

Melverley Parish Council

Chairman: Mrs. S. Herbert-Jones Tel: 01691 682673

Minutes of the Meeting of Melverley Parish Council, held at the Village Hall, Melverley Wednesday 6th November 2019 at 8.00 pm

Present: Cllrs Mark Edwards (ME), Sally Herbert-Jones (SHJ)(Chairman), Cath Jones (CJ), Roger Jones (RJ), Rosy Harding (RH).

In attendance: Ian Cruise-Taylor – Parish Clerk

19.48 Welcome and apologies – there were no apologies

19.49 Public session: To provide an opportunity for members of the public to speak (10 mins)
2 members of the public were present and raised two issues which the Council noted:

- i) Concerns about access to vulnerable parishioners by care services during floods. It was agreed that the care company would liaise with the Parish Council regarding its visits schedule so that, if possible, members of the Council or other volunteers could assist with suitable vehicles.
- ii) Concerns about flooding resulting from blocked ditches, in the vicinity of Tythe Cottage. It was agreed that the Council would liaise with both Melverley Drainage Board and Shropshire Council to seek remedies

19.50 Declarations of Interest: the log was initialled with no declarations of interest

19.51 The minutes of the meeting on 4th September 2019 were unanimously approved

19.52 Reports on ongoing items not on the agenda

- a. traffic safety mirrors – Council considered a number of quotes and unanimously agreed to purchase a 600 mm mirror and fixings from The Workplace Depot **(Clerk to action)**
- b. Parish Council policies – the Clerk reported that some additional policies were needed to ensure continued compliance and that these would be brought forward for approval over the next year **(Clerk to action)**
- c. Internal Auditor's report – the Clerk reported that action would be taken in the coming months regarding items raised in the Internal Auditors report **(Clerk to action)**. The Clerk also noted that the current Internal Auditor was no longer going to be available and that the Council would need to appoint an alternative before the next Audit in April 2020.
Councillors to identify possible internal auditors
- d. Meeting regarding Rodney's Pillar – RH informed the Council that there were concerns about the condition of Rodney's Pillar and that fund-raising activities were needed so that repairs could be undertaken. It was **unanimously agreed that the Council would support activities where appropriate.**
- e. Parish noticeboards - Cllr Sally Herbert-Jones informed the Council of a quote to replace the two notice boards from Morgan's in Oswestry at £150 each. It was **unanimously agreed to place an order. (SHJ to action)**. Further quotes would be needed for name plates.

19.53 Planning: Council considered the planning application:

19.53.1: 19/04536/FUL: Meadow Farm, Melverley, Oswestry, Shropshire, SY10 8PG.
Proposal: Erection of single storey side extension **unanimously agreed to support.**

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- 19.54 Climate Change Resolution – Council considered this and unanimously agreed that to develop a resolution which suited local circumstances, and to refer to it in the next available edition of Telescope **(clerk to action)**
- 19.55 Closure of post boxes in the Parish – it was unanimously agreed that the **Clerk should write to the Post Office to complain.**
- 19.56 Defibrillator project – SHJ reported that a further donation had been received **(to be noted in report to Telescope)**
- 19.57 Crew Green Bridge – the condition of the bridge has been the subject of a report which shows that work needs to be done to maintain it. It was unanimously agreed that a letter requesting action be sent to Shropshire Council **(Clerk to action)**
- 19.58 OPCC rural crime survey – it was unanimously agreed that the Clerk would respond on behalf of the Council
- 19.59 Finance
- a. Council noted and approved the Bank Account Reconciliation - £5,569.23 at 30th September
 - b. Council approved the payment of the following:
 - i. Clerk's salary £220.13
 - c. Council noted the half year budget information. In discussion it was agreed that an introductory training session be organised locally for councillors, and to invite neighbouring Councils to be involved and share costs (estimated at £350-400) **(Clerk to action)**
- 19.60 To receive external reports
- a. Shropshire Council – no-one present
 - b. Police – no-one present
 - c. Local Area Committee – attended by SHJ who had raised the issue of Crew Green Bridge with a representative of Shropshire Highways Department
- 19.61 Correspondence
- a. Impetus fund – grant opportunity – referred to the Village Hall Committee
 - b. V.E. Day 2020 activities – to be discussed at the next meeting
- 19.62 To confirm the date of next meeting as 8th January 2020 – to include an item on the budget for 2020-2021

SignedChairman

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