

Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,
Moore Road, Bourton-on-the-Water, Glos. GL54 2AZ

Tel: 01451 820712

Email: clerk@bourtononthewater-pc.gov.uk

To Village & Environment Committee Councillors

You are hereby summoned to attend a **Village & Environment Committee Meeting at 7pm on Wednesday 8th September 2021 in the Windrush Room, The George Moore Community Centre** for the purpose of transacting the following business.

Members of the public and press are welcome to attend but it would be helpful if you could inform the Clerk prior to attendance.



Mrs Sharon Henley
Clerk/RFO

2nd September 2021

Papers for the meeting can be viewed in Dropbox – [VEC](#)

AGENDA

1. Apologies for absence: To receive.
2. Declarations of Interest: To note.
3. To receive and approve the draft minutes of the Village & Community Committee Meeting held on 18th August 2021.
4. Matters Arising:
 - (a) Grass Cutting at Stanway Green
5. Village Maintenance
 - (a) Village Walkaround: To receive update by the Clerk on agreed actions.
 - (b) Update on Tree Survey.
 - (c) Jubilee Orchard (Paper 1): To review specification for quote of £420 from Neil Teague and agree further actions (deferred from previous meeting pending a site visit by Cllr Millett and the Volunteer Tree Warden).
 - (d) Update on Installation of Christmas Tree.
 - (e) Jubilee Village Sign: Update on work required to fixings.
 - (f) CDC Beautification Fund: To confirm final submission for grant funding.
 - (g) Request for dog bin relocation in Rissington Road: To review correspondence and agree if a request should be submitted to CDC in response to resident's request.
 - (h) Bench at Rye Crescent/Rissington Road: To review quote from GM Decorating Services amount tbc and agree further actions.
6. Churchyard & Cemeteries
 - (a) Len Hill Memorial Repairs: To receive update and agree further actions.
 - (b) Annual Risk Assessments: Review and agree further actions
 - i) Churchyard Risk Assessment (Paper 2)
 - ii) Cemetery Risk Assessment (Paper 3)
 - (c) Safety of Memorial headstones: Review requirements

- (d) Bench at Cemetery Lane near pedestrian entrance (Paper 4): To review and agree whether wood treatment and relocation are required.
7. Allotments
- (a) Springvale - Lease Amendment: To discuss updated advice from CDC and agree further actions.
 - (b) Cemetery Lane
 - i) Plot 1B: To receive update on request to install a fence following site visit with plothead.
 - ii) Plot 30B: To review request from plothead for Parish Council to remove existing shed on plot. (Paper 5)
 - (c) Piece Hedge
 - i) Plot 92C - request from plothead to remove trees: To receive update following site visit and agree response.
 - ii) Enquiry from Moore Road neighbour relating to access over allotments and maintenance of fence: To receive update following site visit and agree response.
8. Finance: To review requirements for draft budget 2022-23 and agree recommendations to full Council. (Paper 6)
9. Correspondence:
- (a) Request for installation of a memorial bench (Paper 7)
10. Any Other Business (items to note only)
11. Date of Next Meeting – Monday 13th October 2021 at 7.00 pm.