

MEDSTEAD PARISH COUNCIL

MINUTES OF THE MAINTENANCE COMMITTEE MEETING HELD ON 17th JUNE 2015 AT MEDSTEAD VILLAGE HALL AT 7.00PM

Present:

Cllr Ken Kercher (Chairman), Cllrs Peter Buckland, Hans Taylor, Jean Penny and Councillor Roy Pullen. There were no members of the public present at the meeting.

Also present: Miss Katie Knowles (Clerk).

15.08 ELECTION OF CHAIRMAN

Councillor Buckland nominated Councillor Kercher as Chairman which was seconded by Councillor Penny. There being no other nominations **Councillor Kercher was duly elected as Chairman** of the Committee for the forthcoming year.

15.09 OPEN SESSION

- a) Councillor Kercher reported that FP17, Homestead Road was obstructed by the property New Clovelly. Councillor Taylor offered to visit and report the obstruction to Rights of Way.
- b) Councillor Taylor reported that the fencing on either side of the new kissing gate on FP35 has been removed. It will require approx. four posts and 10-12ft of stock fencing to replace. Councillor Taylor also informed the Committee that Chester Whapshare of the Alton Ramblers has offered a kissing gate to the Parish Council if required.
- c) Councillor Buckland reported that:
 - FP14 behind the Cemetery is overgrown. The Clerk confirmed this was on the Lengthsman list for July.
 - The seat by the bus shelter has a slat missing.
 - The badger set in the Cemetery is being monitored.
 - A hole has appeared on the Green (cricket side) by the seat on boundary with Hussell Lane.

15.10 APOLOGIES OF ABSENCE

There were no apologies. All Councillors were present.

15.11 MINUTES

- a. The minutes of the meeting held on 29th April 2015 having been previously circulated, **were agreed and a true record and were signed by the Chairman.**
- b. It was noted that the new noticeboards have now been installed.

15.12 DECLARATIONS OF INTEREST

There were no declarations of interest.

15.13 MEDSTEAD CEMETERY

- a) Councillor Pullen and Councillor Buckland gave an update on the Memorial Wall. The foundation is near completion. A stonemason working in the Cemetery kindly offered to provide a cement mixer and his time. Councillor Pullen brought example bricks for the Committee to consider. After a brief discussion the Committee agreed that the bricks were fitting for the Cemetery.
- b) The Committee noted the receipt a £50 donation to the Parish Council as a thank you for the level of service provided by the Clerk. It was agreed that the most appropriate use of the donation was a project in the Cemetery and it was **RESOLVED** to allocate the money towards the cost of the Memorial Wall.
- c) The Committee **RESOLVED** to approve the use of the Cemetery for the practical element of a Memorial Management course that the Clerk has arranged in Medstead in October.

15.14 VILLAGE GREEN

- a) The Committee received an update from the Clerk on the ongoing delays with an installation date for the new playground. Playdale have now confirmed the contractor will be on site from 22 June. Councillor Fenwick will be the contractors main point of contact while the clerk is on leave.
- b) The Committee considered two quotations for an independent post installation inspection for the new playground.

- Nick Adams £235, and
- The Playground Inspection Company £295

It was **RESOLVED** to accept the quotation from Nick Adams.

- c) The Committee **RESOLVED** to retain the existing swings on the Village Green and agreed to refurbish them following recommendation in the annual safety inspection. The works would include the replacement of the cradle swings and painting both frames. The Clerk was asked to obtain quotes.

15.15 TREE MAINTENANCE

The Committee reviewed the tree safety and condition survey carried out in 2013 and specifically where the consultant recommended the trees were reviewed in 18 months. Following a site visit the following report on Medstead Cemetery was considered.

- 012 Horse Chestnut – Canker – No deterioration.
- 014 Magnolia – No deterioration.
- 021 Birch – Ivy dead – Tree okay.
- 026 Oak – No deterioration.
- **027 Oak – Suggest trim lower branches.**
- **028 Oak – Suggest trim lower branches.**
- **029 Beech – Suggest trim lower branches.**
- **022 Red Oak – Trim dead branches.**
- **The tree obstructing the Fentem Grave No. 896 still requires removal of lower branches.**

All recommended tree works were carried out on The Knapp and the Village Green. The Clerk was asked to obtain a quote for the tree works in Medstead Cemetery.

15.16 CURRENT AND FUTURE PROJECTS

- a) The clerk confirmed that a quotation from Scott Stewart for FP16 was still outstanding.
- b) The Committee agreed a list of works for the Lengthsman who is next in the Parish in July, these were:
 - FP14 behind Cemetery – Clear overgrown vegetation.
 - South Town Rd raised footpath – Cut back overgrown brambles.
 - FP24 opposite Handy Stores – Clear overgrown vegetation.
 - Clear and treat the weeds between FP and curb on Abbey Road.
- c) The Committee reviewed the project list for 2015/16. It was agreed to add an additional project to consider the replacement of the flower tubs in the High Street.

It was also noted that the bin outside the Handy Stores had not been emptied by the Landscape Group. The Clerk confirmed other Parishes were experiencing similar issues with bin emptying.

At the conclusion of the discussions the meeting was closed at 8.05pm

SignedChairman

Date.....