

To decide when to hold the Annual Parish Meeting and whether to plan for in person or via zoom.

1. See NWPC explanation of Annual meetings (Document 12a)
2. See SLCC guidance on Annual meetings (Document 12b)
3. Note that legislation has been changed to allow the Annual Parish Meeting to be held by Zoom this year.¹ & ²
4. Decide on Date

Earliest	Latest	Suggestion
1 st March	1 st June	Friday 30 th April as year end audit will be completed by then. OR Defer to later in the year.

5. Decide on method for presentation. (suggest prepare for Zoom AND in person)
6. Agree costs (if held in person)

¹ [Original Legislation](#)

² [Amended Legislation](#)