

# Minutes of the Meeting of Bowes Parish Council held at Bowes School Wednesday 8<sup>th</sup> January 2020

*The meeting commenced at 7.30pm*

**Present:** Cllr Carlisle, Cllr Redfern, Cllr Hughes, Cllr White, Cllr Tipping and Mrs H Overfield.

1. **Apologies:** - Cllr Wake
2. **Minutes of the Meeting** held Wednesday 11<sup>th</sup> December 2019 agreed to be a true record, approved by Cllr Hughes, seconded by Cllr Redfern.
3. **Matters arising** (unless dealt with later in the agenda)  
Cllr Hughes have been to Barclays to change the address to the clerks. Unfortunately it is not that easy, Clerk to ring the mandate team on 0333 2027477 and get a mandate form, complete it and return it. They need a wet signature.
4. **Finance & Accounts – See summary below**  
Receipts since last meeting      £15.00 allotment rent  
Expenses since last meeting

Summary Bowes Parish Accounts & Balance sheet				As at 30th December 2019	
Year to 31st March 2019					
Budget					
Income	<b>Income</b>			<b>Cumulative Total</b>	
108.00	Allotments	263.00		Bank as at 31st March 2019	£9,049.63
10.00	Bank Interest	17.27			
200.00	Cemetery & Village	583.00		Income y/e 31st March 2020	£6,994.60
0.00	Footpaths	0.00		Expenses y/e 31st March 2020	£4,909.69
0.00	General Income	0.00		Total	£11,134.54
100.00	Grants	0.00			
5202.00	Precept D.C.C.	5202.00		Represented by	
	Playground	0.00		Nat West a/c - 21543798	£10,934.54
	Publications	0.00		Nat West a/c - 015102553	£200.00
929.33	Vat Refund	929.33		Uncleared movements	£0.00
170.00	West Clint Field	0.00		Total	£11,134.54
6719.33	<b>Total Income</b>	<b>6994.60</b>			
Expenses	<b>Expenses</b>				
300.00	Allotments	600.00		Petty Cash	176.97
	Grant Exp	0.00			
2100.00	Cemetery & Village	358.54		Total	11311.51
	Footpaths	0.00			
250.00	General Expenses	243.47			
1000.00	Grass Cutting	1050.00			
650.00	Insurance	534.18			
1600.00	Clerks salary	1659.30			
400.00	PAYE	414.20			
400.00	Playground	0.00			
200.00	VAT	50.00			
6900.00	<b>Total Expenses</b>	<b>4909.69</b>			
-180.67	Actual Surplus/Deficiet	2084.91			

Finances approved by Cllr Tipping, seconded by Cllr Hughes.

I have sent the re-declaration of compliance to the Pension Regulator and confirmation has been received.

Clerk prepared a budget, see enclosed. It was agreed that the Precept be kept the same as last year, the LCTRS grant is £86.00, therefore the total will be £5,288.00.

## 5 Planning

Town End Garage – erection of first floor extension to rear, replacement roof covering and front doors. Clerk to comment as follows:-

*The present roof covering is of such an age that it is likely to contain asbestos and this should be examined and, if found to contain hazardous material, it should be removed and disposed of in a safe manner to safeguard the local parishioners.*

*We feel that the replacement of the multi-section sliding front door with a roller shutter door will have a detrimental effect on the streetscape within the conservation area. The roller shutter would introduce a bland and blank element and remove the features that indicate this was a garage during the 20th Century. There are no other roller shutter doors in the conservation area and approval could start a pattern for other industrial buildings within the street scape.*

Bowes Hutchinson School – erection of a timber classroom building has been approved

The Ancient Unicorn - discharge of conditions 3 (materials), 4 (joinery details), 5 (gutters) 6, (hard surfacing), 8 (rooflights), 10 (archaeology) and 12 (contaminated land) pursuant to planning permission – approved  
Clerk to write to Archaeologist at DCC, we are interested in any archaeological findings behind Havelock House and wondered if there will be a report that we would be able to see.

**6. Correspondence**

Stroke rehabilitation public events notice approved to go onto the notice board – Cllr Redfern will be attending one of the meetings and will report back.

We have received an e-mail from the County Durham and Darlington Local Resilience Forum. They have been developing a very short but informative local emergency plan and they are hoping we can get involved.

**7. Cemetery & Village maintenance**

We have received a complaint from a parishioner regarding some trees which are almost touching some headstones at the top of the cemetery on the right-hand side. This will be sorted in due course.

Write to DCC regarding the application of 106 grant funding and their deadlines.

**8 Allotments**

All rents have been paid.

If Callum doesn't want to keep a full plot Clerk to contact the next person on this list, they will have to put up a fence to split it, the Councillors will measure it and mark out where the fence will have to go.

**9 Play Park**

No issues to report from Cllr Redfern.

**10 Parish Paths**

Nothing new to report.

**11 AOB**

Clerk to contact John Fenwick at DCC regarding the grass cutting and gardening in and around Bowes.

Meeting closed at 8.30

Section 17 Law & Disorder Act. It was felt the above would have a positive effect.