

BRINDLEY & FADDILEY PARISH COUNCIL

www.brindleyandfaddileypc.org.uk

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Clerk

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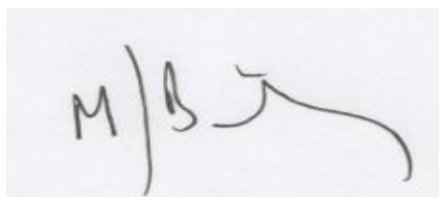
NOTICE OF PARISH COUNCIL MEETING

Parish Councillors are summoned to a meeting of the Parish Council

DATE: MONDAY 6TH NOVEMBER 2023

TIME: 7.30pm

VENUE: GOODWILL HALL, WREXHAM ROAD, FADDILEY
CW5 8JF



Signed: _____

Date of Issue: 31st October 2023

Enquiries to: Mark Bailey (Clerk)

Tel: 07854445636

To: Members of the Parish Council

Copies: Borough Councillor James Pearson (Wrenbury)

Note:

Members of the public are asked to print their own copy of the agenda from the website.

Members of the public without access to the Internet are asked to contact the Clerk by no later than noon on the day of the meeting to ensure that sufficient spare copies of the agenda are available.

AGENDA

PART A

1 APOLOGIES FOR ABSENCE

Apologies for absence should be notified to the Clerk before 6.00 pm on the day of the meeting, if possible.

2 DECLARATIONS OF INTEREST

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

If declarations are not made at this point in the proceedings, they should be made as soon as the Member becomes aware of an interest.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare (or not) is the responsibility of the Parish Councillor, based on the circumstances of the matter in hand.

3 THE BADDILEY TRUST

Gilbert Hitchen to attend the meeting and explain the role of the Baddiley Trust.

4 MINUTES – 7TH SEPTEMBER 2023 (PARISH COUNCIL MEETING)

To approve, as a correct record, the minutes of the above meeting held on 7th September 2023.

<http://www.brindleyandfaddileypc.org.uk/shared/attachments.asp?f=892ddb44%2D11a6%2D4214%2Dac07%2Dbfd94a7e0e6b%2Epdf&o=DRAFT%2DMinutes%2D%2D%2D7%2DSept%2D2023%2Epdf>

5 MATTERS ARISING

To raise any matters from the above minutes.

6 PUBLIC QUESTION TIME

Members of the public can ask questions or address the Parish Council.

7 CASUAL VACANCY

One vacancy exists on the Parish Council following the elections on 4th May 2023. As per the Parish Council's Standing Orders, the vacancy has been advertised. The Council is now invited to co-opt an individual to fill the vacancy.

The Clerk will read out the names of any individuals who have indicated that they wish to be considered for the vacancies. Parish Councillors present at the meeting are then asked to nominate individuals. Any nominations must also be seconded. Councillors may nominate any other individuals known to them in addition to the names read out by the Clerk. Candidates do not have to be present for the decision but may be invited to speak in support of their candidature prior to any nomination.

RECOMMENDATION:

Members are asked to nominate an individual to fill the vacancy on the Parish Council and vote on any nomination(s).

8 FINANCIAL MATTERS

The following financial matters are presented to Members.

7.1 **Ledger/Bank Reconciliation Statement (1.4.23-30.09.23)**

The ledger/bank reconciliation statement for the period 1st April 2023-30th September 2023 is presented to Members for note.

<http://www.brindleyandfaddileypc.org.uk/shared/attachments.asp?f=31c4e5ce%2D9c22%2D4be6%2D9a4d%2Dab4f4510279e%2Epdf&o=Brindley%2Dand%2DFaddiley%2DParish%2DCouncil%2DLedger%2D01%2E04%2E23%2D%2D%2D30%2E09%2E23%2Epdf>

7.2 **Budget Monitoring Report/Receipts and Payments Summary (Quarter Two – 2023/24 – April-Sept 2023)**

The budget monitoring/receipts and payments summary for the second quarter of the 2023/24 financial year are presented to Members for note.

BUDGET MONITORING

<http://www.brindleyandfaddileypc.org.uk/shared/attachments.asp?f=6c5a2ba1%2D3a93%2D4c02%2Db790%2D0814c757a002%2Epdf&o=Budget%2DMon%2DSept%2D23%2D31%2E10%2E23%2DBM%2Epdf>

RECEIPTS AND PAYMENTS

<http://www.brindleyandfaddileypc.org.uk/shared/attachments.asp?f=c70f3c70%2D23da%2D40a6%2D98da%2D012be96c064f%2Epdf&o=Budget%2DMon%2DSept%2D23%2D31%2E10%2E23%2DRP%2Epdf>

7.3 **Budget Report 2024-25**

To consider the attached report on setting a budget for 2024-25 and to put forward initial proposals for the budget, taking into consideration the budget monitoring reports presented in agenda item 7.2. The final decisions on budgets to be taken at the January 2024 meeting.

<http://www.brindleyandfaddileypc.org.uk/shared/attachments.asp?f=c8fac78c%2D41ee%2D4df5%2Db684%2D508357ea7740%2Epdf&o=Report%2D%2D%2DBudget%2D2024%2D2025%2D31%2E10%2E23%2Epdf>

7.4 **Authorisation of payments**

£288.42	Dr MJ Bailey – salary payment for Clerk (Oct/Nov 2023)
£72.11	HMRC for months 7 and 8 of the tax year (Clerk's salary)
£106.20	Shires Accountants (Payroll M7-M12)

RECOMMENDATION:

Members are asked to approve the above payments.

7.5 **Bank Mandate**

The Parish Council is requested to make the following changes to the authorised signatories in the current bank mandate.

To remove the following from the list of authorised signatories: -

- Robert Ford
- David Latham
- Alan Williams

and replace with any signatories nominated by the Parish Council.

The following are signatories at present: -

- Paul Robinson
- Graham Barlow
- Mark Bailey

The Council is also asked to approve setting up online banking for the Parish Council.

RECOMMENDATION:

Members are asked to note and approve the changes set out above.

8 CHAIRMAN'S REPORT

The Chairman of the Parish Council can provide a report to the Council under this item.

9 BOROUGH COUNCILLOR'S REPORT

Borough Councillor James Pearson to report on any Cheshire East Council matters of interest.

10 HIGHWAY MATTERS

The Parish Council is to receive an update on highway matters in the parish and/or affecting the parish.

11 PLANNING MATTERS

This is for the Parish Council to discuss any planning issues affecting the area.

12 COMMUNICATION/SHARED INFORMATION

To discuss any communication issues. Members may share any other information, but formal decisions cannot be taken under this item.

The following items are to be discussed: -

- Newsletter
- Christmas Event
- D-Day 80th Anniversary Event

13 DATE OF NEXT MEETING

Tuesday 2nd January 2024 7.30pm – Goodwill Hall

14 EXCLUSION OF PRESS AND PUBLIC

To agree to exclude press and public due to confidential nature of items in accordance with section 1(2) of Public Bodies (Admission to Meetings) Act 1960. This is pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that discussions may involve the likely disclosure of exempt information as defined in the provisions of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

15 WEBSITE

Members are asked to consider options for the Parish Council's website (information has been emailed to Members separately).

Notes

1) Members of the Public

The Parish Council welcomes and encourages members of the public to attend its meetings. You are requested to enter and leave quietly and to remain quiet during the meeting. Mobile phones and pagers should be switched off, and no food or drink should be brought into the meeting.

Members of the public are not able to participate in meetings but are able to ask questions or make a statement, prior to the start of the meeting. In addition, if you feel there is a matter which should be brought to the attention of the Parish Council you may contact the Clerk, the Chairman, or any member of the Parish Council, and arrangements can be made to place the item on the agenda for the next meeting, if appropriate.

On occasions, members of the press and public will be excluded from the meetings when the business to be transacted is of a confidential nature; for example, dealing with individual people, staffing matters, contracts, and financial affairs of other parties.

2) Parish Councillors

A) Notice of items

The Parish Council cannot lawfully decide any matter which has not been specifically included on the agenda, and there is case law to this effect (*Longfield Parish Council v Wright (1918) 88 LJ Ch 119*).

B) Planning Grounds The grounds on which observations can be made on planning applications are as follows –

- | | |
|--|---|
| 1 Development Plan in all its aspects | 8 Appropriateness of use taking account of local area |
| 2 Government legislation and guidance | 9 Effect on highway safety |
| 3 Siting | 10 Landscape |
| 4 Design | 11 Listed buildings |
| 5 External appearance | 12 Conservation areas |
| 6 Compatibility with street scene | 13 Land |
| 7 Development effect on neighbouring properties, contamination, amenities, and privacy | 14 Flooding |

Non-Relevant Matters

- | | |
|---|--|
| 1 Matters controlled by other legislation | 6 Business competition |
| 2 Effects on private rights | 7 Personal circumstances – health/finance |
| 3 Provisions in covenants/deeds | 8 Ownership |
| 4 Effect on property values | 9 Moral issues |
| 5 Private opinions | 10 Matters which might breach legislative requirements |

Note: If the Parish Council agrees, in principle, with an application, but not in all aspects, suggestions for “development conditions” can be made, in line with relevant factors.