

NORTH VALE PARISH COUNCIL
COUNCIL MEETING
DRAFT MINUTES
Monday 19th February 2018
Holton Village Hall

Present – David Young (Chairman), David Badham-Thornhill, Janet Down, Gillian Freeman, Douglas Hodges, Jenny Chambers, James Lee, Hannah Croft & Graham Boaler

In attendance – David Chapman (Clerk) & Hayward Burt

Electors Question Time/Comments – none

County / District Councillors Reports

Hayward Burt reminded Councillors of the deadlines for consultations regarding the A303 improvements, and changes to the SSDC local electoral wards.

18.11 Apologies - Simon Ford & William Wallace

18.12 Declaration of Interest/Dispensations – none

18.13 Minutes of Last Meeting

Agreed and signed the minutes of the last Parish Council Meeting on 15th January 2018

18.14 Matters Arising from Minutes

Clerk reported that the contact details for anyone wanting to report fly tipping or litter to SSDC had been put on the notice boards.

18.15 Planning Applications

18.15.1 18/00275/FUL – Michael Gillman, Land West of Elliscombe Cottage, Gibbet Road, Maperton – erection of an extension to existing barn / agricultural store – Councillors endorsed the concerns of neighbours that the proposed development should not have the potential for residential occupation. There were also concerns about the proposed design of the building.

18.16 Planning Decisions

18.16.1 17/03980/FUL – Mr James Parker, The Old Brickyard, Witherley Farm, Maperton BA9 8EG – siting of 1 No. 40ft container, 2 No. 20ft containers and a wooden pole store (retrospective) – application refused – noted.

18.17 Correspondence

18.17.1 Somerset Waste Partnership - newsletter

It was noted that SWP intends to end their current contract with Kier 18 months early and that they aim to include more types of plastic in their kerb side collections.

18.17.2 Somerset County Council – Library Services Consultation – **noted.**

18.17.3 Somerset County Council – confirmation of training for Finger Post Restoration – **noted..**

18.17.4 South Somerset District Council – Consultations regarding improvements to A303 Sparkford to Ilchester and A358 Ilminster and Taunton – **noted.**

18.18 Action List – General

18.18.1 Review Draft Risk Assessment and Internal Controls

The Risk Assessment and Internal Controls were reviewed and agreed.

18.18.2 Review the Draft list of Assets

The list of assets was reviewed. The ownership of the notice boards at Holton and North Cheriton was discussed. The ownership of the bus shelter on the A357 at North Cheriton was also discussed. It was agreed that they should added to the insurance schedule to be safe but that Councillors would make enquiries as to their ownership.

18.18.3 Fireproof Box for cemetery documents

Clerk reported that the documents are stored in a fire proof box. It was agreed that the metal container that the cemetery plan is stored in is fire proof.

Clerk reported that an application has been submitted for £308 to the Transparency Code fund to cover the cost of previously purchasing the computer and printer.

Clerk reported that all the necessary Auto Enrolment obligations under the Pension Regulator have now been met.

18.19 Financial Matters

18.19.1 Review of bank balances

The bank balances and bank reconciliation at 31st January 2018 were reviewed. The joint funds currently stand at £7,662.94

18.19.2 Authorise Cheques

100997 - £45.00 H M Revenue & Customs – PAYE on Clerk's pay February 2018

100998 - £10.00 Holton Village Hall – hall hire for tonight's meeting

100999 - £196.60 D Chapman - Clerk's pay and expenses February 2018

101000 – Somerset Association of Local Councils – annual subscription and training fees.

18.19.3 Letter from SSDC regarding contribution towards the CAT bus

Councillors agreed to donate £100 per year for the next three financial years.

Clerk reported that a meeting had been held with the internal auditor to discuss the audit of the 2017 – 2018 accounts.

18.20 Matters of report and items for next meeting.

18.20.1 The next meeting will be held on Monday 19th March 2018 at 7.30pm in Holton Village Hall

D Young reported that there were 2 potholes in Higher Holton road. Clerk to contact Highways Department.

Meeting finished at 20:30

David Chapman

Parish Clerk

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