



MANSTON PARISH COUNCIL

Sir/Madam,

You are hereby summoned to attend a Full Council (Annual) meeting of Manston Parish Council at 7.30pm Monday 11th May 2026 at Manston Village Hall, Manston, for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda. If you are unable to attend this meeting will you please advise the Clerk in advance by email so that your apologies and reasons for absence can be given at the meeting.

1. **ELECTION OF CHAIRPERSON & THE SIGNING OF THE DECLARATION OF OFFICE** – to receive nominations.
2. **ELECTION OF DEPUTY CHAIRPERSON** – to receive nominations.
3. **APOLOGIES FOR ABSENCE**: To receive any apologies of absence.
4. **DECLARATIONS OF INTEREST**: Members are requested to disclose any interest they may have for items on the agenda.
5. **APPROVAL AND SIGNING OF MINUTES 13th APRIL FULL COUNCIL MEETING**
6. **CHAIRMAN'S REPORT**: to receive the report.
7. **FINANCE MATTERS AND AUTHORISATION OF PAYMENTS**:
 - a) **Authorisation of payments**: To approve the monthly payments, 2 Cllrs to sign the cheques or approve bank transfers online with Unity Bank.
 - b) **Bank Reconciliation**: To receive the bank reconciliation, 2 Cllrs to sign the reconciliation.
8. **REVIEW OF THE ANNUAL RISK MANAGEMENT STATEMENT** – Members are requested to approve the Risk Management Statement for 2025-26. The Chairman and Responsible Financial Officer to sign.
9. **REVIEW OF THE SYSTEM OF INTERNAL CONTROL** - To review the effectiveness of the system of Internal Control. Members are requested to consider the Statement of Internal Control in support of the Annual Governance Statement for the year ending 31.03.2026. The Chairperson and Parish Clerk/RFO to sign.
10. **APPROVAL OF ANNUAL GOVERNMENT STATEMENTS FOR 2026-26** - The Council has to formally resolve to approve the **Annual Governance Statement (Section one)** for 2025-2026. Once approved the Chairman and Clerk/RFO to sign The Annual Return.
11. **APPROVAL OF ACCOUNTING STATEMENTS FOR 2025-26** - The Council has to formally resolve to approve the **Accounting Statements for 2025-26 Section two)** which the Clerk/RFO has already signed, once approved the Chairman will sign.
12. **THE EXERCISE OF PUBLIC RIGHTS DATES** – to note the dates have been set as Tuesday 23rd June 2026 until Monday the 3rd August 2026

13. PLANNING: to consider and note applications/decisions made from TDC including any late applications due to expire.

KCC/TH/0050/2026 - Land at Manston Road, Margate, Kent, CT9 4JW
Update on the HTE Planning Application.

F/TH/25/1255: Grenham Lodge Manston Road East Ramsgate
Variation of conditions to planning application **F/TH/23/0437**

14. HIGHWAYS:

- a) Highways improvement update
- b) Traffic Issues in Preston Road (concerns by residents from The Leys)

15. MANSTON PARK:

- a) to receive the park check
- b) Tree work at the Leys: to consider a quote from Oakley Jones.
- c) Football pitch update
- d) Damaged perimeter fence (The Leys)
- e) Noise nuisance from the dog park

16. INDIVIDUAL REPORTS TO NOTE & to Welcome new KCC and TDC Cllrs

17. PUBLIC QUESTIONS/ITEMS FOR THE NEXT AGENDA: Meeting to be adjourned for a 15-minute session for parishioners to raise matters, individual contributions should be kept under 5 minutes. The Public may participate with the Council's consent, please email the Clerk with any contributions relevant to items on the agenda.

18. DATE OF NEXT MEETING: Monday 8th June 2026

Mrs Elizabeth Carr, Clerk to the Council,