

**Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council
held on Thursday 17th March 2022 at 7.00pm at Limpenhoe Village Hall**

Present: Dot Machin (Chair)
Norma Knight
Brenda Pawsey
Steve Bennett
Peter Key
Jan Davis (also District Councillor)

Also present: Melanie Eversfield, The Clerk and 2 residents of the Parish

1. Public Forum

District Cllr J Davis had circulated his report before the meeting.

2. Apologies

Apologies were received and accepted from Kevin Francis, County Councillor A Proctor and District Councillor E Lamings.

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 17th February 2022

The minutes of the meeting were **agreed** as an accurate record and signed by the Chair.

5. Urgent Items to be raised through the Chair

Cllr J Davis gave brief updates in relation to the Norfolk Resilience Forum correspondence and Norfolk Constabulary Crime statistics and crime reporting.

6. Matters Arising

- a) Network Rail – Cllr J Davis stated that he had received information from Network Rail in relation to risk assessments for the different level crossings. He will analyse this for the next meeting.
- b) Noticeboard in Langley Road – The Clerk stated that this has been ordered and is awaiting delivery.
- c) Village Sign – It was noted that renovation works were underway.
- d) Station Road Parking – It was noted that this was still an ongoing issue.

JD

7. Highways and Transport

- a) It was noted that a site meeting taken place on 2nd November with NCC Highways. No further communication had been received. The Clerk had chased and was awaiting timelines.

Clerk

8. Finance

- a) The account summary, budget comparison and bank reconciliation for the financial year ending 31st March 2022 as at 28th February 2022 was received and noted.
- b) Councillors noted salary scale increase in Clerk's hourly rate by £0.24p, which is backdated to 1st April 2021, totalling a backpay of £49.92, which is included in the March 2022 salary payment.
- c) The following payments were considered and **agreed** that all should be paid by Standing Order:-

Clerk

Mrs M Eversfield	Salary March 2022	£266.82
HMRC	PAYE March 2022	£56.60
Limpenhoe Village Hall	Hall Hire	£30.00

9. Ongoing Matters

a) Limpenhoe Village Green

A site meeting with Matt Davies will take place on 25th March at 9.30am

Cantley Pond

b) It was noted that the bench has been ordered and is now just waiting installation.

Cantley Sugar

c) A meeting with Matt Davies has been arranged for 25th March at 11.30am.

d) Platinum Jubilee – It was noted that Cantley School Association will arrange a Jubilee Fete on 9th July 2022.

10. Items for the Next Months Agenda

As per meeting minutes.

11. Date of Next Meeting

Thursday 21st April 2022 at 7.00pm at Cantley Village Hall.

The meeting closed at 8.30pm

CHAIR