74     | Fairways        | Grounds/Bins               | 372.60   |
| 18/09/23 | 75     | A Bullivant     | Window Cleaner             | 17.00    |
| 08/10/23 | 76     | DCT Electrical  | Cooker Re-wire             | 191.16   |
| 31/10/23 | 77     | HMRC            | Tax                        |          |
|          | 78     | NEST            | Pension                    |          |
| 31/10/23 | 79     | K Finlayson     | Salary                     |          |
| 24/10/23 | 80     | N Clapham       | Hall Deposit & Hire Refund | 141.00   |
| 25/09/23 | 81     | Moore           | Audit                      | 252.00   |
| 01/11/23 | 82     | Fairways        | Grounds/Bins               | 372.60   |
| 29/09/23 | 83     | Hugo Fox        | Website                    | 11.99    |
| 29/10/23 | 84     | Hugo Fox        | Website                    | 11.99    |
| 26/10/23 | 85     | IPL             | Hall Fire Equip Mtce       | 52.90    |
| 26/10/23 | 86     | MS Removal      | Post Flood Debris Removal  | 200.00   |
| 22/09/23 | 87     | EDF             | Electricity                | 200.00   |
| 25/09/23 | 88     | K Finlayson     | Expenses                   | 85.00    |
| 23/10/23 | 89     | EDF             | Electricity                | 200.00   |
| 30/09/23 | 90     | Unity           | Bank Charge                | 18.00    |

**2,844.89**

**PROPOSED** Cllr Mathison

**SECONDED** Cllr Taylor

**All in favour**

#### Receipts

| Receipt No | Date Rec'd | Payee     | Details   | Amount £ |
|------------|------------|-----------|-----------|----------|
| R19        | 09-Oct     | N Clapham | Hall Hire | 66.00    |
| R20        | 07-Sep     | N Clapham | Deposit   | 75.00    |
| R21        | 22-Sep     | S Mloyi   | Hall Hire | 114.00   |
| R22        | 29-Sep     | D Jacobs  | Deposit   | 75.00    |
| R23        | 30-Sep     | Unity     | Interest  | 68.25    |

**398.25**

- ii. Draft Budget - An increase of 5% was agreed.

The budget had been circulated, with a few queries to be discussed at the meeting in January

**PROPOSED** Cllr Mathison

**SECONDED** Cllr Taylor

**All in favour**

iii. Hall Hire Charges

It was agreed that these should remain the same until the hall was being hired out more often and an advertising plan should be resumed now it was open again.

**PROPOSED** Cllr Taylor                      **SECONDED** Cllr Mathison                      **All in favour**

**85/23 FLOODING**

The Chair thanked everyone for their help during the flood. There was still a slight smell but the contractor had made assurance that this would disappear once the carpets were dried out completely. Cllr Mathison reported that the flood barriers need fixing. One bolt in the flood barrier outside the front door and kitchen area was not working properly.

**AP2 Nov** Chair would look to get this fixed ASAP.

It was agreed that if a storm was forecast then a message would be shared to see who was available. It was also noted that a couple of correct size Allen keys for the barriers should be kept at the hall.

**AP3 Nov** Cllr Mathison to arrange this.

**86/23 ROADS/POTHOLE**

Discussed under 83/23.

**87/23 ACTIONS FROM PREVIOUS MINUTES**

**AP1 Sep** Cllr Davies would look into getting hedge trimmed more regularly **COMPLETED**

**AP2 Sep** Cllrs to arrange handovers for responsibilities, where appropriate, **ASAP ONGOING**

**AP3 Sep** Cllr Warmington to arrange for the following to be fixed **ASAP**

- Xmas Tree lights to be tested.
  - Electrician had attended and would be returning in due course to replace the socket. **ONGOING**
- Element in heater.
  - These were being looked into to see if they could be replaced **ONGOING**
- Ampage for the cooker **COMPLETED**.

**AP4 Sep** Cllr Warmington to arrange for the junk around the village hall to be removed **COMPLETED**

**AP5 Sep** Cllr Taylor to get the current risk assessments updated and sent to the Clerk **COMPLETED**

**AP6 Sep** Cllr Warmington to change key box code

- New key safe installed

**AP7 Sep** Clerk to arrange for the return of the Village Hall key from previous Cllrs **COMPLETED**

**88/23 EVENTS**

Christmas Fayre/Carols

Preparations were well underway and it would take place on 3<sup>rd</sup> December

**89/23 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS**

The Chair had been in touch with a resident who was looking into solar panels/grants/infra-red systems to solve the hall heating problems.

The Chair wished to buy wood and bolts plus other sundries for the Play area and requested a budget of £1200

**PROPOSED** Cllr Taylor                      **SECONDED** Cllr Mathison                      **ALL IN FAVOUR**

**90/23 DATE OF THE NEXT MEETING**

- 16<sup>th</sup> January 2024 at 6.30pm

**91/23 TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS**

The meeting was closed at 20.10

**PROPOSED** Cllr Taylor                      **SECONDED** Cllr Mathison                      **ALL IN FAVOUR**

**Dated: 23 January 2024**

**Signed:**