



SEAMER PARISH COUNCIL

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MINUTES: of the Annual Meeting of the Council held at Crossgates Community Centre, Curlew Drive, Crossgates, Scarborough, YO12 4TL on 18 May 2022 commencing at 7.05pm.

PRESENT: Councillor L Wallis (Chairman) in the Chair;
Councillors K Elbourne, V Milner (Vice-Chairman), D Raine and WH Smith;
County Councillors D Jeffels and H Phillips, 1 member of the public and the clerk.

21 APPOINTMENT OF CHAIRMAN 2022/23

Councillor Milner proposed Councillor Wallis as Chairman, adding that Councillor Wallis had again fulfilled all of her duties as Chairman in what must have been the most difficult of years for her, which was seconded by Councillor Elbourne.

RESOLVED that:

- (i) Councillor Wallis be appointed Chairman for 2022/23.
- (ii) pursuant to Standing Order 3s, at Councillor Raine's request, the voting on this item be recorded, being:
 - (1) FOR: Councillors Elbourne, Milner and Smith.
 - (2) AGAINST: Councillor Raine.

22 DECLARATION OF ACCEPTANCE OF OFFICE

The Chairman signed her Declaration of Acceptance of Office.

23 APPOINTMENT OF VICE-CHAIRMAN 2022/23

Councillor Wallis proposed Councillor Milner as Vice-Chairman, seconded by Councillor Elbourne.

RESOLVED that:

- (i) Councillor Milner be appointed Vice-Chairman for 2022/23.
- (ii) pursuant to Standing Order 3s, at Councillor Raine's request, the voting on this item be recorded, being:
 - (1) FOR: Councillors Elbourne, Smith and Wallis.
 - (2) AGAINST: Councillor Raine.

24 APOLOGIES FOR ABSENCE

RESOLVED that:

- (a) apologies for absence given in advance of the meeting by Councillor J White be received.
- (b) the apology of the clerk for late attendance, delaying the start of this meeting, be accepted.
- (c) the previously circulated reasons given for absence by Councillor White be approved.
- (d) it be noted the clerk, as Proper Officer, reported all duly elected Councillors had signed their Declaration of Acceptance of Office in his presence: Councillors Milner, Smith, Wallis and White before and Councillors Elbourne and Raine at, but prior to participating in, this meeting.

25 DECLARATIONS OF INTEREST

RESOLVED that it be noted:

- (a) no declaration of interest not already declared under the Council's Code of Conduct or Members' Register of Disclosable Pecuniary Interests was received.
- (b) no application for dispensation from restrictions on participation in discussion and/or voting was received.

26 CO-OPTION TO COUNCIL VACANCIES

Further to minute 9(b) of the last meeting:

(a) Co-option to vacant seat in Seamer Ward

the Council considered the written application for co-option of James Stockdale.

RESOLVED that:

- (i) Mr J Stockdale be co-opted to the office of Councillor to an ordinary vacant seat in the Seamer Ward.
- (ii) Councillor J Stockdale sign his Declaration of Acceptance of Office before or at, but prior to participating in, the next meeting.

(b) Remaining vacancies in Seamer and Crossgates Wards

RESOLVED that the remaining 3 ordinary vacancies, two in the Seamer Ward and one in the Crossgates Ward, be publicly notified and co-option considered at the next meeting.

27 APPOINTMENTS OF MEMBERS 2022/23

(a) Appointment of Working Group Chairmen and Members

(i) Allotments Working Group

RESOLVED that Councillors Milner, Wallis and White be the appointed Members of the Allotments Working Group 2022/23.

(ii) Centurion Way Community Woodland Working Group

RESOLVED that, further to minute 100(ii) of 14 December 2021, Councillor White be an appointed Member & Chairman and Councillor Elbourne an appointed Member of the Centurion Way Community Woodland Working Group 2022/23.

(iii) Queen's Platinum Jubilee Celebrations Working Group

RESOLVED that, further to minute 141 of 8 March 2022, Councillor Wallis be an appointed Member & Chairman and Councillors Elbourne and Milner appointed Members of the Queen's Platinum Jubilee Celebrations Working Group 2022/23.

(iv) Seamer and Crossgates Health & History Trails Working Group

RESOLVED that, further to minute 24(a)(i) of 10 August 2021, it be noted Councillor Milner continue to be appointed a Member and Chairman of the Seamer and Crossgates Health & History Trails Working Group 2022/23.

(b) Appointment of Representatives on Outside bodies

RESOLVED that the Council be represented on outside bodies, as follows:

- | | | |
|-------|--------------------------------------------------------------------|---------------------------------------------------------------------|
| (i) | Yorkshire Local Councils Associations (YLCA)
Scarborough Branch | Councillors Wallis and Elbourne |
| (ii) | Northern Villages Community and Police (CaP) Group | Councillor Milner |
| (iii) | Crossgates Community Centre
(Management Committee) | Councillor Wallis |
| (iv) | Seamer & Irton War Memorial Hall
(Management Committee) | Councillor White |
| (v) | Seamer & District Youth Centre
(Management Committee) | <i>Clerk to liaise Councillor
Stockdale to confirm or defer</i> |
| (vi) | Seamer Sports Association
(Management Committee) | Councillor Elbourne |

28 PUBLIC PARTICIPATION

The following matters were raised by Councillors and a member of the public, and discussed:

- (a) A verbal report by Councillor Jeffels.
- (b) The sale of affordable homes on Linden Homes' Northfield Meadows development.
- (c) Thanks to Member of the Parish Council for all they were doing.

RESOLVED that:

- (i) Councillor Jeffels' sincere thanks to the Council, for effective joint working and achievements over 17 years, be noted with thanks.
- (ii) The Council's reciprocal thanks and congratulations to Councillor Jeffels, following his election to the County Council's new Derwent Valley and Moor division, be noted.
- (iii) The Council's welcome and congratulations to Councillor Phillips, following her election to the County Council's new Seamer division, be noted.

- (iv) Councillor Phillips' offer to look into reports of the sale of affordable homes on Linden Homes' Northfield Meadows development to a Leeds based Council or Housing Association be accepted with thanks.
- (v) The thanks of a resident be gratefully received.

Councillor Jeffels left the meeting at this point.

29 MINUTES

RESOLVED that the previously circulated minutes of the meeting of the Council held on 12 April 2022 be approved as a correct record and signed by the Chairman.

30 JUBILEE ALLOTMENTS

(a) Matters resolved under delegation

Further to Financial Regulation 4.1 d) & Standing Orders 15(b)(xviii)-(xx), the Council considered a report by the clerk of matters resolved under delegation since the last meeting.

RESOLVED that:

- (i) the report be received.
- (ii) the following decisions taken under Standing Order 15(b)(xix), in consultation with the Members of the Allotments Working Group and then the Chairman & Vice-Chairman, be noted:
 - (1) a replacement poly tunnel of the same size as one which blew down on a plot be approved, either in the same place or, to let the well-used ground recover where previously sited, in the corner formed by the fence with the preceding numbered plot and the grass track, aligning it north/south with the doors on the short sides, subject to a requirement to position the poly tunnel not to overshadow any neighbouring plot.
 - (2) a shed 8' x 6' x maximum 7' high at the ridge on a plot be approved, subject to a requirement to position the shed not to overshadow any neighbouring plot.
 - (3) a shed and a greenhouse, each being 2.4m x 1.8m x maximum 2.8m high on a half plot be approved, subject to requirements to position the shed and greenhouse adjacent and parallel to the plot boundary nearest the road and front hedge, and not to overshadow any neighbouring plot.
 - (4) help to remove a shed and reduce excess vegetation growth on a half plot be not approved.
 - (5) the re-joining of 2 neighbouring half plots and letting of the resulting full plot be approved.

(b) Tenants' Participation

None.

31 HIGHWAYS

(a) Flooding at the eastbound B1261 entry from Seamer to the Byways roundabout

Further to minute 6(g) of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that it be noted:

- (i) the County Council's specialist contractor was scheduled to start further investigation and remedial work, to resolve the apparent obstruction or collapse in the drain causing the recurrent flooding, for a week from 23 May 2022 with a lane closure on the roundabout.
- (ii) as with any drainage works, the full extent of the excavations required would not be known until the investigations had been undertaken.

(b) Sequencing of the green filter arrow on the traffic lights on the B1261 from Crossgates to turn right into Stoney Haggs Road

Further to minute 3(iv) of the last meeting, the Council considered the response of the County Council's Traffic Signals and Signing Engineer, following inspection on 14 April 2022.

RESOLVED that it be noted the green filter arrow on the traffic lights on the B1261, approaching from Crossgates was set, as recommended, to be lit for 10 seconds if a vehicle had already crossed the stop line and was waiting to turn into Stoney Haggs Road when the main green signal ended.

32 CENTURION WAY COMMUNITY WOODLAND

Further to minute 100 of 14 December 2021, the Council considered a report by the Chairman of the Centurion Way Community Woodland Working Group, which was read out by the clerk.

RESOLVED that:

- (i) the report be received, with thanks.
- (ii) the clerk's apology for not having forwarded or printed copies of the report, of the day of this meeting, be accepted.
- (iii) the project proposal, plan and estimated costs be approved.
- (iv) the phased implementation of development of the wild flower meadows during the late spring and early summer 2022, with the development of a footpath and hedging, alongside some thinning of existing boundary trees and public information boards, be approved.
- (v) the clerk be delegated to approve implementation of the project, in consultation with the Chairman of the Centurion Way Community Woodland Working Group and the Chairman & Vice-Chairman of the Council, subject to such implementation being:
 - (1) broadly in keeping with the proposal and plan,
and
 - (2) in keeping with the estimated costs,
and
 - (3) reporting to the Council.

33 CORRESPONDENCE

The Council considered the following correspondence/communications received since the last meeting:

- (a) An initial verbal report by Councillor Phillips.
- (b) Monthly Police Report.

RESOLVED that:

- (i) the reports be received, with thanks.
- (ii) Councillor Phillips' scrutiny on standards in public office, vulnerable adults and children & young people be noted, alongside her related involvement in school transport appeals.
- (iii) Councillor Phillips' focus on the future of model agreements and community led development be noted.
- (iv) Councillor Phillips' offer to raise the need for improvements to the pavement in White Horse Lane, Seamer with the County Council's Highways Customer Communications Officer be accepted with thanks.

34 PLANNING MATTERS

(a) Planning Applications

(i) Applications considered and resolved under delegation

Further to Standing Order 15(b)(xv), the Council considered a report by the clerk.

RESOLVED that the following planning applications responded to and responses made to the Planning Authority under delegation since the last meeting be noted:

- (1) 22/00637/HS Proposed hip to gable roof extension with dormer window to rear, 23 Burtondale Road, Crossgates

RESOLVED that no objection and no comment be raised.

- (2) 22/00698/FL Retrospective application for the siting of 3no. static caravans, for staff accommodation, Stockdales Potatoes, Star Carr Farm House, Spital Road, Seamer.

RESOLVED that no objection and no comment be raised.

35 OUTSIDE BODIES

No reports were received from representatives on outside bodies.

Councillor Phillips left the meeting at this point.

36 FINANCIAL MATTERS**(a) Budget Update 2021-2022**

RESOLVED that the Budget Update for the outturn of 2021-2022 be noted.

(b) Annual Internal Audit Report 2021-2022

RESOLVED that the Annual Internal Audit Report 2021-2022 be received and noted.

(c) Annual Governance Statement 2021-2022

RESOLVED that the Annual Governance Statement 2021-2022 be received and approved.

(d) Accounts and Accounting Statements 2021-2022

RESOLVED that:

- (i) the annual Accounts 2021-2022 be approved.
- (ii) the annual Accounting Statements 2021-2022 be received and approved.

(e) Dates for the period for the exercise of public rights

RESOLVED that the dates for the period for the exercise of public rights be approved as commencing on Monday 6 June 2022 and ending on Friday 15 July 2022.

(f) Accounts for payment and income received

RESOLVED that:

- (i) the accounts received for payment and income received since the last meeting be approved.
- (ii) an invoice received from Seamer & Irton Memorial Hall, since completion of the schedule for this meeting, for room hire in the sum of £25.00 be approved for payment, subject to inclusion on the schedule for the next meeting.
Councillor Milner declared a personal interest and did not participate in consideration of the next matter.
- (iii) an invoice received from the Friends of Seamer Village, since completion of the schedule for this meeting, for Gardening services for The Green in the sum of £350.00 be approved for payment, subject to inclusion on the schedule for the next meeting.
- (iv) additional signatories to the bank mandate be considered at the next meeting.

37 EXCLUSION OF THE PUBLIC

RESOLVED that, under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting and no person may report on the meeting for the following items of business, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

- (a) relating to any individual (*minutes 40 and 44, below*).
- (b) relating to the financial or business affairs of any particular person (including the authority holding that information) (*minutes 38 to 44, below*).
- (c) in respect of which a claim to legal professional privilege could be maintained in legal proceedings (*minutes 39, below*).

38 PLAYGROUNDS AND EQUIPMENT: Repairs and Maintenance – The Green

Further to minute 16(b)(v), (vi) & (viii) of the last meeting, the Council considered a verbal report by the clerk and quotations received.

RESOLVED that:

- (i) Streetscape (Products & Services) Ltd's quotation to replace the surfacing under the Carousel roundabout, within the required range of clearance between it and the underside of the roundabout platform, be accepted and the works awarded accordingly.
- (ii) HAGS-SMP Ltd's offer to provide 'stick on' identification labels, free of charge for local installation, for their Rocker - Seesaw – Gullwing, Swing - Junior - 1 Bay 2 Seat and Carousel roundabout be accepted with thanks.
- (iii) it be noted Wicksteed Leisure Limited and HAGS-SMP Ltd reported being unable to quote for a solution to enclose the access ramp barrier rails with mesh, to prevent small children accessing the pedestrian gate quickly through or climbing over the railings.

- (iv) Streetscape (Products & Services) Ltd be requested to quote for replacing the railing with a bespoke tight mesh product, which they proposed.

39 LAND HOLDING

Further to minute 17 of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that:

- (i) this matter be considered to be temporarily resolved satisfactorily.
- (ii) this matter be deferred for further negotiation in April 2026.

40 OLD SCHOOL HOUSE

Further to minute 18 of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that it be noted Councillor White was going to inspect the window frames with the Agent on 26 May 2022, for consideration of necessary works under delegation.

41 SEAMER AND IRTON WAR MEMORIAL HALL

Further to minute 19 of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that it be noted the issue of the underground soil drain pipe had been resolved by the Seamer & Irton War Memorial Hall Management Committee without the need to engage a plumber.

42 OVERGROWING OF THE FOOTPATH ON THE EAST SIDE OF THE B1261 FROM MUSHAM BANK TO THE BYWAYS ROUNDABOUT

Further to minute 6(f) of the last meeting, the Council considered a verbal report by the clerk.

RESOLVED that this matter be deferred to the next meeting pending a response by the County Council concerning its approved providers and quotations.

43 NOTICEBOARDS

The Council considered a verbal report by the clerk, concerning the refurbishment, replacement and purchase of one or more additional noticeboards.

RESOLVED that:

- (i) quotations be sought
 - (1) to refurbish the Council's existing notice boards, with the exception of that in the stone bus shelter on the B1261 at Crossgates.
 - (2) subject to suitable licence arrangements, to remove the noticeboard from the stone bus shelter on the B1261 at Crossgates, and provide and install a replacement noticeboard nearby.
 - (3) subject to suitable licence arrangements, to provide and install an additional noticeboard near to the new public seat and bin to be installed on Stoney Hags Road.
- (ii) the clerk be delegated to consider and approve quotations and place one or more orders, in consultation with the Chairman and Vice-Chairman, subject to reporting to the following meeting of the Council.

44 RENEWAL OF PO BOX ADDRESS WITH ROYAL MAIL

Further to minute 25(ii) of 13 October 2020, the Council reviewed the 50% contribution to the PO Box address.

RESOLVED that:

- (i) continuation of the 50% contribution to the PO Box address for a further year be approved.
- (ii) payment to the clerk in the sum of £189.00 inclusive of VAT be approved, subject to inclusion on the schedule for the next meeting.

The meeting closed at 9:00 pm

The next meeting of the Council will be held at Seamer & Irton War Memorial Hall, Main Street, Seamer, Scarborough, YO12 4QD, on 14 June 2022 commencing at 7.00pm