

# HARTLIP PARISH COUNCIL

## MINUTES of the Meeting held at Hartlip Village Hall on Wednesday 12 October 2022 from 8pm until 9.25pm

**Present:** Chairman: Cllr Graham Addicott OBE  
Cllr Peter Boundy  
Cllr John Davies  
Cllr John Wright

Parish Clerk: Tracy Still

**Also Present:** Daniel Rollinson, Project Manager, National Highways  
Dan Cawthra, Stakeholder & Communication Officer, Graham (contractor)

### 22/91 Apologies for Absence

Absent with apologies: Cllr Paul White (Holiday)

Apologies also received from: Borough Cllr Alan Horton  
Borough Cllr Richard Palmer

### 22/92 Declarations of Interest

The Chairman reminded Councillors of their duty to declare any interests.  
None were declared.

### 22/93 Confirmation of the Minutes

The minutes of the monthly Parish Council Meeting of 8 June 2022 were proposed by Cllr John Davies and seconded by Cllr John Wright.  
All Councillors in attendance at the June meeting were in agreement that the minutes were a true and accurate record.  
The Chairman signed the minutes as required under the Local Government Act 1972 (sch. 12).

### 22/94 Matters arising from the Minutes

None.

## **22/95 Public Questions**

No members of the public were in attendance.

## **22/96 Junction 5 of the M2 Road Improvements**

The meeting was attended by Daniel Rollinson and Dan Cawthra.

HPC were briefed on the progress of the scheme and informed that the project continued to progress well, even with the dry summer delaying certain works. Total closures of slip roads and work continuing behind barriers, instead of weekend road closures, had allowed the project to be continuous.

Councillors raised a number of issues including the problem of the narrow country lanes through the Parish being used as 'rat runs' between the A2 and the M2 and vice versa. This was leading to speeding becoming an increasing problem throughout the Parish. Many complaints had been received. The matter is being pursued with the police.

The speakers advised that a number of diversions were in place to re-route drivers and CCTV was in place. HPC were advised that a request would be submitted to the Graham Contact Team for speed monitoring to take place on The Street and Lower Hartlip Road.

Dan Cawthra advised HPC that the contractors were happy to offer Parishes support in local projects and to contact him if they wished.

Daniel Rollinson and Dan Cawthra left the meeting at 8.35pm.

## **22/97 Police and Neighbourhood Watch Matters**

PCSO Holmes had been moved to Murston and Roman Wards.

PCSO Kirsty Linge will be her replacement.

PCSO Holmes reported that PC Platt had been requested to assist with speed checks in the local area. These speed checks had not been discussed with the Parish Council and PCSO Linge will be requested to discuss any future arrangements with HPC.

## **22/98 Fires at the rear of Mill Lane**

SBC had been in contact with the landowner.

No further bonfires had been observed.

## **22/99 Report of Chair**

The Chairman reminded Councillors that there had been no meeting of the Parish Council since June.

The meeting which was due to be held in July was cancelled as it was unlikely to be quorate.

No meeting was scheduled for August.

The September meeting had to be cancelled as it fell on a date during the period of official mourning for Queen Elizabeth the Second when public meetings could not be held as each day of mourning was treated as a Sunday.

The Parish Council had continued to operate throughout this period since June with consultations on planning applications and many other matters taking place by means of email.

The Chairman reported that he had, during these months, been involved in HPC business as follows:

#### **Attendance at Meetings**

The Chairman had attended the Swale Area of KALC meeting held on 9 August 2022 when he had been re-elected as the KALC representative on the Swale Borough Council Standards Committee.

Speakers at that meeting were Chief Inspector Joel Mitchell and Flo Churchill, Interim Head of Planning at SBC.

The Chairman had raised the poor level of police attendance at Parish Council meetings.

The Chairman had also attended the Western Area Committee Meeting held on 1 September 2022 when discussions took place about a Youth Project. It is proposed that two youth workers will visit Hartlip, Newington, Lower Halstow and Upchurch one evening a week to look to engage with young people regarding youth provision in the area.

A review of the Conservation Areas of Hartlip and Bredgar is to be undertaken. Work is going ahead on a walking and cycling project for the area.

The Chairman also attended a meeting of the Standards Committee of Swale Borough Council when matters discussed included the proposed new Local Government Association's Code of Conduct.

The Chairman reported that after a year of negotiations with Swale Borough Council, new dog waste disposal bins had been installed to replace the old, damaged bins at the entrance to the allotments and on the Recreation Ground.

These are multi-use bins for dog waste and litter.

#### **Spade Lane**

HPC was provided with an update of recent matters.

#### **Golf balls on the Parkland**

A complaint had been received about golf balls being found in The Parkland.

As no evidence had been provided regarding their source, it was felt that the matter could be taken no further at the present time.

It was agreed that clarification regarding the permitted use of The Parkland by residents of the parish will be made in the Forum.

**Action: Chair**

#### **Signs in Munns Lane**

The Chairman reported that he had contacted Kent Highways to remind them that the 'Slow Children' signs in Munns Lane had still not been repaired/replaced.

## **22/100 HPC Amenities: Councillor Reports**

### **i. Recreation Ground**

Following the safety inspection in July, a quotation of £1479.00 had been received for the required work and repairs. Councillors had accepted the quotation prior to the October meeting and the required maintenance work had been carried out.

### **ii The Parkland**

A Grazier had raised a request to put an additional horse on The Parkland.

This would make seven horses.

Planning guidance suggests 1 horse per acre.

The Parkland is 6 acres and the Parish Council had previously decided that no more than 6 horses should be allowed to graze on it.

Councillors agreed that permission would not be granted with the grazier informed of the decision.

**Action: Chair/Clerk**

In accordance with a Parish Council decision, the Chairman had arranged the purchase of seven oak trees to be planted on The Parkland to mark the Queen's Platinum Jubilee.

Hartlip Community Hub had applied for a grant to subsidise the cost of the trees.

Delivery and planting has been scheduled for December 2022.

### **iii The Allotments**

New agreements and invoices had been issued to allotment holders for the period 1 November 2022 to 31 October 2023.

## **22/101 Other HPC Responsibilities: Councillor Reports**

### **i. Hartlip Village Hall**

Nothing to report.

### **ii. Highways**

Potholes had been repaired in Yaugher Lane and some in Dane Close.

Following a complaint by HPC, KCC had inspected missed pot holes in Dane Close and these were awaiting repair.

A pot hole at the junction of A2/Mill Lane will be reported.

**Action: Cllr Davies**

### **iii. Footpaths**

Nothing to report.

### **iv. The War Memorial**

Nothing to report.

### **v. The Village Pond**

Discussions continue regarding the Village Pond.

## **22/102 Budget for the coronation of King Charles III**

The Coronation of His Majesty, the King, will take place on Saturday 6 May 2023. Cllrs agreed to discuss proposals for celebrations to mark the event and any associated costs when HPC discuss and agree the Parish Council Annual Budget in December 2022.

## **22/103 County and Borough Councillor's Reports**

County Cllr Baldock, Borough Cllr Horton and Borough Cllr Palmer were unable to attend the Parish Council Meeting.

The Chairman reported that he had reminded SBC that the complaint about signage outside The Tuck Inn on the A2 had not been dealt with.

## **22/104 Clerk and Finance Report**

The Chairman had received the draft documents prior to the meeting for checking and correction as per normal practice.

The Bank Reconciliations and Finance Reports for June, July, August and September were presented to the Parish Council.

These were approved by the Parish Council and signed and dated by the Chairman.

BACS payments were presented for signing.

Savills	Access Rights – Car Park/11.10.22-10.10.23	£ 0.50
Savills	Rent for Allotments/11.10.22-05.04.23	£ 65.00
T Still	Clerk Salary September 2022	£ 211.14
T Still	Clerk Expenses September 2022	<u>£ 13.94</u>
		<u>£ 290.58</u>

The Parish Council agreed to continue as part of the SAAA sector led auditor appointment regime.

## **22/105 Planning Matters**

### **Applications received since 14 September 2022.**

Application Ref: 22/504008

Demolition of existing conservatory, 1 no. outbuilding and wall. Erection of a two storey side/rear and single storey rear extension including changes to fenestration and the creation of new front drive parking area at 2 Paradise Cottages, Lower Hartlip Road, Hartlip.

**(No objections subject to any comments by neighbours).**

## **22/106 Correspondence**

The Parish Council had been advised that the Swale Borough Council Local Plan Review Consultation had been paused.

Correspondence had been received regarding planning applications and Parish Council's reasons for objections. HPC will discuss this correspondence at a future meeting.

## **22/107 Information Items**

None.

The meeting closed at 9.25pm.

The next meeting of Hartlip Parish Council will be held at Hartlip Village Hall on Wednesday 9 November 2022 at 8pm.

Signed .....

Date .....