



# CAYTHORPE

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## Parish Council

Caythorpe Parish Council

The monthly meeting of the Parish Council was held on Monday 11 March 2019 at 7.30pm in Caythorpe War Memorial Hall to transact the business below.

### **Attendance and Declarations**

#### **19/24 Attendees:**

Cllr Julia Cons (Chair), Cllr Tony Reddington, Cllr Paul King, Cllr Pia Parry and Clerk Kathryn Price. No members of the public present.

#### **19/25 Apologies:**

Cllr Peter Duff and Cllr Chris Boon

**19/26 Declarations of interest from members on any item to be discussed:** None

**19/27 To approve the minutes of the meeting 24 January 2019:** All present in favour of approving both sets of the minutes as a true and accurate record.

**19/28 Motion to open the meeting to the members of the public to discuss any items**

**19/29 Motion to close the meeting to the members of the public and to continue with the rest of the meeting**

#### **19/30 Matters arising not on the agenda**

**Reply from EA regarding Flood Alleviation:** No response received from EA.

*Action: Clerk to recontact EA.*

**Clarification of Trinity College transactions:** The transactions for Trinity College have been clarified. No further action.

**HGV weight restriction:** No response received from NCC.

*Action: Clerk to send a reminder.*

**Office 365 purchase:** purchased by Clerk.

**Discussions about the possibility of holding joint public meetings with the Village Hall Committee:** Deferred.

**Update on signatories at bank:** In hand. Cllr Parry still to be added.

**Electoral roll:** Clerk has obtained an electronic copy of the full electoral register.

### **Reports**

#### **19/31 Update from District Councillor Roger Jackson:**

NSDC have employed Cleaner, Safer, Greener Enforcement Officers who can fine people who they catch littering, not picking up dog faeces and fly tipping. Cllr Jackson to continue to push for a ban on HGVs through Caythorpe and Hoveringham.

**19/32 To hear report from flood warden:** Nothing to report.

**19/33 To hear report from neighbourhood watch:** Nothing to report.

Cllr Cons reported that thefts from the book exchange have abated.

### **Upkeep of highways/village facilities**

**19/34 To discuss AED (defibrillator) maintenance and training:** There is a volunteer to monitor and check the defibrillator. Simon Harbidge will hand over information. The batteries are due to be changed this month.

Cllr Reddington will contact Newark Community First Aiders to arrange a first aid and AED training session, or multiple sessions, dependent upon demand. The Parish Council will arrange a leaflet drop to advise the villagers. It will also be advertised (for Caythorpe residents only) in the Parish Magazine.

*Action: Cllr Reddington to organise the training session and inform councillors of the details, Cllr Parry to publicise in the Parish magazine, Cllr Cons to publicise on Facebook, Clerk to publicise on the website, if possible notices will be posted through doors (volunteers to deliver notices always welcome!).*

### **19/35 To discuss village tidy up:**

The village tidy up will take place on 27 April from 11am. Jobs can be found for all volunteers, whatever their gardening or DIY skills level. Refreshments and cake will be provided as an incentive.

*Action: Cllr Parry to publicise in the Parish magazine, Cllr Cons to publicise on Facebook, Clerk to publicise on the website, if possible notices will be posted through doors (volunteers to deliver notices always welcome!).*

### **Planning**

#### **19/36 New applications**

Willow Vale, 72 Caythorpe Road, Caythorpe, Nottingham – Householder application for rear extension including new pitched roof: No objection.

19/00269/HPRIOR Holly Green Cottage 3 Hoveringham Road Caythorpe NG14 7EE  
Householder prior approval for single storey rear extension: not for discussion.

#### **19/37 Decisions**

None

#### **19/38 Awaiting Decision**

18/01962/FUL Holly Green Cottage 3 Hoveringham Road, Caythorpe NG14 7EE Householder application for Proposed single storey rear extension  
Decided – application withdrawn

### **Finances**

**19/39 To agree the final balance of the accounts on 31 January 2019 and 28 February 2019:** Balances agreed as per bank statements

**19/40 To accept accounts for payment February and March 2019:**

Cllrs resolved to approve the following accounts for payment: Clerks net salary £156.55, HMRC £39.14, K Price for CCTV signs £2.80 plus £0.56 VAT, NSDC for dog bin emptying £197.60 plus £39.52 VAT and K Price for Office 365 renewal £59.99.

Historically, because the PC did not have access to Internet banking, the clerk has been paying income tax to HMRC rather than having it deducted at source. Now the PC has access to Internet banking, payments will be made in the normal way with the PC paying the net amount to the clerk and the deductions directly to HMRC.

**19/41 Any other correspondence:**

Request from age UK for support: The Parish Council do not make charitable donations on behalf of villagers.

Publicity for Elections: The Councillors had been sent their packs to complete and return to NSDC.

*Action: Clerk to remind Councillors 1 week before submissions are due.*

*Clerk to also check if there is any further action necessary.*

**19/42 Any other business:**

No response received from NCC regarding correspondence about Leicestershire County Council's expenditure on reducing speeding in rural areas and whether NCC may make similar arrangements.

*Action: Clerk to re-contact NCC.*

Clerk's appraisal is to be done in April/May. Date to be arranged.

New Councillor training is available 10 July 2019. Cllr Reddington hopes to attend.

**19/43 To check whether any additional communication is required as an outcome of the meeting:** As listed in individual actions

**19/44 To select date for the next meeting:** 9 May 2019

**19/45** The meeting closed at 9.30pm