

Lanhydrock Parish Council: Minutes of Meeting held in the Lanhydrock War Memorial Hall at 19:30 on Monday 26<sup>th</sup> September 2016

Administration

In attendance: Cllr. M. Coad (Acting Chair), Cllr. W. Ayres, Cllr. P. Miller, Sarah Knight (Clerk), Cllr. Chris Batters (C.C.) and three members of the public, as per the Attendance Register.

Apologies: Cllr. J.A. Coode, Cllr. A. Hill.

Declarations of Interest: None.

Public Forum

1. Reports:
  - a. **Cornwall Council:** Cllr. Batters noted the recent correspondence between the Clerk and Cornwall Council regarding damage to the bridge at Respryn and asked to be copied in on any correspondence in future.
  - b. **Police:** No report submitted. Cllr. Batters suggested contacting P.C. Andrew Stewart for the police report on the vandalized bollard at Respryn.

Planning Matters

2. **PA16/08185 (Lanhydrock Estate Company):** Representing Lanhydrock Estate Company (LEC), Andrew and Simon Williams and Walter Wonnacott presented their plans for twenty dwellings on Land at Treffry Farm. A. Williams stated that the plans remained largely unchanged from their earlier application (PA15/07721) but the width of car parking spaces had been clarified. He advised the council that nine people had already expressed interest in the development and that a Section 106 agreement placed on at least 50% of the houses would ensure that those dwellings remained affordable for local people in perpetuity. The Council resolved to support the application.

**Proposed by:** Cllr. Ayres **Seconded by:** Cllr. Miller **Carried:** *Nem. Con.*

3. **PA16/ 07030 (River Field, Lanhydrock):** Cllr Ayres queried why this application had not been brought before the Council and the Clerk explained that no paper application had been received for it. The Clerk stated that she would contact the Planning Department of Cornwall Council to investigate what had happened to the paperwork.

## Parish Matters

4. **Superfast Broadband Update:** A. Williams reported that the BT street cabinet recently installed on Treffry Roundabout was expected to go live in the next few weeks and that he and Robert Ellis were continuing to campaign for superfast broadband coverage to be extended throughout the entirety of Lanhydrock. Cllrs. Miller and Ayres thanked him for his efforts so far and the progress made.
5. **Local Devolution Fund – Ideas for funding:** It was agreed that Cllr. Ayres would attend the meeting of the Bodmin Community Network Panel (BCNP) at Chy Trevail on 10<sup>th</sup> October, to present a request from Lanhydrock Parish Council for £100 worth of bulbs for planting in the verge along the B3268 and £500 towards signage for the Lanhydrock fete.
6. **Fly Tipping within Lanhydrock:** Cllr. Ayres noted several recent incidents of fly tipping in Lanhydrock, which she had reported to Cornwall Council.
7. **Parking Issues at Respryn:** The Council noted recent correspondence between a parishioner and the National Trust regarding inconsiderate parking at Respryn. It was noted that the National Trust were planning to refresh their Welcome Team training in response to this. Cllr. Batters requested that the Clerk email him the details of the correspondence.
8. **Respryn Bridge:**
  - a. **Review of signage:** The Clerk reported that she had written to Cornwall Council and they had agreed to review the adequacy of signage leading to Respryn Bridge. Cllr. Miller requested that the Clerk write to Trewithen Dairy to ensure their drivers are aware of the width restriction on the bridge.
  - b. **Damage to bollard:** It was noted that a cast iron bollard at the entrance to Respryn Bridge had recently been vandalized. The use of the bridge by farm vehicles was discussed and A. Williams requested that a previously erected granite post was not replaced as it made the bridge inaccessible to farm vehicles that were within the width tolerance of the bridge.

Public Forum Closed

## Regular Business

9. The following minutes were approved:
  - a. 19.07.2016
  - b. 07.09.2016 (Extraordinary Closed Meeting)
10. Matters Arising: None.



## Correspondence

### 11. Correspondence received and dispatched since the last Meeting:

#### Received:

Date	Sender	Regarding
19.07.2016	Mrs J. Hoskin	Replacement of Chairman, P45, P60 & final payment
08.08.2016	Mrs J. Hoskin	Request for agenda, minutes, P45, P60
17.08.2016	HMRC	£400 debt on PAYE account
03.09.2016	HMRC	£183.63 credit on PAYE account
15.09.2016	Tanya's Courage Trust	Request for support

#### Dispatched:

Date	Addressee	Regarding
05.08.2016	Mrs J. Hoskin	Response to email of 19.07.2016
10.08.2016	HMRC	Confirmation of tax status requested
25.08.2016	HMRC	Appeal re. £400 PAYE debt
11.09.2016	Lanivet Parish Council	Confirmation of attendees at Rural Parishes Meeting
12.09.2016	Barclays Bank	Change of signatories on parish account
12.09.2016	Mrs J. Hoskin	P45 & final payment
14.09.2016	Cornwall Council	Signage at Respryn

## Finance

**12. Report to date:** The Clerk provided the latest bank reconciliation, which showed outstanding cheque payments to HMRC of £31.80 and Mrs. J Hoskin of £127.62. The Clerk informed the Council that she had received correspondence from HMRC stating that the Council had been charged a penalty of £400 for failure to submit a P35 for the tax year 2013/14, which she had appealed. She had also received correspondence from HMRC stating that the Council had acquired £183.63 credit on its PAYE account in 2016, and she had responded to this correspondence by telephone.

### 13. Online Banking:

- a. It was agreed that Cllr Miller be removed as a nominated cardholder for the Parish bank account.

**Proposed by:** Cllr. Ayres **Seconded by:** Cllr. Coad **Carried:** *nem. con.*

- b. It was agreed that Cllr Coad be added as a nominated cardholder for the Parish bank account.

**Proposed by:** Cllr. Ayres **Seconded by:** Cllr. Miller **Carried:** *nem. con.*

**14. Date of next meeting:** Monday 28<sup>th</sup> November 2016.

09/2016

Public and Press excluded.

Signed and Accepted as a correct record

Chairman

A handwritten signature in blue ink, appearing to read 'S. M. Wood', written over a horizontal line.

Date: 28.11.2016

Closed Session

15. The following payments were authorised:

Recipient	Cheque No.	Reason for payment	Amount
S Knight	100247	Clerk Salary + Expenses	
HMRC	100248	PAYE tax on Clerk Salary	

Meeting Closed at: 21.05

Signed and Accepted as a correct record

Chairman



Date: 28.11.2016