

MILBORNE ST ANDREW PARISH COUNCIL - MEETING MINUTES



Held on: 15/07/2015

at: 19:30

Location: Milborne St Andrew Village Hall

Present: Cllr Jenny Balcon (Chairman)
Cllr Karen Park
Cllr Joy Robinson

In attendance: Mr Colin Hampton (Parish Clerk)
7 members of the public

037 Apologies

Cllr Sarah Fox (Vice Chairman)
Cllr Philip Smith
NDDC Cllr Emma Parker
NDDC Cllr Jane Somper
Mrs Sue Cherry

038 Declarations of Interest

None

039 Minutes of the Parish Council Meeting held 17th June 2015

RESOLVED that the Minutes of the meeting be confirmed and signed as a correct record.

040 County & District Councillors' Reports

A joint report from Cllr Somper and Cllr Parker was circulated in advance of the meeting and accepted by members. A copy appears as Appendix A of the Minute Book.

041 Parish Council Representatives' Reports

Cllr Robinson reported on:-

- a. Homewatch – the latest meeting was not well attended. Crime rates are down but reporting methods have changed. Only 15 residents are registered for Homewatch, despite the benefits of membership. Two members of the public complained of problems with the 101 phone service, Cllr Robinson will investigate.
- b. Allotments Society – plots are growing well. A plot management policy is being prepared for the AGM.

Cllr Park reported on the Healthwatch Dorset meeting she attended in Poole, where discussion was focussed on the new Health Care plan for Dorset and also the role of 'secret shoppers' assessing health related services. Consultation documents on the new plan will be available from mid-August (possibly a bit later). Cllr Park is to be a Healthwatch Dorset volunteer, reporting back to the PC.

Cllr Balcon reported on:-

- a. The Sports Club - a new Treasurer has taken over the role early after the current treasurer was dismissed from the post.
- b. Winterbourne Division meeting held by DCC Cllr Hilary Cox, a copy of her report appears as Appendix B of the Minute Book.

Mr Michael Hopper, Chairman of the Neighbourhood Planning Group updated the meeting on progress being made by the group at their meeting held in July. The next phase of the consultation process is underway with a questionnaire being compiled on housing issues. He also reported that the group is once again applying for a government grant but the criteria is much tighter this year and it is possible no grant will be forthcoming. If funding is available it is hoped to bring in professional help with the next phase of the consultation.

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042 Public Session Feedback

The Clerk reported there had been no progress so far in contacting the owner of the land on which a dead oak adjacent to Coffin Path is located. Members of the public assisted in providing the correct contact details to the Clerk and this will now be followed up.

043 Correspondence

A report by the Clerk, a copy of which appears as Appendix C of the Minute Book, was noted.

044 Planning Applications

None received.

045 Financial Report 1st Qtr 2015/16

The Clerk pointed out an error in a column heading of the Budget Report which has now been amended. He then presented the full report to members, a copy of which appears as Appendix D of the Minute Book.

RESOLVED that the Financial Report be accepted.

046 Financial Risk Assessment

A copy of the report appears as Appendix E of the Minute Book.

RESOLVED that the Financial Risk Assessment compiled by the Internal Auditor be accepted.

047 Internal Auditors Report

A copy of the amended Internal Auditors report dated 5th July 2015 appears as Appendix F of the Minute Book.

RESOLVED that the amended Internal Auditors report be accepted.

048 Review of Statutory Documents

The following statutory documents were subjected to annual review:

- a. Risk Assessment
- b. Code of Conduct
- c. Equality & Diversity Policy
- d. Asset Register

RESOLVED that the above policies have been approved and accepted for 12 months.

049 Lytchett Matravers Neighbourhood Plan

Members had no comments to make on the plan.

050 Fingerpost at Highfield

The Chairman updated the meeting on progress with the refurbishment of the fingerpost. She was pleased to report that apart from the finial the work was complete and remarked on how good the sign is now looking. She went on to single out Amy Tanswell and John Hopkins for all the work they had put into the project and sincerely thanked them on behalf of the Parish Council and residents for their efforts. Suggestions were put forward regarding the wording for the finial and the Chairman undertook to secure funding for this final part of the work.

051 Defibrillators

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Cllr Robinson briefed the meeting on her investigations into the possibility of providing a defibrillator in the village and the role of 1st Responders. It was agreed that soundings would be taken as to whether this is a resource that the village would wish to invest in.

052 Community Asset Register

Cllr Robinson briefed the meeting on the value of a Community Asset Register, which would be a comprehensive list of village assets that the community considers an essential element of village life e.g. pub, shop, post office, village hall, play-park etc. If an asset came under threat then its appearance on the register would give residents time to seek ways of preserving the asset. Mr Hopper pointed out that this could form part of the Neighbourhood Plan.

053 Electoral Review of Dorset

Members had no comments to make on the proposed draft recommendations.

054 Cheque Schedule

The Cheque Schedule for July was circulated, a copy of which appears as Appendix G of the Minute Book.

RESOLVED that the Cheque Schedule for June totalling £608.05 be approved and the cheques signed.

The meeting closed at 21:00 hrs.

Signed :

Chairman of the Council

Dated : 9.9.15

PUBLIC PARTICIPATION NOTES

Action

Questions were raised concerning the new build at Springfields on Milton Rd. particularly its possible effect on the flood plain and the changes made to the positioning of the houses. The Chairman pointed out that the PC objected to the development but was overruled by NDDC planners.

None

A query was raised regarding the cost of the drainage works recently carried out in Milton Rd and The Causeway, particularly in light of the extensive reworking that had occurred on The Causeway.

The Clerk was asked to write to DCC requesting the cost of the works be provided to the PC.