

# SHOREHAM PARISH COUNCIL

Parish Clerk: Amanda Barlow  
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## **MINUTES of a MEETING of SHOREHAM PARISH COUNCIL**

Shoreham Village Hall 5 April 2023 at 7:30pm

Present: R Blamey, B Jeffery (Chair), N Powell and M Sheward

Also Present: 7 members of the public (in part), Cllr I Roy (District) (in part), Cllr J Edwards-Winsor (District) (in part), Amanda Barlow (Clerk)

Apologies: Cllr R Gough (County) (in part), Cllr R Waterton (District), Cllrs Histed, Cockburn and Hibbins

Public Forum: None

### 1. To receive any apologies for absence.

Apologies were received and accepted from Cllrs Gough (County) Hibbins, Cockburn and Histed.

### 2. To receive any disclosures of interest from Members in respect of items of business included on the agenda for the meeting.

None.

### 3. District/County Councillor Reports

Cllr Irene Roy (District) advised:

- The A225 Speed reduction proposal was agreed at the JTTC and is in the design phase and is planned for the Autumn.
- Cllrs Roy, Jeffery, Powell and Histed with the Clerk met last week to discuss the main issues to raise with Highways.
- The following items were considered to add on to the
  - Red surfacing on A225
  - Vehicle Activated Indicator machine
  - Pedestrian refuge island
  - 20mph zone
  - Safety around the George Bend.
- Cllrs Roy, Powell and Jeffery met with the new Kent Highways Officer, Nigel Rowe
- The plan is to push forward the proposals.
- Members asked about the new steps to link the pathway to the new Shoreham Path and he will confirm if there is any objection from Highways.
- Highways agreed to look at double yellow lines to prohibit parking by the station.
- The Clerk was asked to write to residents to cut a bush back as it is cover the signage at top of Church Street.

**Cllr Roy reminded residents that they will need photographic ID for the elections on 4 May 2023. You can reply for a proxy vote or postal vote but must do so by 18 April 2023.**

Cllr Edwards-Winser (District) advised that SDC have made £1.8million available for the new leisure centre operative and golf courses. A paper with more information is attached at Appendix A.

Cllrs Roy and Edwards-Winser left the meeting.

4. To consider, and approve if appropriate, which agenda items are sufficiently confidential as to warrant exclusion of members of the press and public under the provisions of The Public Bodies (Admission to Meetings) Act 1960

None.

5. To receive and authorise for signature by the Chairman, the Minutes of the meetings held Wednesday 1 March 2023

**Members resolved to agree the minutes of 1 March 2023.**

6. Matters arising from the minutes not covered by Agenda items

- 6.1 Re-surfacing of Tennis Courts/MUGA  
The area around the recreation ground is being cleared and the work is due to start in mid April providing the ground is not too soft.

- 6.2 Refurbishment of Public Convenience  
The refurbishment has been completed.

- 6.3 Bollards  
Cllr Jeffery met with residents who were concerned about the location of the bollards and a new location was agreed.

- 6.4 Defibrillators  
They are all in place and registered.

Platform 2 at the station  
Darenth valley golf club reception  
Outside The Kings Arms  
Outside The Village hall  
Outside The Samuel Palmer  
Outside The Crown  
Entrance to Kingsdown Meadow, Romney Street  
The phone box outside The Rock and Fountain Pub (now closed)

- 6.5 Jubilee Gate  
  
The PCC thanked the PC for the donation towards the new Jubilee Gate.

- 6.6 Woods around Shoreham

Cllr Sheward advised that he had responded to the email traffic about the woods.

**Members agreed that the Parish Council should meet with the Sevenoaks Tree Officer and asked the Clerk to next meeting of the Full Council on 17 May 2023.**

## 7. Highways Working Party

Verbal update from Cllrs Jeffery and Powell following meeting with Nigel Rowe of KCC Highways on 5 April 2023.

This item was covered under Agenda Item 3. District Councillor report.

## 8. The Coronation

8.1 Grant for Shoreham Parish party

**Members resolved to award a grant of £1,000 to Henry Desmond to support the party at Shoreham recreation ground to celebrate the Coronation of HM The King.**

8.2 British Legion

- **Members agreed that they would get a quote to get the War Memorial repaired.**
- **Members resolved that the British Legion could plant an oak tree in The Centenary Wood.**

8.3 Bench

**Members resolved to purchase the bench to celebrate the coronation of HM The King.**

## 9. Shoreham Path

9.1 Construction of steps to link footpath SR32 to new Station Road path.

Members are awaiting a response from

## 10. Correspondence

10.1 Elections 2023

Members noted that the election will be uncontested, 3 existing Members will be re-elected to the Council and one new person has been elected. The Clerk advised that Members will be able to co-opt people to fill the other vacancies.

10.2 Kent Police

Noted.

10.3 General Correspondence

Noted at Appendix A.

## 11. Finance

11.1 To agree items paid, payable and received

**Members resolved to agree the payments as at Appendix B.**

## 12. Next meetings (all starting at 7:30pm in Shoreham Village Hall)

12.1 Planning (if required) Committee – Wednesday 19 April 2023

## New Council Meetings

12.2 Parish Council Meeting and Annual General Meeting – Wednesday 17 May 2023

12.3 Annual Parish Meeting – Wednesday 24 May 2023

## Appendix A – Correspondence

Correspondence 1 March to 3 April 2023

1. SDC - **Sevenoaks District residents need photo ID to vote at elections in May**
2. Sevenoaks District Council: Council supports Great British SpringClean!
3. Sevenoaks District Council: EV charging point tipped to be popular with taxi drivers
4. KALC - Coronation information
5. KALC - Queen's green Canopy
6. Sevenoaks District Council: Solar power made easy
7. SDC - Hop along the TN Bunny Trail this Easter

## Appendix B – Items Paid, Payable and Received

## Items received 1 March to 31 March 2023

3 April 2023 (2022-2023)

Shoreham Parish Council  
RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
18	Tennis courts	08/03/2023		NatWest current account		Tennis Subscription	Bill Lattimer	X	20.00		20.00
19	Toilets	08/03/2023		NatWest current account		Energy	EDF Energy	X	150.00		150.00
17	Allotments	14/03/2023		NatWest current account		Allotments rents	McLaren 49W	X	20.00		20.00
<b>Total</b>									<b>190.00</b>		<b>190.00</b>

## Items paid 1 March to 31 March 2023

3 April 2023 (2022-2023)

Shoreham Parish Council  
PAYMENTS LIST

Voucher	Code	Date	Description	Supplier	VAT Type	Net	VAT	Total
188	Broadband	01/03/2023	Broadband	Mrs A C Barlow	X	10.00		10.00
189	Office Rent/Storage	01/03/2023	Office Allowance	Mrs A C Barlow	X	30.00		30.00
197	Heat Energy Project	02/03/2023	Heat Network Committee Hall hire and sundries	Heather Sillitoe	L	85.29	4.90	90.19
195	Computer/Printer Consumables	02/03/2023	Website	Hugo Fox	S	29.99	6.00	35.99
196	Hall/Emergency Room Hire	02/03/2023	Hall hire	Shoreham Village Hall	X	60.00		60.00
224	Toilets	02/03/2023	Water charges	Castle Water	X	31.66		31.66
225	Allotments	02/03/2023	Water charges	Castle Water	X	53.08		53.08
194	Clerk's mileage	02/03/2023	Mileage	Mrs A C Barlow	X	55.08		55.08
229	Toilets	06/03/2023	Electricity	EDF Energy	X	191.00		191.00
207	Refuse freighter	08/03/2023	Refuse freighter	Sevenoaks District Council	S	152.80	30.56	183.36
210	Tennis Court Resurfacing	08/03/2023	Tennis Court Resurfacing Deposit	Trevor May Contractors Ltd	S	8,905.50	1,781.10	10,686.60
228	Office telephone	08/03/2023	Office telephone	O2	S	11.55	2.31	13.86
208	Subscriptions - KALC/SLU	08/03/2023	ICO subscription	Information Commissioner	X	40.00		40.00
209	Subscriptions - KALC/SLU	08/03/2023	CPRE Annual Subscription	CPRE	X	36.00		36.00
226	Toilets	28/03/2023	Water charges	Castle Water	X	31.66		31.66
227	Allotments	28/03/2023	Water charges	Castle Water	X	53.08		53.08
211	Trees	31/03/2023	Tree planting	SL Tree Care	S	1,145.00	229.00	1,374.00
212	Trees	31/03/2023	Tree work at Cricket Club	SL Tree Care	S	1,445.00	289.00	1,734.00
214	Emptying litter bins	31/03/2023	Emptying Litter Bins	Sevenoaks District Council	S	104.00	20.80	124.80
215	Dog waste bins	31/03/2023	Empty dog waste bins	Sevenoaks District Council	S	237.90	47.58	285.48
217	Refuse freighter	31/03/2023	Refuse freighter	Sevenoaks District Council	S	152.80	30.56	183.36
222	Heat Energy Project	31/03/2023	Heat Network Committee Hall hire and sundries	Heather Sillitoe	S	24.49	4.90	29.39
213	Notice Boards	31/03/2023	Notice Board	Earth Anchors	S	1,320.00	264.00	1,584.00
218	Printing Gazette/Shoreham	31/03/2023	Printing Shoreham Post	St Peter & St Paul Church	X	72.36		72.36
216	Defibrillators	31/03/2023	Defibrillators	7Oaks Electrical Ltd	X	290.00		290.00
220	Allotments	31/03/2023	Collected Maintenance Charges	Shoreham Allotment Association	X	280.00		280.00
219	Darent Valley Community	31/03/2023	Grant	Kent County Council	X	1,000.00		1,000.00
221	Clerk's mileage	31/03/2023	Mileage	Mrs A C Barlow	X	44.56		44.56
223	Heat Energy Project	31/03/2023	Heat Network Committee Hall hire and sundries	Heather Sillitoe	X	60.80		60.80

## Items to be paid @ 5 April 2023 (2023-24 Year)

5 April 2023 (2023-2024)

Shoreham Parish Council  
PAYMENTS LIST

Voucher	Code	Date	Description	Supplier	VAT Type	Net	VAT	Total
1	Broadband	01/04/2023	Broadband	Mrs A C Barlow	X	10.00		10.00
2	Office Rent/Storage	01/04/2023	Office Allowance	Mrs A C Barlow	X	30.00		30.00
7	Computer/Printer Consumables	06/04/2023	Website	Hugo Fox	S	29.99	6.00	35.99
5	Grasscutting Shoreham	06/04/2023	Grass cutting	GF Garden Maintenance	X	215.00		215.00
4	Clerk's mileage	06/04/2023	Mileage	Mrs A C Barlow	X	34.56		34.56
10	Payroll	06/04/2023	Payroll	DM Payroll Services Ltd	X	204.00		204.00
6	Toilets	06/04/2023	Repairs to public convenience	Nick's Helping Hand	X	140.00		140.00