



Cantley, Limpenhoe and Southwood Parish Council

19 Willow Close, Brundall, Norwich NR13 5PZ

Email: cantleyparishcouncil@gmail.com Tel: 01603 712943

Clerk to the Council: Mrs Melanie Eversfield

Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected. A copy of the Council's Filming at Meetings Guidance is available on request.

To members of the Public,

You are hereby invited to attend a meeting of Cantley, Limpenhoe and Southwood Parish Council at **Limpenhoe Village Hall, Thursday 19th April 2018, 7pm** for the purpose of transacting the following business:

M J Eversfield

Parish Clerk, 13th April 2018

- 1) Public Forum**
- 2) To note that Ray Smith has resigned from the Council and the Clerk has informed Broadland District Council.**
- 3) To consider apologies for absence**
- 4) Declaration of interest for items on the agenda and applications for dispensations**
- 5) To confirm the minutes of the meeting held on Thursday 15th March 2018**
- 6) Urgent items to be raised through the Chair**
- 7) Update on matters arising from minutes**
 - a) Greater Norwich Local Plan – Parish Council's response submitted, details of which will be in the Newsletter.
 - b) Historic England – Limpenhoe War Memorial now listed as Grade II.
- 8) Highways and Transport**
 - a) To consider the future of the Tree Warden role.
 - b) To receive an update on the resignalling works by Network Rail.
 - c) Any other matters arising
- 9) Finance**
 - a) To consider payment of the following

i)	Melanie Eversfield	Salary – March 2018	£168.77
ii)	Melanie Eversfield	Expenses	£24.12
iii)	HMRC	PAYE for Melanie for March 2018	£42.00
iv)	Vicky Powell	Final Salary payment – March 2018 (SO)	£191.60
 - b) To consider grass cutting agreements for Cantley Village Pond for 2018/2019.
 - c) To consider report from the Clerk regarding support for the Parish Council in 2018/2019.
 - d) To consider renewal of membership to Parish Online at a cost of £36.00.
 - e) To consider change to banking arrangements.
 - f) To consider arrangements for Internal Audit for 2018/2018.
- 10) Correspondence**
 - a) Broads Authority re. Examination stage of the Broads Local Plan.
 - b) Norfolk County Council re. Roadshow invite.
- 11) Ongoing Matters**
 - a) Limpenhoe Working Group update
- 12) New Matters**
 - a) To receive report from the Clerk regarding General Data Protection Regulations.
- 13) Items for Next Month's Agenda**
- 14) To confirm date of the Annual Parish Council Meeting as Thursday 17th May, at 7pm at Cantley Village Hall.**