

Elkesley Parish Council

I hereby give you notice of the Annual Meeting of the Elkesley Parish Council to be held on Tuesday 16th May 2023 at 7.10pm in the Elkesley Memorial Hall, High Street, Elkesley.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Please note that meetings may be recorded.

Dated this 9th May 2023

Mrs W Davies

Clerk to the Parish Council

AGENDA

- 1) Election of Chair
- 2) Election of Vice-Chair
- 3) To receive signed Acceptance of Office forms
- 4) To receive apologies and reasons for absence
- 5) To receive and record declaration of interests from Members in any item on the agenda
- 6) To receive the Chair's report
- 7) To suspend the meeting to hold a 10 minute public session
- 8) To receive reports from the District & County Councillors
- 9) To approve the minutes of the meeting held 18th April 2023
- 10) To confirm that the criteria has been met for the Council to continue using the General Power of Competence
- 11) To receive and note the Annual Internal Audit report for the year 2022-23
- 12) To approve the Annual Governance statement for the year 2022-23
- 13) To approve the Accounting Statements for the year 2022-23
- 14) To approve the Certificate of Exemption for the year 2022-23
- 15) The Responsible Finance Officer to set the commencement date for the exercise of public rights
- 16) To approve the payments as listed and the Financial reports for 30th April 2023
- 17) To review & approve the insurance for 2023-24
- 18) To appoint Councillor's responsibilities
- 19) To appoint representatives for external groups
- 20) To review the Standing Orders and Financial Regulations
- 21) To consider any planning applications as listed or planning correspondence
- 22) To consider joining the Lengthsman Scheme
- 23) To organise the next steps for a public meeting with the Climate Change Manager
- 24) To receive reports and consideration of any expenses on the following:
 - a. Sports field, play area and BMX safety inspections
 - b. Cemetery
 - c. Defibrillator inspections
- 25) To receive highways and service faults
- 26) To receive items for information only
- 27) Time and date of the next Parish Council meeting

Payments:

- 1) Wages £667.20 (SO)
- 2) J O'Brien – reimbursement of expenses for the Coronation and refreshments £15.41
- 3) R May – Reimbursement for grass cutting fuel £26.65
- 4) Elkesley Memorial Hall – room hire for Village clean-up day £17.00
- 4) Elkesley Memorial Hall – room hire and PO contribution £TBA
- 5) S.L.C.C – subscription for 2023-24 £101
- 6) Zurich – Insurance for 2023-24 £1827.65