

Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,
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To Village & Environment Committee Councillors

You are hereby summoned to attend a **Village & Environment Committee Meeting at 7pm on Monday 23rd October 2023 in the Windrush Room, The George Moore Community Centre** for the purpose of transacting the following business.

Papers for the meeting can be viewed in Dropbox: [Papers](#)

V. Oliveri

Mrs Vanessa Oliveri
Locum Committee Clerk

17th October 2023

AGENDA

- 1) **Apologies for absence:** To receive.
- 2) **Declarations of Interest:** To note.
- 3) **To receive and approve the minutes of the meeting held on** Wednesday 27th September 2023.
- 4) **Public Session:** Opportunity for the public to speak on matters on the agenda (maximum of 3 minutes per person).
- 5) **Matters Arising:**
 - a) Grass verge agreement with GCC Highways. – To receive an update from GCC Highways.
 - b) Purchase of sound system - full Council agreed that Cllr Jowitt should research costs and specification for further consideration by full Council.
 - c) Weed and tidy of Jubilee Garden beds.
 - d) Cut back Station Road hedge at traffic lights.
 - e) Damage to boundary fence bordering Greystones Lane: Cllr Roberts to update.
 - f) Cleaning of War Memorial and removal of wreaths prior to Remembrance Sunday. - Done
 - g) Memorial Testing at Cemetery and St Lawrences: Memorial testing notice has been displayed.
 - h) Rotted roof timbers at Lych Gate: Quote requested following investigative works.
 - i) Steve Cotton, CDC has been asked to speak to people to not make dams in the river or remove any of the riverside stonework.
 - j) Request to Pulhams Coaches to provide a double set of timetables at bus stops.
 - k) Pete Scarrott has been instructed to repair post and wire fence at Piece Hedge allotments.
 - l) Pete Scarrott has been instructed to clean out the drainage area alongside the Jubilee Orchard wall.
 - m) To receive an update on the water feature at Springvale allotments.
- 6) **Finance:**
 - a) To note the current Burials & Allotments and Village Maintenance Summary Report (Paper 1) and the Earmarked Reserves report (Paper 2).
 - b) To agree arrangements for further review of the draft budget for 2024/25. (Paper 3).
- 7) **War Memorial:**
 - a) To confirm specification and frequency of clearing the war memorial ditch.
- 8) **Churchyard & Cemeteries:**
 - a) Baptist Cemetery Gate: Recess of hasp further into the stonework – quotes tbc.
- 9) **Village Maintenance:**
 - a) Bench cleaning: To receive an update on the cleaning material required to clean the village benches.
 - b) Tourist Levy Projects: To receive updates on costings on the items listed below: -

- i) Install planters and seating around trees in the area in front of The Willow Pub to prevent car and motorcycle parking.
- ii) Resurfacing of the path at Periwinkle Bank.
- iii) Planting around the edge of Clapton Row. – To receive an update from Cllr A Roberts on costings to provide and install a low hedge/box hedging.

10) Village Green:

- a) Byelaws signs: To receive an update from Cllr A Roberts on an additional temporary sign to be installed at the Victoria Street green.
- b) Agree date to inspect the Village Green with the maintenance contractors to reseed and returf where necessary – Cllr Roberts to agree dates – update required.
- c) To agree proposal by Cllr Hadley to create a paper on regeneration of area in front of the willows.
- d) To receive an update from the Christmas Tree Working Group.

11) Allotments:

- a) To agree a date to inspect the allotments.
- b) To receive and approve a draft agreement for each allotment holder to sign in place of current rules (Paper 4).
- c) To approve a quotation for a notice at Cemetery Lane allotments on both sides of the gate onto Greystones Lane, 'Please Close and Bolt the Gate' (Paper 5).

12) Public Toilets

Cotswold District Council's Overview and Scrutiny Committee has established a review group tasked with making recommendations to inform the Council's future approach to the provision of public conveniences. (Paper 6a and b).

The "Public Conveniences Review Group" is keen to receive representations from town or parish councils about the provision of public conveniences. Representations can be made in writing to Democratic.Services@Cotswold.gov.uk by 30 October 2023, or alternatively a Teams meeting is being held on 31 October at 1pm. The PC can send a representative to this meeting to speak for up to 5 minutes.

13) Accessibility Audit:

- a) Funding application for Inclusion Gloucestershire – update on progress by Cllr Davis.
- b) Dropped kerb – update on progress by GCC Highways.
- c) Extra slab for seating near the river. Update on action to consult ROSPA.

14) Bicycle racks: To receive an update following a walkabout to assess possible bicycle racks.

15) Events:

- a) To agree any events to be arranged to commemorate D-Day 80 – 6th June 2024. (Paper 7).

16) Environmental Action Working Group: To reschedule the previous meeting.

17) Correspondence:

- a) To receive a letter from a resident regarding the piece hedge footpath. (Paper 8).

18) Items to note. To receive reports for information only.

19) Date of Next Meeting: Wednesday 22nd November 2023 at 6.30 pm in the Salmonsbury Room.